



MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media
FROM: Zeb Winstead, Chair, England Authority
SUBJECT: Committee Meetings and Board Meeting

The England Authority's Committee Meetings and Board Meeting are scheduled to be held **Thursday, October 23, 2025, at 4:00 p.m.** in the England Authority Board Room, 1611 Arnold Drive., Alexandria, LA 71303.

The England Authority's Committee Meetings and Board Meeting are available via Livestream on England Airpark's website. Visit www.EnglandAirpark.org/england-authority/

When the England Authority web page opens, scroll down the landing page and the Livestream will be available in the Board Meetings section.

Public comments regarding an agenda item, upon which a vote is to be taken, are allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be Germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during the appropriate comment period.

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- A. CALL TO ORDER**
 - B. INVOCATION**
 - C. PLEDGE OF ALLEGIANCE**
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THE ENGLAND AUTHORITY
EXECUTIVE COMMITTEE
October 23, 2025

Members: ZEB WINSTEAD, CHAIR; O'DAY LAVERGNE, VICE-CHAIR; JAMAR GAILES, SECRETARY-TREASURER

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to approve the minutes of September 25, 2025, Executive Committee meeting.

THE ENGLAND AUTHORITY
ADMIN/LEGAL COMMITTEE
October 23, 2025

Members: STEVEN MANSOUR, CHAIR; CHARLIE WEEMS, VICE-CHAIR

Trey Crump, Joshua Dara, Sr., Jamar Gales, Oday Lavergne, Myron Lawson, Jr., Joe McPherson, Patrick O'Quin, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to approve the minutes of September 25, 2025, Admin/Legal Committee meeting.

THE ENGLAND AUTHORITY
FINANCE/AUDIT COMMITTEE
October 23, 2025

Members: JOE MCPHERSON, CHAIR; TREY CRUMP, VICE-CHAIR

Joshua Dara, Sr., Jamar Gales, Oday Lavergne, Myron Lawson, Jr., Steven Mansour, Patrick O'Quin, Charlie Weems, Zeb Winstead

FINANCE/AUDIT COMMITTEE (Continued)

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve the minutes of September 25, 2025, Finance/Audit Committee meeting.
 - 2. To receive schedule of paid invoices for the month of September 2025.
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THE ENGLAND AUTHORITY ECONOMIC DEVELOPMENT COMMITTEE October 23, 2025

Members: *PATRICK O'QUIN, CHAIR; JOE MCPHERSON, VICE-CHAIR*

Trey Crump, Joshua Dara, Sr., Jamar Gailes, Oday Lavergne, Myron Lawson, Jr., Steven Mansour, Charlie Weems, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve the minutes of September 25, 2025, Economic Development Committee meeting.
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THE ENGLAND AUTHORITY CAPITAL PROJECT COMMITTEE October 23, 2025

Members: *CHARLIE WEEMS, CHAIR; JOSHUA DARA, SR., VICE-CHAIR*

Trey Crump, Jamar Gailes, Oday Lavergne, Myron Lawson, Jr., Steven Mansour, Joe McPherson, Patrick O'Quin, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve the minutes of September 25, 2025, Capital Project Committee meeting.
 - 2. Motion to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.016715 between the Louisiana Department of Transportation and Development and the EEIDD for the Runway 18 Extension - Approach Design in the amount of \$65,035.00 (Sixty-Five Thousand, Thirty-Five Dollars and Zero Cents).
 - 3. Motion to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport.
 - 4. Motion to authorize Executive Director to adopt Work Authorization Number 15 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program.5.

5. Motion authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator.
6. Review updates on Capital Projects.

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

<i>Zeb Winstead, Chair</i>	<i>Myron Lawson, Jr.</i>
<i>Oday Lavergne, Vice-Chair</i>	<i>Steve Mansour</i>
<i>Jamar Gailles, Secretary/Treasurer</i>	<i>Joe McPherson</i>
<i>Trey Crump</i>	<i>Patrick O'Quin</i>
<i>Joshua Dara, Sr.</i>	<i>Charlie Weems</i>

**REGULAR MEETING
October 23, 2025
England Authority Board Room
AGENDA**

Public comments regarding an agenda item, upon which a vote is to be taken, are allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be Germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during the appropriate comment period.

- A. Call to Order
- B. Roll Call
- C. Public Comments or Questions
- D. Active Items

1. Motion to approve the minutes of September 25, 2025, Regular Board meeting.
2. Motion to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.016715 between the Louisiana Department of Transportation and Development and the EEIDD for the Runway 18 Extension - Approach Design in the amount of \$65,035.00 (Sixty-Five Thousand, Thirty-Five Dollars and Zero Cents).
3. Motion to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport.
4. Motion to authorize Executive Director to adopt Work Authorization Number 15 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program.
5. Motion authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator.
6. Update on Oak Wing Management Contract Selection.

**ADDITIONS TO AGENDA
(By unanimous vote)**

- E. Comments by Legal Counsel
- F. Comments or Questions by Commissioners
- G. Comments by Executive Director

- H. Staff Reports –
 - 1) Financial
 - 2) Air Traffic
 - 3) Economic Development/Operations

I. Public Comments or Questions

J. Adjourn

EXECUTIVE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 25, 2025

The regular meeting of the Executive Committee of the England Economic and Industrial Development District was held on **Thursday, September 25, 2025**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Chair, Mr. Zeb Winstead, called the meeting to order at 4:02 p.m. and requested roll call.

The following were present: Mr. Zeb Winstead, Mr. Oday Lavergne and Mr. Jamar Gailes.

MOTION TO APPROVE MINUTES OF AUGUST 28, 2025, EXECUTIVE COMMITTEE MEETING.

Motion by **Mr. Jamar Gailes**, second by **Mr. Oday Lavergne**, to approve minutes of August 28, 2025, Executive Committee meeting.

On vote, motion carried.

MOTION TO APPROVE MINUTES OF SEPTEMBER 16, 2025, EXECUTIVE COMMITTEE MEETING.

Motion by **Mr. Jamar Gailes**, second by **Mr. Oday Lavergne**, to approve minutes of September 16, 2025, Executive Committee meeting.

On vote, motion carried.

Mr. Winstead stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Winstead adjourned the Executive Committee.

Chair, Mr. Zeb Winstead called upon Commissioner, Mr. Steven Mansour, Chair of the Admin/Legal Committee.

Mr. Zeb Winstead, Committee Chair
EXECUTIVE COMMITTEE
England Economic & Industrial Development District

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 25, 2025

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held on **Thursday, September 25, 2025**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Committee Chair, Mr. Steven Mansour, requested roll call.

The following were present: Mr. Steven Mansour, Mr. Trey Crump, Mr. Joshua Dara, Sr., Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Myron Lawson, Jr., Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Zeb Winstead

Absent: Mr. Charlie Weems

Presentation by Matt Nowlin, Legal Counsel, regarding review of FBO contract with Freeman Holdings of LA, as part of strategic review and planning of EEIDD, including lease of buildings, FBO services provided, fuel rates, assignments and subleases.

MOTION TO TABLE PRESENTATION BY MATT NOWLIN, LEGAL COUNSEL, REGARDING REVIEW OF FBO CONTRACT WITH FREEMAN HOLDINGS OF LA, AS PART OF STRATEGIC REVIEW AND PLANNING OF EEIDD, INCLUDING LEASE OF BUILDINGS, FBO SERVICES PROVIDED, FUEL RATES, ASSIGNMENTS AND SUBLEASES UNTIL OCTOBER 23, 2025 BOARD MEETING.

Motion by **Mr. Steve Mansour**, Second by **Mr. Zeb Winstead**, to table presentation by Matt Nowlin, Legal Counsel, regarding review of FBO contract with Freeman Holdings of LA, as part of strategic review and planning of EEIDD, including lease of buildings, FBO services provided, fuel rates, assignments and subleases until October 23, 2025 board meeting.

On vote, motion passed.

Presentation by Matt Nowlin, Legal Counsel, regarding establishment of EEIDD Administrative Court System.

Mr. Mansour stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Mansour adjourned the Admin/Legal Committee.

Chair, Mr. Zeb Winstead, called upon Commissioner Joe McPherson, Chair of the Finance/Audit Committee.

Mr. Steven Mansour, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE/AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 25, 2025

The regular meeting of the Finance/Audit Committee of the England Economic and Industrial Development District was held on **Thursday, September 25, 2025**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Committee Chair, Mr. Joe McPherson, requested a roll call.

The following were present: Mr. Joe McPherson, Mr. Trey Crump, Mr. Joshua Dara, Sr., Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Myron Lawson, Jr., Mr. Steven Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin

Absent: Mr. Charlie Weems

MOTION TO APPROVE THE MINUTES OF AUGUST 28, 2025, FINANCE/AUDIT COMMITTEE MEETING.

Motion by **Mr. Steve Mansour**, Second by **Mr. Zeb Winstead**, to approve minutes of the August 28, 2025, Finance/Audit Committee meeting.

On vote, motion carried.

TO RECEIVE SCHEDULE OF PAID INVOICES FOR THE MONTH OF MAY 2025.

The Commissioners reviewed the schedule of paid invoices for the month of May 2025. There were no questions or comments upon reviewing.

Mr. McPherson stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. McPherson adjourned the Finance Committee.

Chair, Mr. Zeb Winstead, called upon Commissioner Joe McPherson, Vice-Chair of the Economic Development Committee.

Mr. Joe McPherson, Committee Chair
FINANCE/AUDIT COMMITTEE
England Economic & Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 25, 2025**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, September 25, 2025**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Chair, Mr. Patrick O'Quin, requested a roll call.

The following were present: Mr. Patrick O'Quin, Mr. Joe McPherson, Mr. Trey Crump, Mr. Joshua Dara, Sr., Mr. Jamar Gailes, Mr. Oday Lavergne, Mr. Myron Lawson, Jr., Mr. Steve Mansour, Mr. Patrick O'Quin, Mr. Zeb Winstead

Absent: Mr. Charlie Weems

MOTION TO APPROVE THE MINUTES OF AUGUST 28, 2025, ECONOMIC DEVELOPMENT COMMITTEE MEETING.

Motion by **Mr. Oday Lavergne**, Second by **Mr. Jamar Gailes**, to approve minutes of August 28, 2025, Economic Development Committee meeting.

On vote, motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND CSI AVIATION, INC. FOR ACREAGE ON THE SOUTH RAMP FOR OPERATIONS AND OFFICE SPACE.

Motion by **Mr. Zeb Winstead**, Second by **Mr. Jamar Gailes**, to authorize Executive Director to execute lease agreement between EEIDD and CSI Aviation, Inc. for acreage on the south ramp for operations and office space.

Information provided by Mr. Ralph Hennessy.

On vote, motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND FPM REMEDIATIONS, INC. FOR OFFICE SPACE LOCATED AT 1616 ARNOLD DRIVE AND 2011 VANDEVELDE DRIVE.

Motion by **Mr. Zeb Winstead**, Second by **Mr. Jamar Gailes**, to authorize Executive Director to execute lease agreement between EEIDD and FPM Remediations, Inc. for office space located at 1616 Arnold Drive and 2011 Vandeveld Drive.

Information provided by Mr. Ralph Hennessy.

On vote, motion carried.

The Chair, Mr. O'Quin, stated that there were no further items to discuss and next called for any additions or public comments.

There being none, Mr. O'Quin adjourned the Economic Development Committee.

Mr. Zeb Winstead called on Mr. Dara, Vice-Chair of the Capital Projects Committee.

Mr. Patrick O'Quin, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

**CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 25, 2025**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, September 25, 2025**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Committee Vice-Chair, Mr. Joshua Dara, Sr., requested a roll call.

The following were present: Mr. Joshua Dara, Sr., Mr. Trey Crump, Mr. Jamar Gailes, Mr. Oday Lavergne, Mr. Myron Lawson, Jr., Mr. Steve Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Zeb Winstead

Absent: Mr. Charlie Weems

MOTION TO APPROVE THE MINUTES OF AUGUST 28, 2025, CAPITAL PROJECT COMMITTEE MEETING.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Zeb Winstead**, to approve the minutes of August 28, 2025, Capital Project Committee meeting.

On vote, motion carried.

MOTION TO AWARD CONTRACT FOR THE AEX BAGGAGE REPLACEMENT TO G&S MECHANICAL USA, INC. IN THE AMOUNT OF \$498,788.00 (FOUR HUNDRED NINETY-EIGHT THOUSAND, SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND ZERO CENTS) BEING THE LOWEST RESPONSIBLE BIDDER AND AUTHORIZING IMPLEMENTATION.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Zeb Winstead**, to award contract for the AEX Baggage Replacement to G&S Mechanical USA, Inc. in the amount of \$498,788.00 (Four Hundred Ninety-Eight Thousand, Seven Hundred Eighty-Eight Dollars and Zero Cents) being the lowest responsible bidder and authorizing implementation.

On vote, motion carried.

MOTION TO APPROVE THE EXECUTIVE DIRECTOR'S ACCEPTANCE OF GRANT NUMBER 3-22-0003-102-2025 IN THE AMOUNT OF \$1,235,663.00 (ONE MILLION, TWO HUNDRED, THIRTY-FIVE THOUSAND, SIX HUNDRED SIXTY-THREE DOLLARS AND ZERO CENTS) FROM THE FEDERAL AVIATION ADMINISTRATION TO INSTALL INSTRUMENT APPROACH AID 18/36 - PHASE I DESIGN AND EXECUTION OF ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Zeb Winstead**, to approve the Executive Director's acceptance of Grant Number 3-22-0003-102-2025 in the amount of \$1,235,663.00 (One Million, Two Hundred, Thirty-Five Thousand, Six Hundred Sixty-Three Dollars and Zero Cents) from the Federal Aviation Administration to Install Instrument Approach Aid 18/36 - Phase I Design and execution of all related documents thereto.

On vote, motion carried.

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF PARTIAL CONTRACT ACCEPTANCE FOR THE EXTENSION OF RUNWAY 18 & ASSOCIATED IMPROVEMENTS - PHASE 2 FOR ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Zeb Winstead**, authorizing Executive Director to execute Certificate of Partial Contract Acceptance for the Extension of Runway 18 & Associated Improvements - Phase 2 for Alexandria International Airport.

On vote, motion carried.

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.016643 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE SOUTH RAMP EXPANSION & TAXIWAY REALIGNMENT IN THE AMOUNT OF \$421,145.00 (FOUR HUNDRED TWENTY-ONE THOUSAND, ONE HUNDRED FORTY-FIVE DOLLARS AND ZERO CENTS).

Motion by **Mr. Jamar Gailes**, Second by **Mr. Zeb Winstead** to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.016643 between the Louisiana Department of Transportation and Development and the EEIDD for the South Ramp Expansion & Taxiway Realignment in the amount of \$421,145.00 (Four Hundred Twenty-One Thousand, One Hundred Forty-Five Dollars and Zero Cents).

On vote, motion carried.

Capital Projects updates: Mr. Gammel advised Committee that all information had been sent via email the week prior and there was no new information, but he was available to answer questions, if needed. No questions were presented.

There being no further items to discuss, Mr. Dara adjourned the Capital Project Committee

Mr. Charlie Weems, Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION
SEPTEMBER 25, 2025**

The England Economic and Industrial Development District met in Regular Session in the England Airpark Board Room, 1611 Arnold Drive, Alexandria, Louisiana, **Thursday, September 25, 2025.**

Mr. Zeb Winstead, Chair of the England Authority, called the meeting to order at 4:40 p.m.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Zeb Winstead, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

Present: Chair, Mr. Zeb Winstead, Vice-Chair, Mr. Oday Lavergne, Secretary/Treasurer, Mr. Jamar Gales, Mr. Trey Crump, Mr. Joshua Dara, Sr., Mr. Myron Lawson, Jr., Mr. Steve Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin

Absent: Mr. Charlie Weems

The invocation was led by Mr. Joshua Dara, Sr., and the Pledge of Allegiance by Mr. Zeb Winstead.

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. Scott Gammel, Director of Aviation, Summer Steiner, Director of Finance and Human Resources, and Mr. Matt Nowlin, Legal Counsel.

Chair, Mr. Zeb Winstead, asked if there were any public comments or questions. Hearing none, Mr. Winstead proceeded with the action items.

MOTION TO APPROVE THE MINUTES FROM THE AUGUST 28, 2025 REGULAR BOARD MEETING.

Motion by **Mr. Oday Lavergne**, second by **Mr. Jamar Gales**, to approve the minutes from the August 28, 2025 Regular Board Meeting. The Chair called for any comments from the Board or public. There being none, a vote was called, and motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND CSI AVIATION, INC. FOR ACREAGE ON THE SOUTH RAMP FOR OPERATIONS AND OFFICE SPACE.

Motion by **Mr. Jamar Gales**, Second by **Mr. Oday Lavergne**, to authorize Executive Director to execute lease agreement between EEIDD and CSI Aviation, Inc. for acreage on the south ramp for operations and office space.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND FPM REMEDIATIONS, INC. FOR OFFICE SPACE LOCATED AT 1616 ARNOLD DRIVE AND 2011 VANDEVELDE DRIVE.

Motion by **Mr. Jamar Gales**, Second by **Mr. Oday Lavergne**, to authorize Executive Director to execute lease agreement between EEIDD and FPM Remediations, Inc. for office space located at 1616 Arnold Drive and 2011 Vandeveld Drive.

MOTION TO AWARD CONTRACT FOR THE AEX BAGGAGE REPLACEMENT TO G&S MECHANICAL USA, INC. IN THE AMOUNT OF \$498,788.00 (FOUR HUNDRED NINETY-EIGHT THOUSAND, SEVEN HUNDRED

EIGHTY-EIGHT DOLLARS AND ZERO CENTS) BEING THE LOWEST RESPONSIBLE BIDDER AND AUTHORIZING IMPLEMENTATION.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Oday Lavergne**, to award contract for the AEX Baggage Replacement to G&S Mechanical USA, Inc. in the amount of \$498,788.00 (Four Hundred Ninety-Eight Thousand, Seven Hundred Eighty-Eight Dollars and Zero Cents) being the lowest responsible bidder and authorizing implementation.

MOTION TO APPROVE THE EXECUTIVE DIRECTOR'S ACCEPTANCE OF GRANT NUMBER 3-22-0003-102-2025 IN THE AMOUNT OF \$1,235,663.00 (ONE MILLION, TWO HUNDRED, THIRTY-FIVE THOUSAND, SIX HUNDRED SIXTY-THREE DOLLARS AND ZERO CENTS) FROM THE FEDERAL AVIATION ADMINISTRATION TO INSTALL INSTRUMENT APPROACH AID 18/36 - PHASE I DESIGN AND EXECUTION OF ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Oday Lavergne**, to approve the Executive Director's acceptance of Grant Number 3-22-0003-102-2025 in the amount of \$1,235,663.00 (One Million, Two Hundred, Thirty-Five Thousand, Six Hundred Sixty-Three Dollars and Zero Cents) from the Federal Aviation Administration to Install Instrument Approach Aid 18/36 - Phase I Design and execution of all related documents thereto.

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF PARTIAL CONTRACT ACCEPTANCE FOR THE EXTENSION OF RUNWAY 18 & ASSOCIATED IMPROVEMENTS - PHASE 2 FOR ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Oday Lavergne**, authorizing Executive Director to execute Certificate of Partial Contract Acceptance for the Extension of Runway 18 & Associated Improvements - Phase 2 for Alexandria International Airport.

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.016643 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE SOUTH RAMP EXPANSION & TAXIWAY REALIGNMENT IN THE AMOUNT OF \$421,145.00 (FOUR HUNDRED TWENTY-ONE THOUSAND, ONE HUNDRED FORTY-FIVE DOLLARS AND ZERO CENTS).

Motion by **Mr. Jamar Gailes**, Second by **Mr. Oday Lavergne** to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.016643 between the Louisiana Department of Transportation and Development and the EEIDD for the South Ramp Expansion & Taxiway Realignment in the amount of \$421,145.00 (Four Hundred Twenty-One Thousand, One Hundred Forty-Five Dollars and Zero Cents).

MOTION TO APPROVE AIRLINE INCENTIVE PROGRAM.

Motion by **Mr. Oday Lavergne**, Second by **Mr. Jamar Gailes**, to approve Airline Incentive Program.

Executive Director presented information on proposed Airline Incentive Program.

By unanimous vote, motion carried.

Comments by Legal Counsel: Mr. Matt Nowlin reminded Commissioners that, if they had not completed their ethics training to please do so before December 31.

Questions by Commissioners: A motion was made by Mr. Jamar Gails to add an Executive Session to the agenda to discuss a personnel matter and failed to receive unanimous approval.

Comments by Executive Director: Mr. Hennessy reported that a recent meeting was held with United Airlines about their reentry into the market and it looks promising. A meeting was held in Washington, D.C. with the FAA to discuss some policy issues, as well as noise program.

Staff Reports:

- 1) **Financial:** Ms. Steiner reported that revenues are 10% above budget and expenses are 6% below budget. Met with Bank of Montgomery last Monday. All paperwork has been submitted to them to set up new accounts. Lastly, the audit took place this week. As soon as it is wrapped up, she will provide update.
- 2) **Air Traffic:** Mr. Gammel reported that American had a little downturn due to eight cancellations (three were mechanical and others were weather related). Up 106% over for total enplanements which has to do with the ICE operations and a big military rotation. Fuel sales are up 22%. From 2023 to 2025, we are up 31% for GA traffic, due to LSUA beginning its pilot program. Military traffic is up 30%, as well as our air carrier is up 30% (not only American and Delta but ICE and military). Recognized Chief Kees and the Fire Department. Last month there were twenty medical calls and one hazmat call. Discussed Page/Ortego event that took place on September 19. Over 140 people were in attendance. Murals will be hung within the next few weeks.
- 3) **Economic Development/Operations:** Mr. Hennessy reported that there have been discussions with Union Tank Car about an expansion plan. They are seeking to lease another 15 acres to put in some additional rail lines and other building space. They are finalizing numbers but hopefully within the next month an item can be presented to the Board. Joint submittal with EEIDD, Louisiana Central, and Cleco for the manufacturing project to work on, design and build rocket engines. It is about 125 million cap X that will create 300 permanent jobs. Food packaging operation that will create about 100 jobs with 70 million cap X. Looking for 20 to 30 acres and one of the EEIDD sites has been submitted. Gave update on England Oaks, England Estates and England Village occupancy.

Public Comments or Questions

There being no further business, Mr. Zeb Winstead adjourned the meeting at 5:17 p.m.

Zeb Winstead, Chair

*England Economic and Industrial Development District
Board of Commissioners*

Jamar Gailes, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS SPECIAL MEETING
October 9, 2025**

The England Economic and Industrial Development District met for a Special Meeting in the England Airpark Board Room, 1611 Arnold Drive, Alexandria, Louisiana, **Thursday, October 9, 2025.**

Mr. Zeb Winstead, Chair of the England Authority, called the meeting to order at 3:01 p.m.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Zeb Winstead, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

Present: Chair, Mr. Zeb Winstead, Vice-Chair, Mr. Oday Lavergne, Secretary/Treasurer, Mr. Jamar Gailes, Mr. Trey Crump, Mr. Joshua Dara, Sr., Mr. Myron Lawson, Jr., Mr. Steve Mansour,

Absent: Mr. Joe McPherson, Mr. Patrick O'Quin and Mr. Charlie Weems

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. Scott Gammel, Director of Aviation, Mr. David Broussard, Director of England Airpark, Mrs. Leigh Ann Purvis, Marketing & Air Service Manager, and Mr. Matt Nowlin, Legal Counsel.

Chair, Mr. Zeb Winstead, asked if there were any public comments or questions. Hearing none, Mr. Winstead proceeded with the action items.

MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CHARACTER, PROFESSIONAL COMPETENCY OF SKY WEST AIRLINES AS APPLICANT OF AIRLINE INCENTIVE PROGRAM. LA. R.S. 42:17(A)(1).

Motion by **Mr. Jamar Gailes**, second by **Mr. Oday Lavergne**, to enter into Executive Session to discuss character, professional competency of Sky West Airlines as applicant of Airline Incentive Program. La. R.S. 42:17(A)(1).

Entered into Executive Session at 3:03 p.m.

MOTION TO EXIT EXECUTIVE SESSION.

Motion by **Mr. Oday Lavergne**, Second by **Mr. Jamar Gailes**, to exit Executive Session. Exited Executive Session at 3:24 p.m.

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVICE AGREEMENT WITH SKY WEST AIRLINES FOR SCHEDULED PASSENGER SERVICE.

Motion by **Mr. Jamar Gailes**, Second by **Mr. Oday Lavergne**, to authorize the Executive Director to enter into a Service Agreement with Sky West Airlines for scheduled passenger service.

By unanimous vote, motion carried.

Public Comments or Questions

There being no further business, Mr. Zeb Winstead adjourned the meeting at 3:26 p.m.

Zeb Winstead, Chair

*England Economic and Industrial Development District
Board of Commissioners*

Jamar Gailes, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*



BOARD OF COMMISSIONERS MEETING

DATE: _____

TITLE:**EXPLANATION:****ATTACHMENTS INCLUDED:**

- ☐ Document/Proposal Attached
- ☐ Term Sheet Attached
- ☐ Financials Attached
- ☐ N/A

FINANCIAL/BUDGET INFORMATION:

Title: _____

Number: _____

Balance of Account: _____

Amount of Expense: _____

Amount Remaining: _____

SUBMITTED BY:

Executive Director	_____
Deputy Director, Airport & Capital Projects	_____
Deputy Director, England Airpark	_____
Director of Finance & Human Resources	_____
Commissioner	_____

COMMITTEE:

- ☐ Executive
- ☐ Admin/Legal
- ☐ Finance/Audit
- ☐ Economic Development
- ☐ Capital Projects

STATE OF LOUISIANA
**DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT**

AGREEMENT

STATE PROJECT NO. H.016715
A.I.P. 3-22-0003-102-2025
RUNWAY 18 EXTENSION – APPROACH DESIGN
ALEXANDRIA INTERNATIONAL AIRPORT
RAPIDES PARISH

THIS AGREEMENT, made and executed in two (2) original copies on this _____ day of _____, 20____, by and between the Louisiana Department of Transportation and Development, hereinafter referred to as "DOTD", and the England Economic and Industrial Development District, a political subdivision of the State of Louisiana, responsible for all matters pertaining to the Alexandria International Airport, hereinafter referred to as "Sponsor";

WITNESSETH: That;

WHEREAS, the Sponsor has requested funding assistance to finance certain improvements at the Alexandria International Airport as described herein; and,

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature, authorized the financing of the certain airport improvements from funds appropriated from the Transportation Trust Fund; and,

WHEREAS, the Louisiana Legislature has granted approval of the project as listed in the Aviation Needs and Project Priority Program; and

WHEREAS, reimbursement for project costs will not exceed the estimated project cost as approved by the legislature and allocated to the DOTD Aviation Program for the fiscal year in which the project was approved by the legislature, unless DOTD agrees to participate in the increase and additional funds become available; and

WHEREAS, DOTD is agreeable to the implementation of this project and desires to cooperate with the Sponsor provided certain requirements are adhered to as hereinafter provided:

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

ARTICLE I - PROJECT DESCRIPTION

1.1 The improvement that is to be undertaken under this project will consist generally of design and environmental for the Runway 18 Extension Instrument Approach.

1.2 The project numbers and title of this agreement will be used for identification purposes on all correspondence, plans, progress reports, invoices, et cetera, prepared in the performance of these services.

ARTICLE II - PROJECT RESPONSIBILITY

2.1 DOTD employees will not be required to supervise or perform such other services in connection with the development of this project except as specifically set forth herein; however, the Sponsor will assume full responsibility and Sponsorship for the project development and shall hold DOTD harmless in the event of any loss or damage of any kind incident to or occasioned by deeds undertaken in pursuance of this agreement.

ARTICLE III – CERTIFICATION AND COMPLIANCE

3.1 Sponsor certifies by the signing of this agreement that each phase of this project, as well as all documents associated with this project, will be completed in accordance with all applicable Federal and State guidelines and/or regulations. It is solely the responsibility of the Sponsor to certify the appropriate development, completion and authenticity of all work and documents required of the Sponsor throughout this project. Three (3) separate Sponsor Certifications incorporated by reference herein and attached to and made part of this agreement, shall be completed, signed and sent to DOTD after each specified phase of the project as indicated in the Certifications attached hereto.

3.2 DOTD does not provide certification of any document nor work performed and is not responsible for same in accordance with Article II as stated above.

ARTICLE IV – FUNDING

4.1 Except for services hereinafter specifically listed to be furnished at the expense of the Federal Aviation Administration (hereinafter referred to as FAA), DOTD or the Sponsor, the cost of this project will be shared between FAA and DOTD, with DOTD contributing an amount not to exceed \$65,035.00. With a written request from the Sponsor, DOTD may authorize, via letter, the approval of reimbursements over the amount here specified in accordance with R.S. 2:806.A, 2:807.B and 2:810. All such overages may not be approved until after the project is complete and at the end of the State's fiscal year, to determine if funds are available after all higher priorities have been considered. The Sponsor, at its own expense, may incorporate items of work not eligible for DOTD participation into the construction contract if it so desires.

4.2 The continuation of this agreement is contingent upon the appropriation of funds by the Louisiana Legislature to fulfill the requirements of the contract. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such



BOARD OF COMMISSIONERS MEETING

DATE: _____

TITLE:**EXPLANATION:****ATTACHMENTS INCLUDED:**

- ☐ Document/Proposal Attached
- ☐ Term Sheet Attached
- ☐ Financials Attached
- ☐ N/A

FINANCIAL/BUDGET INFORMATION:

Title: _____

Number: _____

Balance of Account: _____

Amount of Expense: _____

Amount Remaining: _____

SUBMITTED BY:

Executive Director	_____
Deputy Director, Airport & Capital Projects	_____
Deputy Director, England Airpark	_____
Director of Finance & Human Resources	_____
Commissioner	_____

COMMITTEE:

- ☐ Executive
- ☐ Admin/Legal
- ☐ Finance/Audit
- ☐ Economic Development
- ☐ Capital Projects

Alexandria International Airport
5 Year Capital Improvement Plan (CIP)

Alexandria International Airport (AEX)					CIP START YEAR:										2026	
\$ - 2023 Non-Primary Entitlement (Expires FY26)					\$ - 2022/23 Unassigned AIG Funds from previous years											
\$ - 2024 Non-Primary Entitlement (Expires FY27)					\$ - 2024 Unassigned AIG Funds											
\$ - 2025 Non-Primary Entitlement (Expires FY28)					\$ - 2025 Airport Infrastructure Grants (Expires FY28)											
\$ 1,517,526 Estimated Non-Primary Entitlement (Planning through 2030)					\$ 1,616,469 2026 Airport Infrastructure Grants (Planning through 2026)											
Federal Fiscal Year	Available		Funding Source	ODO Project Component/Phase	Estimated Project Cost	Funding Source					Funding Source - Other					
	NPE	AIG				Non-Primary Entitlement	Airport Infrastructure Grants	Additional AIP	Other	Match	LADOTD 100% Funding	MAP	CDS	DCIP	Other	
2026	\$ 1,517,526	\$ 1,616,469	Other	Extension of Runway 18 and Associated Improvements - Phase IV Precision Approach and Obstacle Removal - Engineering Only	\$ 1,300,698	\$ -	\$ -	\$ -	\$ 1,235,663	\$ 65,035	\$ -	\$ -	\$ 1,235,663	\$ -	\$ -	
			Other	Extension of Runway 18 and Associated Improvements - Phase IV Precision Approach - Engineering Only	\$ 6,005,060	\$ -	\$ -	\$ -	\$ 5,704,807	\$ 300,253	\$ -	\$ -	\$ 5,704,807	\$ -	\$ -	
			AIP/BIL	South Ramp Expansion & Taxiway Realignment -- Phase III	\$ 6,801,574	\$ 1,375,026	\$ 1,616,469	\$ 1,000,000	\$ 2,600,000	\$ 210,079	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	
			AIP	Terminal ADA and Capacity Rehabilitation	\$ 6,842,105			\$ 6,500,000		\$ 342,105						
			AIP	Replace ATCT Equipment - Phase II	\$ 814,316			\$ 773,600		\$ 40,716						
			AIP	Part 150 Noise Mitigation Program	\$ 8,421,053			\$ 8,000,000		\$ 421,053						
			AIP	Safety Area & Associated Drainage Study -- Phase I	\$ 150,000	\$ 142,500	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	
			Other	Large Wide Body MRO Hangar/Warehouse Construction Project Phase III	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ -	
			State	Hangar Development	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	
			Other	Airfield Utility and Security Improvements	\$ 5,800,000	\$ -	\$ -	\$ -	\$ 5,518,368	\$ 281,632	\$ 167,368	\$ -	\$ -	\$ 5,351,000	\$ -	
			AIP	Removal of Wildlife Habitat and environmental Mitigation Phase II	\$ 1,684,211	\$ -	\$ -	\$ 1,600,000	\$ -	\$ 84,211	\$ -	\$ -	\$ -	\$ -	\$ -	
			Other	Airport Access Road Rehabilitation - Phase II	\$ 1,750,000	\$ -	\$ -	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000	
		\$ -	\$ -	Remaining Funds	2026 Annual Subtotals:	\$ 48,569,017	\$ 1,517,526	\$ 1,616,469	\$ 17,873,600	\$ 25,808,838	\$ 1,752,584	\$ 5,767,368	\$ 6,000,000	\$ 6,940,470	\$ 5,351,000	\$ 1,750,000
2027	\$ 1,517,526	\$ -	State	South Ramp Expansion & Taxiway Realignment -- Phase IV	\$ 2,400,000	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	
			AIP	Taxiway & Ramp Rehabilitation -- Phase III (Engineering Only)	\$ 284,211	\$ 175,000	\$ -	\$ -	\$ 100,000	\$ 9,211	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
			AIP	Runway 14/32 Rehabilitation -- Phase III	\$ 2,522,801	\$ 1,342,526	\$ -	\$ -	\$ 1,109,616	\$ 70,659	\$ -	\$ -	\$ -	\$ -	\$ -	
			Other	Large Wide Body MRO Hangar/Warehouse Construction Project Phase IV	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	
			State	Construct 10 T-Hangar Units	\$ 1,550,000	\$ -	\$ -	\$ -	\$ 1,550,000	\$ -	\$ 1,550,000	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	Remaining Funds	2027 Annual Subtotals:	\$ 11,757,012	\$ 1,517,526	\$ -	\$ -	\$ 10,159,616	\$ 79,870	\$ 4,050,000	\$ 5,000,000	\$ -	\$ -	\$ -	
2028	\$ 1,517,526	\$ -	AIP	Safety Area & Associated Drainage -- Phase II	\$ 8,965,817	\$ 1,517,526	\$ -	\$ 7,000,000	\$ -	\$ 448,291	\$ -	\$ -	\$ -	\$ -	\$ -	
			State	South Ramp Expansion & Taxiway Realignment -- Phase IV	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	
			Other	Large Wide Body MRO Hangar/Warehouse Construction Project Phase V	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	
			State	North Ramp Expansion -- Phase III - Construction	\$ 2,800,000	\$ -	\$ -	\$ -	\$ 2,800,000	\$ -	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	
			State	Runway Obstacle Removal	\$ 550,000	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	
			State	Abandoned Pavement Removal	\$ 850,000	\$ -	\$ -	\$ -	\$ 850,000	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	Remaining Funds	2028 Annual Subtotals:	\$ 21,165,817	\$ 1,517,526	\$ -	\$ 7,000,000	\$ 12,200,000	\$ 448,291	\$ 7,200,000	\$ 5,000,000	\$ -	\$ -	\$ -	
2029	\$ 1,517,526	\$ -	AIP	Taxiway & Ramp Rehabilitation -- Phase IV - Construction	\$ 2,597,396	\$ 1,517,526	\$ -	\$ -	\$ 1,000,000	\$ 79,870	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	
			AIP	Safety Area & Associated Drainage - Phase III	\$ 5,263,158	\$ (263,158)	\$ -	\$ 5,000,000	\$ -	\$ 263,158	\$ -	\$ -	\$ -	\$ -	\$ -	
			State	GIS Airfield Development -- Phase II	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	
			Other	Jet bridge Replacement	\$ 4,900,000	\$ -	\$ -	\$ -	\$ 4,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900,000	
		\$ 263,158	\$ -	Remaining Funds	2029 Annual Subtotals:	\$ 13,260,554	\$ 1,254,368	\$ -	\$ 5,000,000	\$ 6,400,000	\$ 343,028	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
2030	\$ 1,780,684	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 1,780,684	\$ -	Remaining Funds	2030 Annual Subtotals:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5 Year CIP Totals:					\$ 94,752,400	\$ 5,806,946	\$ 1,616,469	\$ 29,873,600	\$ 54,568,454	\$ 2,623,773	\$ 18,517,368	\$ 16,000,000	\$ 6,940,470	\$ 5,351,000	\$ 6,650,000	

Signature: _____ Date: _____





BOARD OF COMMISSIONERS MEETING

DATE: _____

TITLE:**EXPLANATION:****ATTACHMENTS INCLUDED:**

- ☐ Document/Proposal Attached
- ☐ Term Sheet Attached
- ☐ Financials Attached
- ☐ N/A

FINANCIAL/BUDGET INFORMATION:

Title: _____

Number: _____

Balance of Account: _____

Amount of Expense: _____

Amount Remaining: _____

SUBMITTED BY:

Executive Director	_____
Deputy Director, Airport & Capital Projects	_____
Deputy Director, England Airpark	_____
Director of Finance & Human Resources	_____
Commissioner	_____

COMMITTEE:

- ☐ Admin/Legal
- ☐ Finance/Audit
- ☐ Economic Development
- ☐ Capital Projects

WORK AUTHORIZATION

To: W.D. Schock Company, Inc.

Work Authorization No.: 15

From: England Economic & Industrial Development District (England Authority)

Re: Professional Services Agreement, Dated October 1, 2023

Project Name: Alexandria International Airport Noise Mitigation Program Implementation

Brief Description of Services:

Neighborhood Noise Mitigation Program (Acquisition of approximately 5 houses and relocation of displaced persons)

Fee for this Work Authorization: \$523,592.40.

Fees to be paid from AIP Grant: 3-22-0003-092-2023

Calendar Days to Complete Work: 760

Detailed Scope of Services and Fee are attached.

Payment for Services shall be per Professional Services Agreement, Dated October 1, 2023.

Accepted by:

W. D. Schock Company, Inc.

Approved by:

England Authority

Leigh Tanney Lasley, President/CEO

Ralph Hennessey / Executive Director,
EEIDD

Date

Date

**SCOPE OF SERVICES
NEIGHBORHOOD NOISE MITIGATION PROGRAM
FOR
ALEXANDRIA INTERNATIONAL AIRPORT**

This Scope of Services describes the tasks to be performed by W.D. Schock for the implementation of the Neighborhood Noise Mitigation Program which includes:

1. LAND ACQUISITION, RELOCATION ASSISTANCE, PROPERTY MANAGEMENT & DEMOLITION,

The W.D. Schock Labor and Direct Expenses portion of the Scope of Services and Fee are for 12 months, November 1, 2025, through October 31, 2026).

The England Authority (EA) will continue to implement the Acquisition/Relocation Program option as the preferred option. To accomplish the above goals, the England Authority will utilize available grant monies to implement the Neighborhood Noise Mitigation Program.

PROGRAM TASKS: Program Manager's services and scope of work for implementation of approved elements of the Program Tasks shall include but are not limited to the following:

TASK 1. GENERAL CONSULTING SERVICES

TASK 2. LAND ACQUISITION GENERAL

TASK 3. LAND ACQUISITION IMPLEMENTATION

TASK 1. GENERAL CONSULTING SERVICES

(1) Program Manager shall maintain a public information program at a Neighborhood Program Office (Local Office) as approved by the England Authority and which shall have four employees (the Project Manager, and two Consultants), and which shall remain open and operating for a twelve-month period. Office maintenance costs shall include rent, postage/shipping, telephone (local, long distance, and cellular), copies, and local mileage.

Program Manager shall conduct community relations and property owner meetings, both scheduled and unscheduled as necessary, and develop and maintain a variety of informational handouts, resources and maps for public review and assistance. Program Manager shall coordinate the entire program with a designated representative of the England Authority. In addition to the above staff, Program Manager shall have a Project Director, a Project Accountant, and other staff utilized as needed for various services including:

(a) Program Manager shall provide the England Authority with suggested formats for reporting, including information required by the FAA and EA, on all approved and authorized Program elements. These may include monthly status reports, cost allocation and information summary checklists, statistical reports, DSS inspection reports, scheduling and general progress reports as required. The England Authority shall be responsible for approving the required formats for reporting.

(b) Program Manager shall maintain individual files on Program elements and financial information contained in each individual case file in accordance with applicable England Authority and Federal regulations. All files will be accessible and available to the EA, FAA, and the OIG for audits. All files will be delivered to the England Authority upon completion of the Program or at any time requested by the England Authority or its designated representative.

(c) Program Manager will supply to the Program a computer system and software for cost estimating, individual element cost tracking and overall Program cost tracking. Work

schedules, priority systems and fund availability draw down schedules shall also be provided as required. All schedules and costs shall be coordinated in advance with the England Authority.

(d) Subconsultant Selection. Program Manager has selected subconsultants for the provision of professional services required for the Program. Program Manager shall prepare all subconsultant contracts. The consultant services anticipated for the Program may include appraisers, review appraiser, title companies, environmental surveyors, boundary surveyors, legal services, property management, and security services.

(e) Program Manager shall submit all proposed subconsultants and subconsultant contracts to the England Authority, as required, for review and approval prior to initiation and authorization of engagement of subconsultants for the Program.

(2) Program Manager shall maintain files on all eligible participants throughout the Program. Upon the participants' completion in the Program, the files will be finalized and turned over to the England Authority.

(3) Program Manager will provide information to Deborah Murphy Lagos & Associates to incorporate into the GIS for maintenance of noise land inventory and update of Airport Property Map.

(4) The WDSCO Project Director, Project Manager, and Assistant Project Manager will participate with the England Authority and Deborah Murphy Lagos & Associates in a weekly conference call to address program issues.

TASK 2. LAND ACQUISITION GENERAL:

The various scope of work elements are as follows:

- (1) Neighborhood Program Office. As required and approved by the England Authority, Program Manager shall maintain a Program office to provide for property owner meetings, workshops, seminars, Program operations, Program information, and public relations. It will be manned by Program Manager's approved, on-site personnel. It shall be open to the public during reasonable hours as approved by the EA.
- (2) Program Manager's staff members shall be available for all meetings required by the Program and the England Authority, including but not limited to meetings with England Authority staff representatives and any other involved parties including the Federal Aviation Administration. Program Manager shall develop, supply, and maintain a variety of informational handouts, resources and regulations for public review and assistance to individuals and families. It is anticipated the Project Manager will make two trips during the 12-month period.
- (3) Program Policy and Procedures Manual and Forms. Program Manager shall maintain and update the approved Policy and Procedures Manual. Program Manager shall prepare any necessary forms and participation agreements for the Program.
- (4) Relocation Plan. As required by 49 CFR Part 24 and FAA Order 5100.37B, Program Manager shall maintain a relocation plan prior to commencement of any land acquisition and relocation of displaced individuals and families. Program Manager will maintain this plan on behalf of the England Authority for all the acquisition areas. A final copy may be sent to FAA for review and filing.
- (5) Program Manager shall coordinate all activities relative to the Abstract of Title, determining ownership lien holders and mortgage encumbrances on the title.

TASK 3. LAND ACQUISITION IMPLEMENTATION:

Program Manager shall perform all required services necessary for authorized eligible property to be acquired in accordance with the Federal Uniform Act of 1970 (P.L. 91-646) and OST Regulation, 49 CFR Part 24, as amended. Program Manager shall also follow and implement regulations contained in FAA Order 5100.37B and FAA AC/50/5100-17. WDSCO's services for land acquisition shall include, but are not limited to, the following: abstracting, property boundary survey, appraiser title letter with ten-year property history, environmental assessment, certified notification letters to property owners, appraisals, review appraisals, permitted title corrective work, updated title and owner responsibility report, offers, closings, filing 1099's, letter to property owner to vacate in ninety (90) days, property rental agreements, final title letter, and FAA title opinion letter.

The Relocation Plan shall consider, analyze, and correlate the following: Program background, area description, Program inventory and characteristics, inventory and availability of comparable replacement dwelling(s), relocation methodology, impact on other community programs, economic analysis and exhibits, maps and tables of real estate activity. A copy shall remain at the Neighborhood Program Office for reference.

Program Manager will identify the extent of need for special relocation services to property owners who have social or health problems, which would impede their involvement in the Program or in obtaining housing within their means. Program Manager will coordinate with appropriate public or private agencies to provide welfare, health rehabilitation, legal aid, counseling, and institutional or correctional services required by the relocation plan. Program Manager will develop and disseminate information to relocated families to advise them of services available from public or private agencies or officials in a position to provide such services. Program Manager shall provide relocation notice of eligibility, compensation and method of payment to eligible families, individuals, tenants and businesses. Approved relocation application forms shall be prepared by Program Manager and submitted for approval by the-England Authority. Payment procedures will be established in coordination with the England Authority staff.

Program Manager shall provide guidelines in the Policy and Procedures Manual for an appeals procedure for displaced persons in cases of dispute or claim for appeal covering; eligibility, classification, hardships, relocation payments and moving expenses.

Relocation services shall include separate relocation case files, initial review meeting, assessment interviews, eligibility relocation advisory letter, replacement housing studies and calculations, Replacement Housing Payment (RHP) claim form, decent, safe and sanitary (DSS) inspections, and processing of moving claim forms.

EXHIBIT "D-1" - BUDGET
ALEXANDRIA INTERNATIONAL AIRPORT
WORK AUTHORIZATION #15
W.D. SCHOCK COMPANY, INC.

Budget - WA#15 - 12 Months - November 2025 - October 2026

1. TASK	Project Manager Maples		Senior Consultant Kelly		Senior Consultant Guillory		Consultant Bailey		TOTAL LABOR	
	RATE	\$ 47.00	RATE	\$ 45.00	RATE	\$ 38.00	RATE	\$ 30.00	TOTAL	
	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
Project Management	200	\$ 9,400.00	1040	\$ 46,800.00	2080	\$ 79,040.00	0	\$ -	3320	\$135,240.00
Total Labor	200	\$ 9,400.00	1040	\$ 46,800.00	2080	\$ 79,040.00	0	\$ -	3320	\$135,240.00

2. Overhead 200.00% \$ 270,480.00

3. Sub-Total \$405,720.00

4. Fixed Fee 17.00% \$ 68,972.40

5. Sub-Total WDSCO Labor \$474,692.40

6. Direct Expenses \$33,900.00

7. Travel Expenses \$15,000.00

8. Total WDSCO Cost \$523,592.40

9. Subconsultant Expense \$0.00

10. Total Budget - Not-To-Exceed - WA#15	\$523,592.40
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DIRECT EXPENSES

Copies/Scanning	\$10,000.00
Miscellaneous	\$1,000.00
Office Equipment	\$0.00
Office Equipment Maintenance Contracts	\$0.00
Office Rent	\$10,600.00
Office Supplies	\$500.00
Postage/Shipping	\$1,000.00
Telephone - Local, Long Distance, Cellular	\$10,800.00
Total - Direct Expenses	\$33,900.00

TRAVEL EXPENSE

Eva Maples - 2 Trips	\$5,000.00
Melissa Guillory - 12 Trips	\$5,000.00
Cindy Kelly - 12 Trips	\$5,000.00
Total Travel Expense	\$15,000.00

TOTAL DIRECT EXPENSES	\$48,900.00
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BOARD OF COMMISSIONERS MEETING

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- ☐ Financials Attached
- ☐ N/A

FINANCIAL/BUDGET INFORMATION:

Title: _____

Number: _____

Balance of Account: _____

Amount of Expense: _____

Amount Remaining: _____

SUBMITTED BY:

Executive Director	_____
Deputy Director, Airport & Capital Projects	_____
Deputy Director, England Airpark	_____
Director of Finance & Human Resources	_____
Commissioner	_____

COMMITTEE:

- ☐ Admin/Legal
- ☐ Finance/Audit
- ☐ Economic Development
- ☐ Capital Projects

LUMP SUM CONTRACT NO. 11

In accordance with the Master Agreement for Professional Services between **England Economic & Industrial Development District** ("Client"), and **Deborah Murphy Lagos & Associates, LLC** ("Consultant") dated **October 1, 2023**, this Contract describes the Services, Schedule, and Payment Conditions for Services to be provided by Subconsultant on the Project known as: **Airport Noise Program Coordinator for FY'26 (October 1, 2025 – September 30, 2026)**.

Client Authorized Representative:

Ralph Hennessey, Executive Director
England Economic & Industrial Development District
1611 Arnold Drive
Alexandria, LA 71303
318.427.6414

Consultant Authorized Representative:

Deborah Lagos, President
Deborah Murphy Lagos & Associates, LLC
566 Running Deer Trail
Waynesville, NC 28786
727.631.1553

SERVICES. The Services shall be described in Attachment **A** to this Contract.

SCHEDULE. The Estimated Schedule shall be set forth in Attachment **B** to this Contract. Because of the uncertainties inherent in the Services, Schedules are estimated and are subject to revision unless otherwise specifically described herein.

PAYMENT AND EQUITABLE ADJUSTMENTS. This is a Lump Sum Contract. Consultant's lump sum compensation and provisions for progress and final payments are specified in Attachment **C** to this Contract. Consultant shall give Client prompt written notice of unanticipated conditions or conditions which are materially different from those anticipated by Consultant at the time the lump sum compensation was agreed upon. If Client wishes Consultant to proceed, Consultant's lump sum compensation shall be subject to equitable adjustment for such conditions.

TERMS AND CONDITIONS. The terms and conditions of the Agreement referenced above shall apply to this Contract, except as expressly modified herein.

ACCEPTANCE of the terms of this Contract is acknowledged by the following signatures of the Authorized Representatives.


CLIENT

Signature
Ralph Hennessey / Executive Director

Typed Name/Title

Date of Signature

CONSULTANT



Signature
Deborah Lagos / President

Typed Name/Title
16-October-2025

Date of Signature

Attachment A

Airport Noise Program Coordinator for FY'26 (October 1, 2025 through September 30, 2026)

Scope of Services

This Scope of Services describes the tasks to be performed by Deborah Murphy Lagos & Associates for the implementation of the Neighborhood Noise Mitigation Program. This Scope of Services is for FY'26 (October 1, 2025 through September 30, 2026).

Task 1 Host Weekly Project Conference Calls

Deborah Murphy Lagos & Associates will host and lead the weekly conference call for the project team. Deborah Murphy Lagos & Associates will provide the team with the toll-free call-in number and conference code and will dial-in as the leader. Conference calls typically last approximately one hour each, on Wednesday mornings starting at 9:00 am Central Time (10:00 am Eastern Time).

Task 2 Assist with WDSCO Contracts

Deborah Murphy Lagos will assist AEX staff by reviewing invoices from the Noise Mitigation Program Manager (WDSCO) to detect and correct errors and track invoiced fees against contract limits. This will include Work Authorization #14 and #15.

Task 3 Prepare RFQs for Demolition and Provide Oversight of Demolition Contractors

Deborah Murphy Lagos & Associates will prepare and distribute Requests for Quotes (RFQs), make recommendations for award of contracts, oversee demolition contractors, approve payment applications, conduct final inspections, approve release of liens, etc. The demolition contractors will contract directly with the England Authority, not with Deborah Murphy Lagos & Associates or WDSCO.

Task 4 Maintain Noise Land Inventory and Reuse Plan

AIP grants that include funding for acquisition of land for noise compatibility include a special condition requiring the England Authority to prepare a written plan for the reuse of unneeded noise land before closing the grant. The England Authority is also required to develop and maintain an inventory and mapping of land acquired for noise compatibility. The noise land inventory and mapping will include the following:

- A map showing the parcel number and the location of each parcel purchased with AIP funds overlaid with the most recent DNL noise contours accepted by the FAA,
- For each aggregate parcel, the FAA grant issued to support the purchase, the amount of AIP funds applied toward the purchase price and total cost of the parcel,
- Any transactions affecting control of the land, including sale, lease, exchange, easement, etc., including person or entity currently occupying the property, title and deed information,

- Current physical condition of the property,
- Current use of the property, and
- England Authority's position on retention or disposition of property.

Deborah Murphy Lagos & Associates will maintain the Noise Land Inventory and Reuse Plan. Deborah Murphy Lagos will compile appropriate documentation of acquired parcels. At the direction of Deborah Murphy Lagos, GEO-Jobe GIS Consulting will prepare GIS mapping for the Noise Land Inventory & Reuse Plan, and Pan American Engineers will update the airport's "Exhibit A" Property Map, as required by FAA. At the close-out of grants 083-2021 and 086-2022, an updated version of the hardcopy of the Noise Land Inventory and Reuse Plan will be provided to the FAA and England Authority.

As parcels are acquired, GEO-Jobe GIS Consulting will update the web-based version of the Noise Land Inventory. Documents pertaining to the acquisition of each parcel will be uploaded to DropBox and will be accessible through the online Noise Land Mapping Application. At the direction of Deborah Murphy Lagos, GEO-Jobe GIS Consulting will maintain and enhance the web-based version of the Noise Land Mapping Application.

Task 5 Assist with FAA Grant Applications, Administration and Close-out

Deborah Murphy Lagos will maintain the database of costs associated with each parcel, each consultant, and each subconsultant, to facilitate grant management. She will coordinate with the England Authority's Accounting Manager on a regular basis to reconcile differences. At the direction of Deborah Murphy Lagos, GEO-Jobe GIS Consulting will prepare GIS mapping as needed for grant applications and close-out reports. Deborah Murphy Lagos will communicate with the FAA to ensure that all required documentation is provided.

Task 6 Project Management

This task involves the mobilization, coordination and management of the non-technical aspects of the project. This includes general coordination with FAA and the England Authority (e.g. providing information to the FAA upon request, preparing memos to the EA for approval of check requests, etc.). It also includes subconsultant contract administration, processing of subconsultant invoices, as well as preparation of invoices to be submitted to the England Authority. One trip to AEX is included in Contract #11.

Attachment B

**Airport Noise Program Coordinator for FY'26
(October 1, 2025 through September 30, 2026)**

Schedule for Contract #11

Work will commence on October 1, 2025 and be completed on September 30, 2026.

Attachment C

Airport Noise Program Coordinator for FY'26 (October 1, 2025 through September 30, 2026)

Compensation for Contract #11

Consultant's Lump Sum Compensation is \$106,120.00, which includes out-of-pocket expenses. Details of the Consultant's Lump Sum Compensation are shown on the following spreadsheet.

The Consultant will invoice the Client monthly. The final invoice will be for professional services for the period ending September 30, 2026.

The source of funding for Contract #11 should be the AIP Grant 3-22-0003-092-2023.

England Economic & Industrial Development District (EEIDD)

Airport Noise Program Coordinator

LUMP SUM COST

	TASK DESCRIPTION	Project Manager		GIS Specialist		Property Map Specialist		Total Labor		Total Direct Expenses	Total Cost
		DML		GEO-Jobe		PAE		Cost		Cost	
		Rate/Hr:	\$165	Rate/Hr:	\$160	Rate/Hr:	\$150				
		Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Cost	
1	HOST WEEKLY CONFERENCE CALLS										
1.1	Lead weekly conference call with project team	50	\$8,250					50	\$8,250	\$250	\$8,500
2	ASSIST WITH WDSO CONTRACTS										
2.1	Review and track monthly invoices for WA#14 and WA#15	24	\$3,960		\$0			24	\$3,960	\$0	\$3,960
3	PREPARE DEMOLITION RFQs AND PROVIDE OVERSIGHT										
3.1	Prepare Requests for Quotes & Oversee Demos	40	\$6,600		\$0			40	\$6,600	\$0	\$6,600
4	MAINTAIN NOISE LAND INVENTORY AND REUSE PLAN										
4.1	Update Noise Land Inventory and Reuse Plan Report	40	\$6,600	20	\$3,200			60	\$9,800	\$400	\$10,200
4.2	Update Property Map	20	\$3,300		\$0	40	\$6,000	60	\$9,300	\$200	\$9,500
4.3	Maintain Web-Based Noise Land Mapping Application	24	\$3,960	20	\$3,200		\$0	44	\$7,160	\$14,100	\$21,260
5	ASSIST WITH FAA GRANT ADMINISTRATION										
5.1	Provide Support During Grant Administration	80	\$13,200	20	\$3,200			100	\$16,400	\$0	\$16,400
5.2	Provide Support During Grant Close-out	40	\$6,600	10	\$1,600			50	\$8,200	\$0	\$8,200
6	PROJECT MANAGEMENT										
6.1	General coordination with FAA and the England Authority	60	\$9,900	0	\$0			60	\$9,900	\$2,500	\$12,400
6.2	Management of subconsultants and preparation of invoices	40	\$6,600	0	\$0			40	\$6,600	\$2,500	\$9,100
TOTAL		418	\$68,970	70	\$11,200	40	\$6,000	528	\$86,170	\$19,950	\$106,120

LUMP SUM CONTRACT NO. 11

In accordance with the Master Agreement for Professional Services between **England Economic & Industrial Development District** ("Client"), and **Deborah Murphy Lagos & Associates, LLC** ("Consultant") dated **October 1, 2023**, this Contract describes the Services, Schedule, and Payment Conditions for Services to be provided by Subconsultant on the Project known as: **Airport Noise Program Coordinator for FY'26 (October 1, 2025 – September 30, 2026)**.

Client Authorized Representative:

Ralph Hennessey, Executive Director
England Economic & Industrial Development District
1611 Arnold Drive
Alexandria, LA 71303
318.427.6414

Consultant Authorized Representative:

Deborah Lagos, President
Deborah Murphy Lagos & Associates, LLC
566 Running Deer Trail
Waynesville, NC 28786
727.631.1553

SERVICES. The Services shall be described in Attachment **A** to this Contract.

SCHEDULE. The Estimated Schedule shall be set forth in Attachment **B** to this Contract. Because of the uncertainties inherent in the Services, Schedules are estimated and are subject to revision unless otherwise specifically described herein.

PAYMENT AND EQUITABLE ADJUSTMENTS. This is a Lump Sum Contract. Consultant's lump sum compensation and provisions for progress and final payments are specified in Attachment **C** to this Contract. Consultant shall give Client prompt written notice of unanticipated conditions or conditions which are materially different from those anticipated by Consultant at the time the lump sum compensation was agreed upon. If Client wishes Consultant to proceed, Consultant's lump sum compensation shall be subject to equitable adjustment for such conditions.

TERMS AND CONDITIONS. The terms and conditions of the Agreement referenced above shall apply to this Contract, except as expressly modified herein.

ACCEPTANCE of the terms of this Contract is acknowledged by the following signatures of the Authorized Representatives.


CLIENT

Signature
Ralph Hennessey / Executive Director

Typed Name/Title

Date of Signature

CONSULTANT



Signature
Deborah Lagos / President

Typed Name/Title
16-October-2025

Date of Signature

Attachment A

Airport Noise Program Coordinator for FY'26 (October 1, 2025 through September 30, 2026)

Scope of Services

This Scope of Services describes the tasks to be performed by Deborah Murphy Lagos & Associates for the implementation of the Neighborhood Noise Mitigation Program. This Scope of Services is for FY'26 (October 1, 2025 through September 30, 2026).

Task 1 Host Weekly Project Conference Calls

Deborah Murphy Lagos & Associates will host and lead the weekly conference call for the project team. Deborah Murphy Lagos & Associates will provide the team with the toll-free call-in number and conference code and will dial-in as the leader. Conference calls typically last approximately one hour each, on Wednesday mornings starting at 9:00 am Central Time (10:00 am Eastern Time).

Task 2 Assist with WDSCO Contracts

Deborah Murphy Lagos will assist AEX staff by reviewing invoices from the Noise Mitigation Program Manager (WDSCO) to detect and correct errors and track invoiced fees against contract limits. This will include Work Authorization #14 and #15.

Task 3 Prepare RFQs for Demolition and Provide Oversight of Demolition Contractors

Deborah Murphy Lagos & Associates will prepare and distribute Requests for Quotes (RFQs), make recommendations for award of contracts, oversee demolition contractors, approve payment applications, conduct final inspections, approve release of liens, etc. The demolition contractors will contract directly with the England Authority, not with Deborah Murphy Lagos & Associates or WDSCO.

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