

# THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 19, 2024

---

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, December 19, 2024, at 5:04 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

**Present:** Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair, Dennis Frazier, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin and Mr. Steven Mansour.

**Absent:** Mr. Taylor Cottano & Mr. Charlie Weems

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Ms. Summer Steiner, Director of Finance and Human Resources, and Mr. Matt Nowlin, Legal Counsel.

Chair, Mr. Sam Spurgeon, asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

## **MOTION TO APPROVE ACTIVE ITEMS 1-3 & 5-10 AS CONSENT.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to approve active items 1-3 and 5-10 as consent. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **081-2024**

## **MOTION TO SET MEETING DATES FOR 2025.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales** to set meeting dates for 2025T. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **082-2024**

## **MOTION TO NAME THE TOWN TALK AS THE OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales** to name The Town Talk as the official journal of the England Economic & Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **083-2024**

## **MOTION TO APPROVE THE MINUTES OF NOVEMBER 21, 2024, REGULAR SESSION MEETING.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales** to approve the Minutes of November 21, 2024, regular session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **084-2024**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 19, 2024**

---

---

**MOTION TO RECEIVE THE ANNUAL INDEPENDENT AUDIT REPORT ON FISCAL YEAR 2023/2024 FROM KOLDER, SLAVEN & COMPANY, LLC**

Motion by **Mr. Dennis Frazier**, second by **Mr. Jamar Gales**, to receive the annual independent Audit Report on Fiscal Year 2023/2024 from Kolder, Slaven & Company, LLC. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **085-2024**

**MOTION TO ADOPT BUDGET AMENDMENT #1 TO THE 2024/2025 FISCAL YEAR BUDGET.** Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to adopt budget amendment #1 to the 2024/2025 fiscal year budget. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **086-2024**

**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #12 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR 17 ACRES FOR CONTINUED USE BY THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION (FEMA).**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to authorize the Executive Director to execute Lease Amendment #12 between EEIDD and the United States of America for 17 acres for continued use by the Federal Emergency Management Administration (FEMA). The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **087-2024**

**MOTION TO RATIFY THE EXECUTIVE DIRECTOR'S ACCEPTANCE OF GRANT NUMBER 3-22-0003-099-2025 IN THE AMOUNT OF \$1,183,622.00 FROM THE FEDERAL AVIATION ADMINISTRATION FOR THE PREFORMED THERMOPLASTIC SURFACE MARKING REPLACEMENT PROJECT.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to ratify the Executive Director's acceptance of Grant Number 3-22-0003-099-2025 in the amount of \$1,183,622.00 from the Federal Aviation Administration for the Preformed Thermoplastic Surface Marking Replacement Project. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **088-2024**

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.016264 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD SOUTH RAMP EXPANSION- ENGINEERING ONLY IN THE AMOUNT OF \$63,052.00.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.016264 between the Louisiana Department of Transportation and Development and the EEIDD South Ramp Expansion- Engineering Only in the amount of \$63,052.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **089-2024**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 19, 2024**

---

---

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.015674 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD NORTH RAMP EXPANSION- PHASE II IN THE AMOUNT OF \$36,512.00.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gailes**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.015674 between the Louisiana Department of Transportation and Development and the EEIDD North Ramp Expansion- Phase II in the amount of \$36,512.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **090-2024**

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.015669 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE RUNWAY EXTENSION - PHASE III IN THE AMOUNT OF \$211,157.00.**

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gailes** to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.015669 between the Louisiana Department of Transportation and Development and the EEIDD for the Runway Extension - Phase III in the amount of \$211,157.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **091-2024**

**MOTION TO ELECT CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.**

Motion by **Mr. Sam Spurgeon**, second by **Mr. Dennis Frazier** to nominate Zeb Winstead as Chair of the England Economic and Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **092-2024**

**MOTION TO ELECT VICE-CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.**

Motion by **Mr. Joe McPherson**, second by **Mr. Jamar Gailes**, to nominate Oday Lavergne as Vice Chair of the England Economic and Industrial District. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **093-2024**

**MOTION TO ELECT SECRETARY/TREASURER OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.** Motion by **Mr. Oday Lavergne**, second by **Mr. Dennis Frazier**, to nominate Jamar Gailes as Secretary/Treasurer of the England Economic and Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **094-2024**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 19, 2024**

---

---

**E. Comments by Legal Counsel** –Mr. Nowlin stated that everyone that was present had completed their yearly Ethics training before the end of the year.

**F. Questions by Commissioners** – There were none.

**G. Comments by Executive Director** – Mr. Hennessy introduced Meredith Rennier as the new Marketing & Air Service Manager. Mr. Hennessy stated that the LAMA Journal had an article written on the Airpark, and that Mr. Gammel was interviewed. Lastly, Mr. Hennessy wished the board Happy Holidays.

**H. Staff Report** –

**1). Financial:** Ms. Steiner stated that she added another square to the bottom of the Financial Snapshot page that would include England Oaks financial information. Mr. Steiner stated that in the personnel report, the salaries that are listed for the England Oaks employees were the prorated salaries for what was left for the year. Ms. Steiner stated that the budgeted numbers were not inclusive of England Oaks until the budget was approved. Ms. Steiner stated revenue is 5% over budget, and expenditure is 9 % below budget.

**2). Air Traffic:** Mr. Gammel stated that November was a slower month. Mr. Gammel stated that military charters were down a little. Mr. Gammel said that several large Military operations were scheduled for next year, as well as a pickup on ICE flights. Mr. Gammel stated that Commercial Flights were up 1% from last year. Mr. Gammel stated that fuel sales this year would be one of the third highest years. Mr. Lavergne asked if it being a higher year was due to increased gallons or increased prices. Mr. Gammel stated gallons.

**A) Airline services:** Mr. Gammel stated that Delta is performing very strong and is up 19% from this time last year, due to adding the third flight. Mr. Gammel stated that American is down 1% due to possible pricing. Mr. Gammel said that he did have a great meeting with the Vice President of Customer Relations. Mr. Gammel stated that a meeting with the cooperate was in the works to discuss the two previous situations with customer service as well as airfare pricing.

**B) ACE:** - Mr. Gammel stated that the program was doing very well as far as LSUA and CLTCC. Mr. Gammel stated that a simulator was recently down, but the issue was resolved. Mr. McPherson asked how the numbers would look as far as the population without Military or ICE numbers. Mr. Hennessy stated that information would be obtained. Mr. Hennessy stated that marketing would be making expansions to Leesville & Natchitoches. Mr. McPherson asked if Mr. Hennessy had read the Airports google

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 19, 2024**

---

---

reviews. Mr. Hennessy stated that he had, and that information was incorporated into the meeting with American. Mr. O'Quin asked how the new parking system was going. Mr. Hennessy stated that there were still some areas being worked on. Mr. Hennessy reiterated the paying process and the multiple ways there were to pay.

**3). Economic Development/Operations:** Mr. Hennessy stated that there was no report this month.

**I. Public Comments or Questions** – There were none.

There being no further business, Mr. Sam Spurgeon adjourned the meeting at **5:23 p.m.**

---

**Zeb Winstead, Chair**

*England Economic and Industrial Development District  
Board of Commissioners*

---

**Jamar Gailes, Secretary/Treasurer**

*England Economic and Industrial Development District  
Board of Commissioners*