

RESOLUTION NO. _____-2025

STATE OF LOUISIANA

PARISH OF RAPIDES

**In the Name and by the Authority of
The England Economic & Industrial Development District**

RESOLUTION

BE IT RESOLVED, THAT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT HEREBY AMENDS SECTIONS 2-54, 2-56, 2-58, 2-78, 2-105, 6-88, 6-293, 8-2, 8-30, AND 8-31 OF ITS CODE OF ORDINANCES AND POLICIES; AND FURTHER PROVIDES WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE

WHEREAS, the England Economic and Industrial Development District (hereafter, the “EEIDD”) has a Code of Ordinances and Policies (hereafter, the “EEIDD Code”) maintained through the efforts of its staff; and,

WHEREAS, the Board of Commissioners of the EEIDD (the “Board”) is vested with all powers necessary to manage, regulate, and administer the affairs of the EEIDD in accordance with its enabling legislation and the EEIDD Code of Ordinances; and

WHEREAS, the Executive Committee of the EEIDD, at a special meeting dated November 12, 2025, duly noticed, directed its Attorney to review and propose updates to the EEIDD Code as determined proper and necessary, regarding the elimination of standing committees of the EEIDD, except for the Executive Committee;

WHEREAS, Section 2-56 of the EEIDD Code presently establishes certain standing committees of the Board, including an Executive Committee, Finance and Audit Committee, Administrative and Legal Committee, Economic Development Committee, and Capital Projects Committee; and

WHEREAS, the Board has reviewed its committee structure and finds that multiple standing committees are no longer necessary for the efficient conduct of EEIDD business, and that Board-level oversight is better achieved by centralizing policy functions in the Board as a whole; and

WHEREAS, the Board finds it in the best interest of the EEIDD to retain the Executive Committee as the sole standing committee of the Board, in order to address matters requiring immediate action between regularly scheduled meetings of the Board, and to eliminate all other standing committees; and

WHEREAS, the Board desires to amend such provisions so that any duties, powers, or functions previously assigned to standing committees other than the Executive Committee shall hereafter be exercised by the Board; and

WHEREAS, the Board does not intend by this Resolution to prevent the establishment of special ad hoc committees when necessary, nor does the Board intend by this Resolution to diminish or alter any substantive powers of the District or the Board under applicable law, but only to revise the internal committee structure and allocation of advisory and administrative functions; and

WHEREAS, on November 20, 2025, at a regular meeting of the Board duly noticed, the this Resolution was introduced, and laid over for publication in the official journal of the EEIDD, the Alexandria Town Talk; and,

WHEREAS, the Board of Commissioners of the England Economic and Industrial Development District does hereby adopt the following amendments to the EEIDD Code;

NOW THEREFORE, BE IT ORDAINED by the EEIDD Board of Commissioners, in legal session convened, that its Code of Ordinances and Policies, England Economic and Industrial Development District, Louisiana, is hereby amended to read as follows:

Section 1. Part II, Chapter 2, Article III, Subsections 2-54(c), (d), (f), (i), and (j) are hereby amended and reenacted to read as follows:

Sec. 2-54. Board meetings and rules.

* * *

- (c) ~~*Repealed.* At committee meetings, agenda items for the regular meeting will be discussed. Upon unanimous vote, individual agenda items may be added to the committee agenda.~~
- (d) Discussion items and agenda items must be in the hands of the executive director by 12:00 p.m. on the Wednesday preceding the board meeting for inclusion on the proposed agenda. ~~The board shall use the agenda technique called "consent calendar" at its regularly scheduled monthly meeting. The consent calendar shall include only items which were published on the committee meeting agenda and adopted by the appropriate committee in open session. Prior to the consent calendar being acted upon, the chair shall ask if any commissioner wishes to have one or more items removed from the calendar. An item shall be removed from the consent calendar upon the request of any commissioner. Any item removed from the consent calendar shall remain on the agenda and shall be placed in line for discussion and action by the commissioners at the meeting then in session. Items on the consent calendar shall be called for vote in globo by a single motion, duly seconded by a majority of the commissioners present. The consent calendar motion shall be adopted in globo by a favorable majority vote of the commissioners present. The minutes of the board of commissioners shall list each consent calendar item adopted as if it was voted upon as an individual motion.~~

* * *

- (f) Fact sheets shall be submitted to the board for every item to be included on the agenda. Fact sheets generated by board members ~~or board committees~~ shall have the signature of the appropriate board members. Other than as originated by the board ~~or its committees~~, each fact sheet shall bear the signature of the executive director. Each item shall be fully documented.

* * *

- (i) The executive director and his division directors shall be present at all regular board ~~and committee~~ meetings. Other administrative personnel shall attend at the discretion of the executive director unless they have been specifically requested to attend by the board.
- (j) The board chair shall be guided by the following rules when controlling discussion:
 - (1) At the ~~committee-board~~ meeting at which a resolution first appears on the agenda, the board shall be allowed the full range of information gathering and issue discussion.
 - (2) ~~Repealed~~ ~~At the board meeting, the board shall be allowed the full range of information gathering and issue discussion.~~

* * *

Section 2. Part II, Chapter 2, Article III, Subsections 2-56(b), (c), (d), (e), and (f), are hereby amended and reenacted to read as follows:

Sec. 2-56(b). District Committees.

* * *

- (b) ~~The Executive Committee Regular board committees~~ and any special ad hoc board committees established pursuant to this subsection (e) are to act as liaison between the administrative arm of the district and the entire board. Questions related to various departments of district operations will be generally handled by the appropriate committee. This is not to exclude individual efforts on behalf of anyone on the board.
- (c) ~~Repealed. The standing committees of the board shall consist of the following committees:~~
 - ~~(1) Executive;~~
 - ~~(2) Finance and audit;~~
 - ~~(3) Administrative and legal;~~

~~(4) — Economic development; and~~

~~(5) — Capital projects.~~

- (d) The executive committee shall consist of the chair, vice-chair, secretary, and the two immediate past chairmen of the board. It shall be the duty of the executive committee to take such action as may be necessary in the event that any matter requiring immediate action shall arise between board meetings. All acts of the executive committee shall be submitted to the board for ratification, or rejection, at its next meeting, except in matters where the board shall have delegated to the executive committee full power to act with respect to any matter.
- (e) Special ~~and~~ ad hoc committees of the board may be established by the chair, and shall be established upon the written request of five members of the board, to serve as the occasion may require.
- (f) The chair of the board shall appoint the chair, vice-chair, and members of all special ad hoc board committees ~~other than the executive committee~~. Each standing special ad hoc committee shall consist of not less than three members of the board; ~~special and ad hoc committees shall consist of that number of members determined by the chair.~~

Section 3. Part II, Chapter 2, Article III, Section 2-58 is hereby amended and reenacted to read as follows:

Sec. 2-58. Receipt of bids.

The following procedure shall be used for the taking of formal bids:

- (1) Advertisement for bid.
- (2) Advertisement shall be governed by applicable state law.
- (3) Bids shall be taken in the board room at a meeting open to the public.

- (4) Bids shall be opened and read out loud.
- (5) Bids shall be available for public inspection.
- (6) The executive director shall submit to the ~~board~~appropriate committee the names of these submitting bids and the recommendation for award.
- (7) ~~*Repealed.* Board committee shall make recommendations to full board.~~
- (8) Board shall make award by adoption of a resolution.

Section 4. Part II, Chapter 2, Article IV, Subsection 2-78(a) is hereby amended and reenacted to read as follows:

Sec. 2-78. Legal.

* * *

- (a) Communication with the district's legal counsel by the board of commissioners, individual commissioners and the executive director regarding any matter involving the district is appropriate and authorized. Performance of other legal services by the district's legal counsel can be authorized only in the following manner
 - (1) Upon formal motion by the board;
 - (2) Upon formal motion by the ~~legal~~Executive committee;
 - (3) Upon written request of the executive director; and
 - (4) Upon request of the chair of the board~~-or chair of the legal committee.~~

* * *

Section 5. Part II, Chapter 2, Article V, Section 2-105(f) is hereby amended and reenacted to read as follows:

Sec. 2-105. Standardized leases.

* * *

- (f) If a material change is proposed in the standard lease form of a commercial lease after its approval but prior to closing, the executive director is authorized to make said changes upon notification to and approval by the ~~chair of the legal committee and the~~ chair of the board, ~~either of whom~~ may refer the approval to the entire board if a significant policy issue is believed to be involved with the change.

* * *

Section 6. Part II, Chapter 6, Article XI, Subsection 6-88(f) is hereby amended and reenacted to read as follows:

6-88. Annual Comprehensive budget.

* * *

- (f) The executive director, in addition to complying with subsection (a) of this section, shall provide to the chair of the board ~~and the chairs of the administrative and legal committee and of the finance and audit committee~~ a copy of the proposed personnel budget, which shall form part of the annual operating budget, 14 days prior to the submittal of the remainder of the annual operating budget in accordance with subsection (a) of this section

* * *

Section 7. Part II, Chapter 6, Article XI, Subsections 6-293(2), (3)(h), (3)(i), and (3)(m) are hereby amended and reenacted to read as follows:

6-293. Debarment of a bidder as "not responsible."

* * *

- (2) If the board desires to consider disqualification of an apparent lowest responsive bidder based upon the bidder being "not responsible" pursuant to R.S. 38:2212(J), it shall assign the matter to a special ad hoc ~~the capital projects~~ committee (for the remainder of this section, "Committee") which shall conduct a debarment hearing as soon as practicable following approval of the bid of the lowest responsive bidder.
- (3) At the debarment hearing, the executive director or his designee shall submit evidence to the ~~capital projects committee~~ ("committee") to establish that "just cause" exists to conclude the bidder as "not responsible." Evidence shall be based on the following, non-exclusive, factors:
 - (a) Financial ability of bidder to perform the work;
 - (b) Skill of bidder;
 - (c) Integrity of bidder;
 - (d) Judgment of bidder;
 - (e) Experience of bidder;
 - (f) Reputation of bidder;
 - (g) Previous experience of authority with bidder;
 - (h) At the close of evidence, the committee chair shall entertain a motion to debar the lowest responsive bidder as "not responsible";
 - (i) If the vote of the committee is to debar the lowest responsive bidder as "not responsible," the committee chair, or his designee, shall give written notice of the vote to the debarred bidder within 24 hours by hand delivery or by certified mail

return receipt requested, at the bidder's address if contained in the bid package. The notice shall cite the specific evidence upon which the debarment vote was based and shall inform the debarred bidder it has three days to file a written request for a hearing, mailed by certified mail, return receipt requested. The request shall be addressed to the chair of the England Economic and Industrial District ("commission"), c/o Executive Director, 1611 Arnold Drive, Alexandria, LA 71303;

- (j) If the bidder does not timely request a hearing to reconsider the debarment, the vote to debar shall become final, automatically;
- (k). If a hearing to reconsider the debarment is timely filed, the commission chair shall fix a special call meeting of the commission as soon as practicable to receive evidence from the debarred bidder supporting its reasons for reconsideration of the debarment vote. Written notice of the place, date and time of the meeting shall be hand delivered or mailed, by certified mail return receipt requested, to the debarred bidder within 24 hours, at the address contained in the bid package;
- (l) At the special call meeting of the commission, the debarred bidder shall be allowed to introduce such evidence and make such arguments as it deems appropriate to refute the reasons for its debarment;
- (m) At the conclusion of the evidence, the commission chair shall entertain a motion to either affirm or reject the previous vote of the committee to debar the bidder. Written notice of the vote shall be hand delivered or mailed by certified mail, return receipt requested, to the debarred bidder within 24 hours, at the address contained in the bid package.

Section 8. Part II, Chapter 8, Article I, Subsection 8-2(b) is hereby amended and reenacted to read as follows:

8-2. Organizational description.

* * *

- (b) Various committees may be appointed by the chair from its membership and from outside its membership ~~are responsible for~~ the purpose of providing detailed information to the board of commissioners on a variety of matters important to the operation and management of the airport

* * *

Section 9. Part II, Chapter 8, Article I, Subsection 8-30(c) is hereby amended and reenacted to read as follows:

8-30. Review of district personnel, executive director.

* * *

- (c) The executive director shall be reviewed by all commissioners. The review meeting with the executive director shall be conducted by the chair of the board of commissioners ~~and the chair of the administrative and legal committee~~. The tabulated review, meeting synopsis, etc., shall be placed in the executive director's personnel file and forwarded to each member of the board

Section 10. Part II, Chapter 8, Article I, Subsection 8-31(d) is hereby amended and reenacted to read as follows:

8-31. Grievance procedure.

* * *

(d) The employee may appeal the decision of the deputy director, by written notice delivered to the deputy director within two business days of receiving the appeal decision. Upon receipt of the appeal, the deputy director shall forward the appeal package, any additional written documentation he considered and a copy of the appeal decision to the executive director. The executive director shall review the appeal package and consider any additional information he believes will aid in the review process. Within five business days of receiving the appeal package, the executive director shall issue a final decision affirming, reversing or modifying the decision of the deputy director, delivering copies of the appeal decision to the employee, the department head and the deputy director. Notice of the final decision shall be copied to the chair of the board ~~and the chair of the administrative and legal committee.~~

* * *

Section 11. That any paragraph or subparagraph of any ordinance which has been amended by this resolution which has not expressly been amended or repealed is hereby reenacted.

Section 12. Severability. If any provision of this section is held invalid, the remaining provisions shall not be affected and shall remain in full force and effect.

Section 13. That this Resolution shall become effective January 1, 2026.

PARISH OF RAPIDES

STATE OF LOUISIANA

I, Jamar Gailes, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the England Economic and Industrial Development District of the Parish of Rapides, Alexandria, Louisiana, and further certify that the above and foregoing constitutes a true and correct copy of a resolution for the minutes of a regular meeting of the England Economic and Industrial Development District held on December 18, 2025, of said minutes and resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature.

Jamar Gailes, Secretary

Zeb Winstead, Chair

Ralph Hennessy, Executive Director

RESOLUTION NO. _____-2025

STATE OF LOUISIANA

PARISH OF RAPIDES

**In the Name and by the Authority of
The England Economic & Industrial Development District**

RESOLUTION

BE IT RESOLVED, THAT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT HEREBY AMENDS SECTIONS 2-54, 2-56, 2-58, 2-78, 2-105, 6-88, 6-293, 8-2, 8-30, AND 8-31 OF ITS CODE OF ORDINANCES AND POLICIES; AND FURTHER PROVIDES WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE

WHEREAS, the England Economic and Industrial Development District (hereafter, the “EEIDD”) has a Code of Ordinances and Policies (hereafter, the “EEIDD Code”) maintained through the efforts of its staff; and,

WHEREAS, the Board of Commissioners of the EEIDD (the “Board”) is vested with all powers necessary to manage, regulate, and administer the affairs of the EEIDD in accordance with its enabling legislation and the EEIDD Code of Ordinances; and

WHEREAS, the Executive Committee of the EEIDD, at a special meeting dated November 12, 2025, duly noticed, directed its Attorney to review and propose updates to the EEIDD Code as determined proper and necessary, regarding the elimination of standing committees of the EEIDD, except for the Executive Committee;

WHEREAS, Section 2-56 of the EEIDD Code presently establishes certain standing committees of the Board, including an Executive Committee, Finance and Audit Committee, Administrative and Legal Committee, Economic Development Committee, and Capital Projects Committee; and

WHEREAS, the Board has reviewed its committee structure and finds that multiple standing committees are no longer necessary for the efficient conduct of EEIDD business, and that Board-level oversight is better achieved by centralizing policy functions in the Board as a whole; and

WHEREAS, the Board finds it in the best interest of the EEIDD to retain the Executive Committee as the sole standing committee of the Board, in order to address matters requiring immediate action between regularly scheduled meetings of the Board, and to eliminate all other standing committees; and

WHEREAS, the Board desires to amend such provisions so that any duties, powers, or functions previously assigned to standing committees other than the Executive Committee shall hereafter be exercised by the Board; and

WHEREAS, the Board does not intend by this Resolution to prevent the establishment of special ad hoc committees when necessary, nor does the Board intend by this Resolution to diminish or alter any substantive powers of the District or the Board under applicable law, but only to revise the internal committee structure and allocation of advisory and administrative functions; and

WHEREAS, on November 20, 2025, at a regular meeting of the Board duly noticed, the this Resolution was introduced, and laid over for publication in the official journal of the EEIDD, the Alexandria Town Talk; and,

WHEREAS, the Board of Commissioners of the England Economic and Industrial Development District does hereby adopt the following amendments to the EEIDD Code;

NOW THEREFORE, BE IT ORDAINED by the EEIDD Board of Commissioners, in legal session convened, that its Code of Ordinances and Policies, England Economic and Industrial Development District, Louisiana, is hereby amended to read as follows:

Section 1. Part II, Chapter 2, Article III, Subsections 2-54(c), (d), (f), (i), and (j) are hereby amended and reenacted to read as follows:

Sec. 2-54. Board meetings and rules.

* * *

(c) *Repealed.*

(d) Discussion items and agenda items must be in the hands of the executive director by 12:00 p.m. on the Wednesday preceding the board meeting for inclusion on the proposed agenda.

* * *

(f) Fact sheets shall be submitted to the board for every item to be included on the agenda. Fact sheets generated by board members shall have the signature of the appropriate board members. Other than as originated by the board, each fact sheet shall bear the signature of the executive director. Each item shall be fully documented.

* * *

(i) The executive director and his division directors shall be present at all regular board meetings. Other administrative personnel shall attend at the discretion of the executive director unless they have been specifically requested to attend by the board.

(j) The board chair shall be guided by the following rules when controlling discussion:

(1) At the board meeting at which a resolution first appears on the agenda, the board shall be allowed the full range of information gathering and issue discussion.

(2) *Repealed.*

* * *

Section 2. Part II, Chapter 2, Article III, Subsections 2-56(b), (c), (d), (e), and (f), are hereby amended and reenacted to read as follows:

Sec. 2-56(b). District Committees.

* * *

- (b) The Executive Committee and any special ad hoc board committees established pursuant to this subsection (e) are to act as liaison between the administrative arm of the district and the entire board. Questions related to various departments of district operations will be generally handled by the appropriate committee. This is not to exclude individual efforts on behalf of anyone on the board.
- (c) *Repealed.*
- (d) The executive committee shall consist of the chair, vice-chair, secretary, and the two immediate past chairmen of the board. It shall be the duty of the executive committee to take such action as may be necessary in the event that any matter requiring immediate action shall arise between board meetings. All acts of the executive committee shall be submitted to the board for ratification, or rejection, at its next meeting, except in matters where the board shall have delegated to the executive committee full power to act with respect to any matter.
- (e) Special ad hoc committees of the board may be established by the chair, and shall be established upon the written request of five members of the board, to serve as the occasion may require.
- (f) The chair of the board shall appoint the chair, vice-chair, and members of all special ad hoc committees. Each special ad hoc committee shall consist of not less than three members of the board.

Section 3. Part II, Chapter 2, Article III, Section 2-58 is hereby amended and reenacted to read as follows:

Sec. 2-58. Receipt of bids.

The following procedure shall be used for the taking of formal bids:

- (1) Advertisement for bid.
- (2) Advertisement shall be governed by applicable state law.
- (3) Bids shall be taken in the board room at a meeting open to the public.
- (4) Bids shall be opened and read out loud.
- (5) Bids shall be available for public inspection.
- (6) The executive director shall submit to the board the names of these submitting bids and the recommendation for award.
- (7) *Repealed.*
- (8) Board shall make award by adoption of a resolution.

Section 4. Part II, Chapter 2, Article IV, Subsection 2-78(a) is hereby amended and reenacted to read as follows:

Sec. 2-78. Legal.

* * *

(a) Communication with the district's legal counsel by the board of commissioners, individual commissioners and the executive director regarding any matter involving the district is appropriate and authorized. Performance of other legal services by the district's legal counsel can be authorized only in the following manner

- (1) Upon formal motion by the board;
- (2) Upon formal motion by the Executive committee;
- (3) Upon written request of the executive director; and

- (4) Upon request of the chair of the board.

* * *

Section 5. Part II, Chapter 2, Article V, Section 2-105(f) is hereby amended and reenacted to read as follows:

Sec. 2-105. Standardized leases.

* * *

- (f) If a material change is proposed in the standard lease form of a commercial lease after its approval but prior to closing, the executive director is authorized to make said changes upon notification to and approval by the chair of the board, who may refer the approval to the entire board if a significant policy issue is believed to be involved with the change.

* * *

Section 6. Part II, Chapter 6, Article XI, Subsection 6-88(f) is hereby amended and reenacted to read as follows:

6-88. Annual Comprehensive budget.

* * *

- (f) The executive director, in addition to complying with subsection (a) of this section, shall provide to the chair of the board a copy of the proposed personnel budget, which shall form part of the annual operating budget, 14 days prior to the submittal of the remainder of the annual operating budget in accordance with subsection (a) of this section

* * *

Section 7. Part II, Chapter 6, Article XI, Subsections 6-293(2), (3)(h), (3)(i), and (3)(m) are hereby amended and reenacted to read as follows:

6-293. Debarment of a bidder as “not responsible.”

* * *

- (2) If the board desires to consider disqualification of an apparent lowest responsive bidder based upon the bidder being "not responsible" pursuant to R.S. 38:2212(J), it shall assign the matter to a special ad hoc committee (for the remainder of this section, “Committee”) which shall conduct a debarment hearing as soon as practicable following approval of the bid of the lowest responsive bidder.
- (3) At the debarment hearing, the executive director or his designee shall submit evidence to the committee to establish that "just cause" exists to conclude the bidder as "not responsible." Evidence shall be based on the following, non-exclusive, factors:
 - (a) Financial ability of bidder to perform the work;
 - (b) Skill of bidder;
 - (c) Integrity of bidder;
 - (d) Judgment of bidder;
 - (e) Experience of bidder;
 - (f) Reputation of bidder;
 - (g) Previous experience of authority with bidder;
 - (h) At the close of evidence, the committee chair shall entertain a motion to debar the lowest responsive bidder as "not responsible";
 - (i) If the vote of the committee is to debar the lowest responsive bidder as "not responsible," the committee chair, or his designee, shall give written notice of the vote to the debarred bidder within 24 hours by hand delivery or by certified mail return receipt requested, at the bidder's address if contained in the bid package. The

notice shall cite the specific evidence upon which the debarment vote was based and shall inform the debarred bidder it has three days to file a written request for a hearing, mailed by certified mail, return receipt requested. The request shall be addressed to the chair of the England Economic and Industrial District ("commission"), c/o Executive Director, 1611 Arnold Drive, Alexandria, LA 71303;

- (j) If the bidder does not timely request a hearing to reconsider the debarment, the vote to debar shall become final, automatically;
- (k). If a hearing to reconsider the debarment is timely filed, the commission chair shall fix a special call meeting of the commission as soon as practicable to receive evidence from the debarred bidder supporting its reasons for reconsideration of the debarment vote. Written notice of the place, date and time of the meeting shall be hand delivered or mailed, by certified mail return receipt requested, to the debarred bidder within 24 hours, at the address contained in the bid package;
- (l) At the special call meeting of the commission, the debarred bidder shall be allowed to introduce such evidence and make such arguments as it deems appropriate to refute the reasons for its debarment;
- (m) At the conclusion of the evidence, the commission chair shall entertain a motion to either affirm or reject the previous vote of the committee to debar the bidder. Written notice of the vote shall be hand delivered or mailed by certified mail, return receipt requested, to the debarred bidder within 24 hours, at the address contained in the bid package.

Section 8. Part II, Chapter 8, Article I, Subsection 8-2(b) is hereby amended and reenacted to read as follows:

8-2. Organizational description.

* * *

- (b) Various committees may be appointed by the chair from its membership and from outside its membership for the purpose of providing detailed information to the board of commissioners on a variety of matters important to the operation and management of the airport

* * *

Section 9. Part II, Chapter 8, Article I, Subsection 8-30(c) is hereby amended and reenacted to read as follows:

8-30. Review of district personnel, executive director.

* * *

- (c) The executive director shall be reviewed by all commissioners. The review meeting with the executive director shall be conducted by the chair of the board of commissioners. The tabulated review, meeting synopsis, etc., shall be placed in the executive director's personnel file and forwarded to each member of the board

Section 10. Part II, Chapter 8, Article I, Subsection 8-31(d) is hereby amended and reenacted to read as follows:

8-31. Grievance procedure.

* * *

(d) The employee may appeal the decision of the deputy director, by written notice delivered to the deputy director within two business days of receiving the appeal decision. Upon receipt of the appeal, the deputy director shall forward the appeal package, any additional written documentation he considered and a copy of the appeal decision to the executive director. The executive director shall review the appeal package and consider any additional information he believes will aid in the review process. Within five business days of receiving the appeal package, the executive director shall issue a final decision affirming, reversing or modifying the decision of the deputy director, delivering copies of the appeal decision to the employee, the department head and the deputy director. Notice of the final decision shall be copied to the chair of the board.

* * *

Section 11. That any paragraph or subparagraph of any ordinance which has been amended by this resolution which has not expressly been amended or repealed is hereby reenacted.

Section 12. Severability. If any provision of this section is held invalid, the remaining provisions shall not be affected and shall remain in full force and effect.

Section 13. That this Resolution shall become effective January 1, 2026.

PARISH OF RAPIDES

STATE OF LOUISIANA

I, Jamar Gailes, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the England Economic and Industrial Development District of the Parish of Rapides, Alexandria, Louisiana, and further certify that the above and foregoing constitutes a true and correct copy of a resolution for the minutes of a regular meeting of the England Economic and Industrial Development District held on December 18, 2025, of said minutes and resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature.

Jamar Gailes, Secretary

Zeb Winstead, Chair

Ralph Hennessy, Executive Director

RESOLUTION NO. _____-2025

STATE OF LOUISIANA

PARISH OF RAPIDES

**In the Name and by the Authority of
The England Economic & Industrial Development District**

RESOLUTION

BE IT RESOLVED, THAT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT HEREBY AMENDS CHAPTER 6, ARTICLE IV, SECTION 6-88 OF ITS CODE OF ORDINANCES AND POLICIES TO PROVIDE FOR THE SUBMISSION OF A ROLLING FIVE-YEAR OPERATING FORECAST AND ROLLING FIVE-YEAR CAPITAL PROJECTS PLAN CONCURRENT WITH THE SUBMISSION OF EACH FISCAL YEAR'S PROPOSED ANNUAL BUDGET, AND TO FURTHER PROVIDE WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE.

WHEREAS, the England Economic and Industrial Development District (the "EEIDD") maintains a Code of Ordinances and Policies (the "EEIDD Code"), maintained through the efforts of its staff;

WHEREAS, pursuant to the Louisiana Local Government Budget Act, **La. R.S. 39:1301, et seq.** and **EEIDD Code Chapter 6, Article IV, Section 6-88**, the EEIDD adopts an annual budget each fiscal year beginning July 1;

WHEREAS, the EEIDD Board of Commissioners desires to strengthen long-range fiscal planning, transparency, and structural balance by providing for a rolling five-year operating forecast and rolling five-year capital projects plan, to be submitted concurrently with each fiscal year's proposed annual budget, in supplement to, and not conflict with, the Local Government Budget Act;

WHEREAS, the Board of Commissioners of the EEIDD has directed its Attorney to review and propose amendments to the EEIDD Code to provide for a rolling five-year operating forecast and rolling five-year capital projects plan to be submitted concurrently with each fiscal year's proposed annual budget, in supplement to, and not conflict with, the Local Government Budget Act;

WHEREAS, the Board now finds it necessary and proper to adopt and amend the ordinance text and direct the codification thereof within the EEIDD Code;

WHEREAS, on November 12, 2025, at a regular meeting of the Board of Commissioners of the EEIDD, duly noticed, this Resolution was introduced, and laid over for publication in the official journal of the EEIDD, the Alexandria Town Talk; and,

WHEREAS, the Board of Commissioners of the EEIDD does hereby adopt the following amendments to the EEIDD Code;

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the England Economic and Industrial Development District, in legal session convened, that the **EEIDD Code, Chapter 6, Article IV, Section 6-88** is hereby amended as set forth below.

Section 1. Subjection (f) of **EEIDD Code, Chapter 6, Article IV, Sec. 6-88**, titled, "Annual comprehensive budget" is hereby amended, as follows.

Sec. 6-88. - Annual comprehensive budget.

* * *

- (f) The executive director, in addition to complying with subsection (a) of this section, shall provide to the chair of the board and the chairs of the administrative and legal committee and of the finance and audit committee a copy of the following proposed personnel budgets and forecasts, which shall form part of the annual operating budget, 14 days prior to the submittal of the remainder of the annual operating budget in accordance with subsection (a) of this section:-

(1) Personnel budget for the ensuing fiscal year, which upon adoption shall form part of the annual operating budget;

(2) Rolling five-year operating forecast; which shall cover the ensuing fiscal year plus the next four fiscal years (five fiscal years total); and

(3) Rolling five-year capital projects plan, which shall include those airport capital projects which are included in the District's Capital Improvement Plan submitted to the Federal Aviation Administration, capital projects involving commercial or residential leases, and any other capital projects, regardless of the location, which are self-funded or which are included in a District grant application or request for funding, regardless of the funding source.

* * *

Section 2.

Nothing in this Section alters any requirement of the Local Government Budget Act. This Section supplements those requirements by mandating multi-year operating projections. In the event of a conflict between this Section and Louisiana law, Louisiana law shall control and this Section shall be construed to the maximum extent consistent with Louisiana law.

Section 3.

Severability. If any provision of this section is held invalid, the remaining provisions shall not be affected and shall remain in full force and effect.

Section 4.

Implementation. The Executive Director is authorized to develop and use standard templates and schedules for the five-year operating forecast and to undertake all actions reasonably necessary to implement Section 6-88(f), as amended above.

Section 5.

All resolutions or parts of resolution in conflict herewith are hereby repealed.

Section 6.

Effective Date. This Resolution shall take effect on January 1, 2026.

This Resolution having been submitted to a vote at the _____, 2025, legally convened public meeting, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

DID NOT VOTE:

And this Resolution was declared adopted on this _____ day of _____, 2025.

I, _____, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the England Economic and Industrial Development District, Rapides Parish, Alexandria, Louisiana, and further certify that the above and foregoing constitutes a true and correct copy of a resolution for the minutes of a regular meeting of the Board of Commissioners held on _____, 2025, of said minutes and resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature.

Jamar Gailes, Secretary / Treasurer

Zeb Winstead, Chair

Ralph Hennessy, Executive Director

RESOLUTION NO. _____-2025

STATE OF LOUISIANA

PARISH OF RAPIDES

**In the Name and by the Authority of
The England Economic & Industrial Development District**

RESOLUTION

BE IT RESOLVED, THAT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT HEREBY AMENDS CHAPTER 6, ARTICLE IV, SECTION 6-88 OF ITS CODE OF ORDINANCES AND POLICIES TO PROVIDE FOR THE SUBMISSION OF A ROLLING FIVE-YEAR OPERATING FORECAST AND ROLLING FIVE-YEAR CAPITAL PROJECTS PLAN CONCURRENT WITH THE SUBMISSION OF EACH FISCAL YEAR'S PROPOSED ANNUAL BUDGET, AND TO FURTHER PROVIDE WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE.

WHEREAS, the England Economic and Industrial Development District (the "EEIDD") maintains a Code of Ordinances and Policies (the "EEIDD Code"), maintained through the efforts of its staff;

WHEREAS, pursuant to the Louisiana Local Government Budget Act, **La. R.S. 39:1301, et seq.** and **EEIDD Code Chapter 6, Article IV, Section 6-88**, the EEIDD adopts an annual budget each fiscal year beginning July 1;

WHEREAS, the EEIDD Board of Commissioners desires to strengthen long-range fiscal planning, transparency, and structural balance by providing for a rolling five-year operating forecast and rolling five-year capital projects plan, to be submitted concurrently with each fiscal year's proposed annual budget, in supplement to, and not conflict with, the Local Government Budget Act;

WHEREAS, the Board of Commissioners of the EEIDD has directed its Attorney to review and propose amendments to the EEIDD Code to provide for a rolling five-year operating forecast and rolling five-year capital projects plan to be submitted concurrently with each fiscal year's proposed annual budget, in supplement to, and not conflict with, the Local Government Budget Act;

WHEREAS, the Board now finds it necessary and proper to adopt and amend the ordinance text and direct the codification thereof within the EEIDD Code;

WHEREAS, on November 12, 2025, at a regular meeting of the Board of Commissioners of the EEIDD, duly noticed, this Resolution was introduced, and laid over for publication in the official journal of the EEIDD, the Alexandria Town Talk; and,

WHEREAS, the Board of Commissioners of the EEIDD does hereby adopt the following amendments to the EEIDD Code;

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the England Economic and Industrial Development District, in legal session convened, that the **EEIDD Code, Chapter 6, Article IV, Section 6-88** is hereby amended as set forth below.

Section 1. Subjection (f) of **EEIDD Code, Chapter 6, Article IV, Sec. 6-88**, titled, "Annual comprehensive budget" is hereby amended, as follows.

Sec. 6-88. - Annual comprehensive budget.

* * *

- (f) The executive director, in addition to complying with subsection (a) of this section, shall provide to the chair of the board and the chairs of the administrative and legal committee and of the finance and audit committee a copy of the following proposed budgets and forecasts 14 days prior to the submittal of the remainder of the annual operating budget in accordance with subsection (a) of this section:
- (1) Personnel budget for the ensuring fiscal year, which upon adoption shall form part of the annual operating budget;
 - (2) Rolling five-year operating forecast; which shall cover the ensuing fiscal year plus the next four fiscal years (five fiscal years total); and

- (3) Rolling five-year capital projects plan, which shall include those airport capital projects which are included in the District's Capital Improvement Plan submitted to the Federal Aviation Administration, capital projects involving commercial or residential leases, and any other capital projects, regardless of the location, which are self-funded or which are included in a District grant application or request for funding, regardless of the funding source.

* * *

Section 2.

Nothing in this Section alters any requirement of the Local Government Budget Act. This Section supplements those requirements by mandating multi-year operating projections. In the event of a conflict between this Section and Louisiana law, Louisiana law shall control and this Section shall be construed to the maximum extent consistent with Louisiana law.

Section 3.

Severability. If any provision of this section is held invalid, the remaining provisions shall not be affected and shall remain in full force and effect.

Section 4.

Implementation. The Executive Director is authorized to develop and use standard templates and schedules for the five-year operating forecast and to undertake all actions reasonably necessary to implement Section 6-88(f), as amended above.

Section 5.

All resolutions or parts of resolution in conflict herewith are hereby repealed.

Section 6.

Effective Date. This Resolution shall take effect on January 1, 2026.

This Resolution having been submitted to a vote at the _____, 2025, legally convened public meeting, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

DID NOT VOTE:

And this Resolution was declared adopted on this _____ day of _____, 2025.

I, _____, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the England Economic and Industrial Development District, Rapides Parish, Alexandria, Louisiana, and further certify that the above and foregoing constitutes a true and correct copy of a resolution for the minutes of a regular meeting of the Board of Commissioners held on _____, 2025, of said minutes and resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature.

Jamar Gailes, Secretary / Treasurer

Zeb Winstead, Chair

Ralph Hennessy, Executive Director

RESOLUTION NO. _____-2025

STATE OF LOUISIANA

PARISH OF RAPIDES

**In the Name and by the Authority of
The England Economic & Industrial Development District**

RESOLUTION

BE IT RESOLVED, THAT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT HEREBY ADOPT CHAPTER 2, ARTICLE VI OF ITS CODE OF ORDINANCES AND POLICIES TO ESTABLISH AN ADMINISTRATIVE COURT SYSTEM, TO PROVIDE FOR APPOINTMENT OF HEARING-OFFICER, TO PROVIDE FOR THE ADMINISTRATIVE ADJUDICATION, ENFORCEMENT, AND JUDICIAL REVIEW OF EEIDD REGULATORY VIOLATIONS; TO AMEND CHAPTER 4, ARTICLE I, SECTIONS 4-2(D) AND (E); AND TO FURTHER PROVIDE WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE.

WHEREAS, the England Economic and Industrial Development District (hereafter, the “EEIDD”) has a Code of Ordinances and Policies (hereafter, the “EEIDD Code”) maintained through the efforts of its staff;

WHEREAS, the EEIDD Code provides at Part II, Chapter 4 the EEIDD’s rules and regulations governing aviation, ground, air traffic, commercial, and military operations of the EEIDD Airpark, and enforcement of same;

WHEREAS, Article I, Section 4-1 provides that the executive director shall have the right to cause to be ejected and/or barred from the airport premises, any vehicle or aircraft operator guilty of any provisions of the EEIDD’s rules and regulations, and that such persons who have been ejected and/or barred from the airport premises shall have the right to appeal the ejection to the EEIDD Board of Commissioners;

WHEREAS, EEIDD Code provides at Part II, Chapter 4, Article I, Section 4-2 provides for the appeal process for those persons who have been ejected and/or barred from the airport premises;

WHEREAS, the EEIDD Code provides at Part II, Chapter 4, Article VIII, Section 4-210 for the assessment of penalties, including the denied use of the airfield for a specific period of time or permanently as determined by the executive director and/or his designee, charging with a misdemeanor, punishable by a fine not to exceed \$500.00 and/or imprisonment in jail for a period not to exceed six months, for violations of the EEIDD Code;

WHEREAS, the EEIDD Code provides at Part II, Chapter 10 the EEIDD's rules and regulations regulating traffic the regulation of vehicular and pedestrian traffic within the EEIDD Airpark, and enforcement of same;

WHEREAS, the EEIDD Code provides at Part II, Chapter 10, Sections 10-7 through 10-9 for the enforcement of the EEIDD's traffic regulations;

WHEREAS, the Board of Commissioners of the EEIDD directed its Attorney to review and propose updates to the EEIDD Code to provide for the creation, establishment, and operation of an administrative court system which provides for the enforcement of the EEIDD's rules and regulations governing aviation, ground, air traffic, commercial, military operations, and vehicular and pedestrian traffic within the EEIDD Airpark, while also providing persons accused of violating the EEIDD's rules and regulations adequate due process, including, but not limited to, the right to appeal adverse decisions to a district court of competent jurisdiction;

WHEREAS, on September 25, 2025, at a regular meeting of the Board of Commissioners of the EEIDD, duly noticed, this Resolution was introduced, and laid over for publication in the official journal of the EEIDD, the Alexandria Town Talk; and,

WHEREAS, the Board of Commissioners of the EEIDD does hereby adopt the following amendments to the EEIDD Code;

NOW THEREFORE, BE IT ORDAINED by the EEIDD Board of Commissioners, in legal session convened, that it hereby enacts Part II, Chapter 2, Article VI – Court System, Sections 2-110 through 2-130, and amends Sections 4-2, of its Code of Ordinances and Policies, and provides when this Resolution shall become effective.

Section 1 – That Part II, Chapter 2, Article VI – Court System, is hereby adopted.

[Additions in underline, deletions in ~~striketrough~~]

Article VI – Court System

Sec. 2-110. Authority and Purpose.

- A. This Ordinance is adopted pursuant to the EEIDD’s power and authority to adopt rules and regulations and to take actions necessary or convenient to carry out its purposes as set forth in **La. R.S. 33:130.351 et seq.**, and the authority of the EEIDD as a political subdivision of the State of Louisiana which has been deemed to be an essential governmental function of the state, to regulate and protect the health, safety and welfare of persons on the Airpark.
- B. The purpose of this Ordinance is to provide a fair, efficient administrative procedure for hearing and determining alleged violations of aviation, ground, air traffic, commercial, military operations, and vehicular and pedestrian traffic rules and regulations of the EEIDD, to authorize administrative fines and corrective orders, to provide for enforcement and collection of administrative orders, and to preserve the right of judicial review under Louisiana law.

Sec. 2-111. Definitions.

- A. “Airpark” means the definition as provided by EEIDD Code of Ordinances and Policy, Part II, Chapter 1, Sec. 1-2.
- B. “Board” means the Board of Commissioners of the EEIDD.
- C. “Court” shall mean the England Economic and Industrial Development District Administrative Court system created by the EEIDD to provide for the administrative adjudication and enforcement of violations of EEIDD rules and regulations, as provided within this Code of Ordinances and Policies.
- D. “Hearing Officer” means the individual(s) appointed pursuant to Section 2-116 of this Ordinance to conduct administrative hearings under this Ordinance.
- E. “Violation” means any violation of EEIDD parking, traffic, or other regulatory ordinances, rules, or regulations applicable to District property for which a civil fine, fee, or administrative remedy is authorized.

Sec. 2-112. Establishment of Court System.

- A. An administrative Court is hereby established, created and authorized as provided by the **La. R.S. 33:130.351 et seq.**, and the authority of the EEIDD as a political subdivision of the State of Louisiana to regulate and protect the health, safety and welfare of persons on the Airpark, which shall be known as the England Economic and Industrial Development Administrative Court.
- B. The Hearing Officer(s), as appointed by the Board pursuant to the EEIDD Code of Ordinances and Policies, is hereby authorized and empowered to hold and preside over the England Economic and Industrial Development Administrative Court, and shall exercise such jurisdiction and shall impose such administrative fines and such other actions as authorized by the laws and the constitution of the State, and do all other acts and things which are necessary and incidental to the operation of the England Economic and Industrial Development Administrative Court.

- C. The position of Court Clerk is hereby created to provide for the administration and record keeping of the Court. The position may be full-time or part-time.
- D. The maximum amount of court costs allowed in the England Economic and Industrial Development Administrative Court shall be Five Hundred and no/100 (\$500.00) Dollars, and shall be available for public examination in the fee schedule in the office of the Court Clerk.

Sec. 2-113. Civil Violations; Fines; Remedies.

- A. The Board may, by separate resolution or ordinance, prescribe civil fines, fees, and corrective remedies for specified parking, traffic and regulatory violations.
- B. Remedies may include fines, towing and storage fees, orders to correct violations, the placement of liens on movable property, and any other civil remedies authorized by law.

Sec. 2-114. Fine Schedule

- A. The Board adopts the following initial fine and fee schedule for administrative violations occurring on EEIDD Airpark. Unless otherwise noted, the following amounts are maximum administrative civil fines per violation:
 - 1. Violations occurring under Chapter 4 of this Code \$500.00.
 - 2. Violations occurring under Chapter 10 of this Code.....\$500.00.
 - 3. Improper overnight parking / abandoned vehicle \$
 - 4. Abandoned and/or derelict aircraft ramp fees as published.
 - 5. Impounding fee as set by contract with towing company.

Sec. 2-115. Applicability; Non-Criminal Nature.

- A. Administrative adjudication under this Ordinance is a civil, not criminal, procedure. Nothing in this Ordinance shall be construed to impose criminal punishment, nor shall this Ordinance be construed to prohibit the imposition of criminal punishment by a court of competent jurisdiction, and shall not prevent the revocation or suspension of any license, franchise or permit issued or granted under the provisions of this Code.

- B. This Ordinance applies only to violations that occur on District property or that otherwise fall within the EEIDD's regulatory authority.

Sec. 2-116. Appointment; Qualifications; Term; Compensation of Hearing Officers.

- A. The Board shall appoint one or more Hearing Officers to hear and decide cases under this Ordinance. A Hearing Officer may be any licensed Louisiana attorney with at least five (5) years' experience in the practice of law.
- B. The fact that the Hearing Officer may be an employee or Commissioner of the EEIDD shall not disqualify such person from serving as a Hearing Officer.
- C. Term. Hearing Officers shall serve at the pleasure of the Board for such term and upon such compensation and reimbursement as the Board may prescribe.

Sec. 2-117. Hearing Location; Records; Fees

- A. Hearings shall be held, as needed but not more than once per month, at the England Authority Building, located at 1611 Arnold Drive, Alexandria, LA 71303, or as otherwise directed in writing by the Court.
- B. The EEIDD shall maintain records of hearings, make available transcripts or recordings upon request and reasonable copying fee, and provide parties with a copy of the Hearing Officer's written Order.

Sec. 2-118. Notice of Violation and Right to Hearing.

- A. When an alleged violation occurs, the EEIDD shall provide notice to the person or registered owner charged with a violation by citation, summons, written notice, or other reasonable means as prescribed by regulation.
- B. Such Notice shall:
 - 1. Contain a short and plain statement of the violation alleged;
 - 2. Specify the amount of any alleged civil fine or remedy;

3. State the date, time, and place of the administrative hearing, which shall be no fewer than fifteen (15) days after the date of mailing or personal service of the notice except as otherwise provided by Board rule; and
 4. Inform the person charged of the right to appear, to be represented by counsel, to present evidence and witnesses, and to submit documentary evidence.
- C. Failure to appear at the hearing, after proper notice, may be considered a failure to appear and/or civil contempt of court, for which an additional fine, not to exceed Five Hundred and No/100 (\$500.00) Dollars may be assessed.

Sec. 2-119. Procedures for Administrative Hearings.

- A. The Hearing Officer shall conduct hearings in accordance using the Louisiana Code of Evidence and Code of Civil Procedure as a guide. As an administrative Court system, strict compliance with the Louisiana Code of Evidence and Code of Civil Procedure is not mandatory.
- B. The Court may also: (i) issue in the name of the Court notices of hearings; (ii) compel the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in such hearings through the issuance and service of subpoenas issued in the name of the Court; (iii) take evidence; (iv) and issue administrative orders as the Court deems necessary.
- C. At any hearing held pursuant to this Article, testimony must be under oath and must be recorded. Any party may provide at their cost a certified court reporter at any hearing. The original recording and transcript of any hearing, if a transcript is generated, shall be the record of the Court. Copies of the recording and transcript, if generated, will be made available to any member of the public or any party to the hearing upon payment of the usual charges thereof.
- D. A party may be represented by counsel, cross-examine witnesses, present documentary evidence, and present argument. The EEIDD shall bear the burden of proving the violation by a preponderance of the evidence.

Sec. 2-120. Decisions; Time for Issuance; Contents.

- A. The Hearing Officer shall issue a written decision (an “Order”) within thirty (30) days, excluding legal holidays, after the hearing. The Order shall state whether the person charged is liable, the amount of any fine, penalty, fee or costs assessed, and any corrective action and the date by which corrective action must be completed.
- B. The Order shall inform the person of the right to seek judicial review by filing a petition in the appropriate district court and shall state the deadline and procedure for filing such a petition.

Sec. 2-121. Enforcement; Collection; Liens.

Orders assessing fines, fees or costs may be enforced through civil collection procedures, including referral to a collection agency or the filing of a civil judgment in the appropriate court for collection.

Sec. 2-122. Right to Judicial Review; Appeal; Stay of Enforcement.

- A. Any person aggrieved by a final Order issued under this Ordinance is entitled to judicial review by filing a petition in the Rapides Parish District Court. The petition for judicial review shall be filed with the Clerk of Court of the Rapides Parish District Court within thirty (30) days after the filing or mailing of the Hearing Officer’s final Order.
- B. Filing a petition for judicial review in district court shall not automatically stay enforcement and collection of an Order unless the person who files the appeal furnishes security (bond) in an amount fixed by the Hearing Officer sufficient to assure satisfaction of the finding of the Hearing Officer.

Sec. 2-123. Records of Court; Confidentiality.

- A. The District shall maintain a record of all pleadings, hearings, and Orders under this Ordinance. Recordings, transcripts, and copies of exhibits shall be available to the parties upon request and payment of reasonable copying costs.
- B. The work product of the Hearing Officer shall be considered confidential within the maximum limits of Louisiana's Public Records Act (La. R.S. 44:1, et seq.)

Sec. 2-124. Implementation.

The Executive Director is authorized to:

- A. Publish and post notice of the Court's Procedure as adopted, subject to amendment;
- B. Cause the EEIDD's Code of Ordinances and Policies and website to be updated to reflect the establishment of the Court system and this Resolution;
- C. Create a database for the keeping of the Court's records;
- D. Enter contracts necessary for enforcement of this Code, towing, storage, and collections; and,
- E. Take other steps as determined necessary to implement this Resolution which does not otherwise cause amendment of the adopted Annual Budget.

Sec. 2-125 – 130. [Reserved]

Section 2 – That Part II, Chapter 4, Article I, Sec. 4-2(d) and (e) are hereby amended and reenacted to read as follows:

[Additions in underline, deletions in ~~striketrough~~]

* * *

(d) Upon the lodging of an appeal under this chapter, the executive director shall transmit to the England Economic and Industrial Development District Court ~~board~~ all papers constituting the record upon which the action appealed from was taken.

(e) Hearing.

(1) The Court ~~board~~ shall fix a reasonable time for the hearing of appeal, not to exceed 90 days from the lodging of the appeal. The board shall give public notice thereof and decide the same within a reasonable time. At the hearing, any party may appear in person or by agent or attorney.

(2) The Court ~~board~~ shall ~~may itself~~ conduct the hearing and take the evidence as provided for in Chapter 2, Article VI of this Code. ~~, or may designate any of its members or any officer or employee to:~~

- ~~a. Issue in the name of the board notices of hearings requested the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in such hearings;~~
- ~~b. Take the evidence;~~
- ~~c. Transmit a report of the evidence and hearings, including transcripts and other evidence, together with recommendations to the district for action thereon.~~

(3) ~~At any hearing held pursuant to this article, testimony must be under oath and recorded steno graphically. The transcript, so recorded, will be made available to~~

~~any member of the public or any party to the hearing upon payment of the usual charges thereof.~~

~~(4) After the board has reviewed the evidence, it shall issue a decision within a reasonable period of time not to exceed 30 days following the hearing. Further orders and directives as are necessary and appropriate may be issued.~~

~~(5) Rules; meetings. The board of commissioners shall adopt rules necessary to the conduct of its affairs and in keeping with the provisions of this chapter. Meetings shall be held at the call of the chair and at such other times the board may determine. The chair, or in his absence the acting chair, may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.~~

~~(3) (6) Appeal of board ruling. A party or person aggrieved by the Court's decision shall the right of judicial review of such determination in the Ninth Judicial District Court in Rapides Parish, pursuant to the appeal procedures provided for in Section 2-122 of this Code.~~

Section 3 - Severability; Liberal Construction.

If any portion of this Ordinance is held invalid, the remainder shall continue in full force and effect. This Ordinance shall be construed liberally to effectuate its remedial purposes.

Section 4 – Effective Date.

This Ordinance shall become effective July 1, 2026.

PARISH OF RAPIDES

STATE OF LOUISIANA

I, Jamar Gailes, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the England Economic and Industrial Development District of the Parish of Rapides, Alexandria, Louisiana, and further certify that the above and foregoing constitutes a true and correct copy of a resolution for the minutes of a regular meeting of the England Economic and Industrial Development District held on _____, 2025, of said minutes and resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature.

Jamar Gailes, Secretary

Zeb Winstead, Chair

Ralph Hennessy, Executive Director