



MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media
FROM: Zeb Winstead, Chair, England Authority
SUBJECT: Committee Meetings and Board Meeting

The England Authority's Committee Meetings and Board Meeting are scheduled to be held **Thursday, August 28, 2025, at 4:00 p.m.** in the England Authority Board Room, 1611 Arnold Drive., Alexandria, LA 71303.

The England Authority's Committee Meetings and Board Meeting are available via Livestream on England Airpark's website. Visit www.EnglandAirpark.org/england-authority/

When the England Authority web page opens, scroll down the landing page and the Livestream will be available in the Board Meetings section.

Public comments regarding an agenda item, upon which a vote is to be taken, are allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be Germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during the appropriate comment period.

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- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
EXECUTIVE COMMITTEE
August 28, 2025

Members: ZEB WINSTEAD, CHAIR; O'DAY LAVERGNE, VICE-CHAIR; JAMAR GAILES, SECRETARY-TREASURER

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve the minutes of July 24, 2025, Executive Committee meeting.
 - 2. Motion to approve the minutes of August 15, 2025, Executive Committee meeting.

THE ENGLAND AUTHORITY
ADMIN/LEGAL COMMITTEE
August 28, 2025

Members: STEVEN MANSOUR, CHAIR; CHARLIE WEEMS, VICE-CHAIR

Taylor Cottano, Dennis Frazier, Myron Lawson, Jr., Jamar Gailes, Oday Lavergne, Joe McPherson, Patrick O'Quin, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve the minutes of July 24, 2025, Admin/Legal Committee meeting.

THE ENGLAND AUTHORITY
FINANCE/AUDIT COMMITTEE
August 28, 2025

Members: JOE MCPHERSON, CHAIR; DENNIS FRAZIER, VICE-CHAIR

Taylor Cottano, Jamar Gailes, Myron Lawson, Jr., Charlie Weems, Steven Mansour, Patrick O'Quin, Zeb Winstead, Oday Lavergne

FINANCE/AUDIT COMMITTEE (Continued)

AGENDA

* Additions to the agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to approve the minutes of July 24, 2025, Finance/Audit Committee meeting.
2. Motion to adopt Budget Amendment #1 to the 2025/2026 fiscal year budget.
3. Motion to accept and approve the banking services proposal submitted by the Bank of Montgomery pursuant to La. R.S. 39:1211, and to authorize the executive director to negotiate and execute a final contract for a term of three (3) years, with the option for three (3) additional one-year extensions, subject to satisfactory performance and mutual agreement between EEIDD and the selected financial institution, and all documents related thereto.
4. To receive schedule of paid invoices for the month of July 2025.

THE ENGLAND AUTHORITY ECONOMIC DEVELOPMENT COMMITTEE August 28, 2025

Members: *PATRICK O'QUIN, CHAIR; JOE MCPHERSON, VICE-CHAIR*

Taylor Cottano, Dennis Frazier, Myron Lawson, Jr., Jamar Gales, Oday Lavergne, Steven Mansour, Charlie Weems, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to approve the minutes of July 24, 2025, Economic Development Committee meeting.
2. Motion to authorize Executive Director to execute lease agreement between EEIDD and Azeoform for building #1442 located at 2716 Vandenburg Drive.
3. Motion to authorize Executive Director to execute lease agreement with Vita Aerea for building #832 located at 1717 Keglemen Drive.

THE ENGLAND AUTHORITY CAPITAL PROJECT COMMITTEE August 28, 2025

Members: *CHARLIE WEEMS, CHAIR; TAYLOR COTTANO, VICE-CHAIR*

Steven Mansour, Dennis Frazier, Myron Lawson, Jr., Jamar Gales, Oday Lavergne, Joe McPherson, Patrick O'Quin, Zeb Winstead

AGENDA

* Additions to the agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to approve the minutes of July 24, 2025, Capital Project Committee meeting.
2. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-099-2025 in the amount of \$5,704,807 (Five Million, Seven Hundred Four Thousand, Eight Hundred and Seven Dollars and Zero Cents) from the Federal Aviation Administration to Extend Runway 18-36 and Associated Improvements and execution of all related documents thereto.
3. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-100-2025 in the amount of \$1,909,055 (One Million, Nine Hundred Nine Thousand, Fifty-Five Dollars and Zero Cents) from the Federal Aviation Administration to Expand Apron (South Ramp), Construct Taxilane and execution of all related documents thereto.
4. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-101-2025 in the amount of \$2,932,905 (Two Million, Nine Hundred Thirty-Two Thousand, Nine Hundred Five Dollars and Zero Cents) from the Federal Aviation Administration to Expand Apron (South Ramp), Construct Taxilane and execution of all related documents thereto.
5. Review updates on Capital Projects.

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Zeb Winstead, Chair

Dennis Frazier

Oday Lavergne, Vice-Chair

Charlie Weems

Jamar Gailles, Secretary/Treasurer

Patrick O'Quin

Steven Mansour

Joe McPherson

Taylor Cottano

Myron Lawson, Jr.

**REGULAR MEETING
August 28, 2025
England Authority Board Room
AGENDA**

Public comments regarding an agenda item, upon which a vote is to be taken, are allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be Germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during the appropriate comment period.

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve the minutes of July 24, 2025, Regular Board meeting.
2. Old Business: Motion to Amend the Budget to Set Maximum Annual Salary of the Director of Finance / HR at \$125,000.00 (ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS AND ZERO CENTS) (Discussion tabled at July 24, 2025 Board Meeting).
3. Motion to adopt Budget Amendment #1 to the 2025/2026 fiscal year budget.
4. Motion to approve the banking services proposal submitted by the Bank of Montgomery pursuant to La. R.S. 39:1211, and to authorize the executive director to negotiate and execute a final contract for a term of three (3) years, with the option for three (3) additional one-year extensions, subject to satisfactory performance and mutual agreement between EEIDD and the selected financial institution, and all documents related thereto.
5. Motion to authorize Executive Director to execute lease agreement between EEIDD and Azeoform for building #1442 located at 2716 Vandenburg Drive.
6. Motion to authorize Executive Director to execute lease agreement with Vita Aerea for building #832 located at 1717 Keglemen Drive.
7. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-099-2025 in the amount of \$5,704,807 (Five Million, Seven Hundred Four Thousand, Eight Hundred and Seven Dollars and Zero Cents) from the Federal Aviation Administration to Extend Runway 18-36 and Associated Improvements and execution of all related documents thereto.

8. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-100-2025 in the amount of \$1,909,055 (One Million, Nine Hundred Nine Thousand, Fifty-Five Dollars and Zero Cents) from the Federal Aviation Administration to Expand Apron (South Ramp), Construct Taxilane and execution of all related documents thereto.
9. Motion to approve the Executive Director's acceptance of Grant Number 3-22-0003-101-2025 in the amount of \$2,932,905 (Two Million, Nine Hundred Thirty-Two, Nine Hundred Five Dollars and Zero Cents) from the Federal Aviation Administration to Expand Apron (South Ramp), Construct Taxilane and execution of all related documents thereto.
10. Review and discussion of the Airpark Land Use by Executive Director.

ADDITIONS TO AGENDA
(By unanimous vote)

- E. Comments by Legal Counsel
- F. Comments or Questions by Commissioners
- G. Comments by Executive Director
- H. Staff Reports –
 - 1) Financial
 - 2) Air Traffic
 - 3) Economic Development/Operations
- I. Public Comments or Questions
- J. Adjourn