

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION MARCH 28, 2024

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, March 28, 2024, at 6:05 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

Present: Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair, Mr. Dennis Frazier, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin, and Mr. Jamar Gailles and Mr. Charlie Weems.

Absent: Mr. Taylor Cottano

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. Scott Gammel, Deputy Director-Aviation, Mr. David Broussard, Deputy Director-Landside, and Mr. Matt Nowlin, Legal Counsel.

Chair Spurgeon asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE THE MINUTES OF FEBRUARY 22, 2024, REGULAR SESSION MEETING.

Motion by **Mr. Zeb Winstead**, second by **Mr. Charlie Weems** to approve the Minutes of February 22, 2024, regular session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **023-2024**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ASSESS THE FOLLOWING COST ASSOCIATED WITH THE APPROVED TRANSPORTATION SECURITY ASSOCIATION AIRPORT SECURITY PLAN: INITIAL AIRPORT SECURITY BADGE FEE -\$65; LOST OR STOLEN REPLACEMENT AIRPORT SECURITY BADGE FEE \$300 Motion by **Mr. Charlie Weems**, second by **Mr. Steve Mansour** Motion to adopt resolution authorizing the Executive Director to assess the following cost associated with the approved Transportation Security Association Airport Security plan: Initial Airport Security Badge Fee -\$65; Lost or Stolen Replacement Airport Security Badge Fee \$300. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **024-2024**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION MARCH 28, 2024**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT BETWEEN EEIDD AND PLANE CLEAN LLC. FOR STORAGE SPACE ON THE SOUTH RAMP.

Motion by **Mr. Zeb Winstead**, second by **Mr. Charlie Weems** to authorize the Executive Director to execute a lease agreement between EEIDD and Plane Clean, LLC. for storage space on the south ramp. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **025-2024**

AMENDED MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER #2 WITH DELTA SPECIALTY CONTRACTORS, LLC FOR THE WILDLIFE FENCE PROJECT IN THE AMOUNT OF \$99,713.88. Amended Motion by **Mr. Zeb Winstead**, second by **Mr. Charlie Weems** to authorize Executive Director to execute change order #2 with Delta Specialty Contractors, LLC for the Wildlife Fence Project in the amount of \$99,713.88. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **026-2024**

Legislative update and briefing on bills being tracked in legislature. Given by Executive Director, Ralph Hennessy:

Mr. Hennessy stated that they were tracking several bills going through legislation currently. The April bills that the Airpark is actively involved in include House bills 170-171 pertaining to the releasing of public facilities. Mr. Hennessy stated that he testified against those bills. The bills are being voluntarily deferred. Mr. Hennessy stated that he as well as others are opposed to the bills. House bill 222 pertains to non-disclosure agreements for Governmental entities. House bill 339 pertains to Airports and requiring them to accept cash in certain transactions. The bill is currently being held off on. Conversations regarding this bill are set to be had with several airports.

E. Comments by Legal Counsel – Mr. Nowlin stated that Mr. Stamey was available by phone for the upcoming CJT Bayou Cuisine discussion. Mr. Spurgeon asked if there was a need to enter into Executive session, and Mr. Nowlin stated there was. Mr. Spurgeon opted to hold the session until the end of the meeting. Mr. Nowlin reminded the Board that Ethics disclosures were due by May 15th and asked the Board to complete the financial form.

F. Questions by Commissioners – There were none.

G. Staff Report – Mr. Hennessy stated that the electronic parking operation is up and running. Mr. Hennessy stated that there are few growing pains, but they are working with the provider and hoping to get those issues resolved soon.

1). **Financial:** No report.

2). **Air Traffic:**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION MARCH 28, 2024**

A) Airline services Mr. Gammel stated that Delta is 24% up, and he is hoping to provide a good announcement on behalf of Delta at the next meeting. Commercial totals are about 2% up, and airport operations are 16% up.

B) ACE: LSU is doing very well with the pilot program and hoping to get involved with CLTCC.

3). Economic Development/Operations: Mr. Broussard stated that there were 20 commercial calls and 75 residential. He stated that Boisie Cascade's lease should be executed today. Mr. Broussard stated that he would be in Chicago at the MRO show in a couple of weeks.

A motion was made by Mr. Sam Spurgeon to move into executive session and second by Mr. Zeb Winstead followed by unanimous in favor vote by the present board members.

Mr. Spurgeon stated that at 6:16 on March 28, 2024, the board was entering into an Executive Session for the board's attorney, Mr. Nowlin, to discuss the CJT Bayou Cuisine active litigation involving the board.

At 6:32PM A motion was made by Mr. Spurgeon to come out of the executive session and second by Mr. Zeb Winstead followed by unanimous in favor vote by the present board members. No action was taken.

H. Public Comments or Questions – None

There being no further business, Mr. Sam Spurgeon adjourned the meeting at **6:34 p.m.**

Sam Spurgeon, Chair

*England Economic and Industrial Development District
Board of Commissioners*

Charlie Weems, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:06 p.m. on Thursday, April 25, 2024**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Sam Spurgeon, Chair of the England Authority, called the committee meetings to order. Mr. Spurgeon gave the invocation and Mr. Zeb Winstead led the Pledge of Allegiance.

The Chair, Mr. Sam Spurgeon, requested a roll call.

The following were present: Mr. Sam Spurgeon, Mr. Zeb Winstead, Mr. Dennis Frazier, Jamar Gales, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin, and Mr. Charlie Weems.

ABSENT: Mr. Taylor Cottano and Mr. Steven Mansour

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon**, introduce resolution to amend EEIDD ordinances.

On vote, motion carried.

Mr. Winstead stated that there were 5 amendments made by Mr. McPherson: Mr. Winstead stated that if there were no objections then they would be accepted as friendly amendments.

1. Change section 3 which changes 2-104 regarding commercial real estate. Mr. McPherson and Mr. Weems engaged in conversation regarding the verbiage. (No objection)
2. Change in the same section from word accept to word included. (No objection)
3. Repeal subsection 2E in its entirety. (No objection)
4. After appropriate insert fair market. (No objection)
5. Motion to amend amendment # 5 verbiage. (No objection to amended amendment)

Mr. Steven Mansour arrived at 4:15 PM

Mr. Matt Nowlin gave a recap of last month's discussion. The discussion included the merging of committees. Mr. Frazier voiced his concerns about the merger and the number of members per committee. Mr. McPherson made a Motion to amend 10 members. There was not a second. Mr. Nowlin gave a detailed overview of the possible changes and engaged in lengthy discussions with board members.

Mr. Spurgeon stated there were no items to discuss and asked if there were any comments or additions to the agenda. There being none, Vice Chair Sam Spurgeon then dismissed the Admin/Legal Committee.

Chair Sam Spurgeon next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

Mr. Zeb Winstead, Vice Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, **April 25, 2024** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. Sam Spurgeon, Mr. Zeb Winstead, Mr. Dennis Frazier, Jamar Gailes, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin, and Mr. Charlie Weems.

ABSENT: Mr. Taylor Cottano

Received schedule of paid invoices for the month of February 2024.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to adopt resolution authorizing the Executive Director to assess the following cost associated with the approved Transportation Security Association Airport Security plan: Initial Airport Security Badge Fee -\$65; Lost or Stolen Replacement Airport Security Badge Fee \$300.

On vote, motion carried.

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Frazier adjourned the Finance Committee.

Chair Sam Spurgeon called upon Commissioner Charlie Weems, Chair of the Audit Committee.

Mr. Dennis Frazier, Committee Chair
FINANCE COMMITTEE
England Economic & Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, April 25, 2024** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Charlie Weems, Chair for the Audit Committee.

Commissioner Charlie Weems, Chair of the Audit Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Weems dismissed the Audit Committee.

Chair Sam Spurgeon next called upon Commissioner Mr. Joe McPherson, Vice chair of the Economic Development Committee.

Mr. Charlie Weems, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Thursday, **April 25, 2024**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

The Chair, Mr. Patrick O'Quin, requested a roll call.

The following were present. Patrick O'Quin, Mr. Joe McPherson, Mr. Charlie Weems, Mr. Dennis Frazier. Jamar Gales Mr. Oday Lavergne, Mr. Steve Mansour, Mr. Sam Spurgeon, and Mr. Zeb Winstead.

ABSENT: Mr. Taylor Cottano

Motion by **Mr. Zeb Winstead** Second by **Mr. Jamar Gales** to authorize the Executive Director to execute a lease agreement between EEIDD and Plane Clean, LLC. for storage space on the south ramp.

On vote, motion carried.

Chair Mr. O'Quin stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. O'Quin adjourned the Economic Development Committee.

Chair Sam Spurgeon next called upon Commissioner Oday Lavergne, Chair of the Operations Committee.

Mr. Patrick O'Quin, Committee Vice Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **THURSDAY, April 25, 2024** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Oday Lavergne, Chair for the Operations Committee.

The Chair, Mr. Oday Lavergne, requested a roll call.

The following were present: Mr. Sam Spurgeon, Mr. Zeb Winstead, Mr. Dennis Frazier, Jamar Gales, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Charlie Weems, and Mr. Steven Mansour.

ABSENT: Mr. Taylor Cottano

Discussion was had about replacing an agenda item. Motion by **Mr. Zeb Winstead** and Second by **Mr. Jamar Gales** to add item and remove the current item.

Motion by **Mr. Zeb Winstead** Second by **Mr. Jamar Gales** to authorize the Executive Director to execute Change Order #2 with Delta Specialty Contractors, LLC for the Wildlife Fence Project in the amount of 99,713.88.

On vote, motion carried.

Commissioner Oday Lavergne, Chair of the Operations Committee, stated that there were no other items to discuss and next called for any additions or public comments.

There being none, Mr. Lavergne dismissed the Operations Committee.

Chair Sam Spurgeon next called upon Commissioner Jamar Gales, Vice chair of the Human Resources Committee.

Mr. Oday Lavergne, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, April 25, 2024** , in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Gailes, Vice Chair for the Human Resources Committee.

Mr. Gailes stated that there were no items on the agenda and called for any additions or comments from the public. There being none, Commissioner Gailes adjourned the Human Resource Committee.

Chair Sam Spurgeon next called upon Commissioner Charlie Weems, Chair of the Capital Projects Committee.

Jamar Gailes, Committee Vice Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 25, 2024

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **THURSDAY, April 25, 2024** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Charlie Weems, Chair of the Capital Projects Committee, requested a roll call.

The following were present. Charlie Weems, Mr. Steven Mansour, Mr. Dennis Frazier, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Sam Spurgeon and Mr. Zeb Winstead.

Absent: Mr. Taylor Cottano

Mr. Weems next called on Mr. Scott Gammel to give the status report on the air side projects.

Status Report – Presented by Scott Gammel, Deputy Director

- a) Part 150 Noise Program – Accepted an offer on first part of property. Green property that goes across HWY 1. Moving slowly. Robinson estate is landlocked. Mr. Gammel stated that Mr. Nowlin was working with multiple people on property.
- b) Runway Extension – Will be finishing up asphalt on the shoulders next week. The only thing left will be striping the runway.
- c) Runway Safety Area Rehabilitation –Finishing up on this project as well.
- d) Wildlife Safety Rehab Fencing – Update was given during discussion of change order.
- e) Master Plan – No report
- f) North Ramp Wash Rack– Got the notice to proceed. Construction will start in April.
- g) Terminal Security Upgrade – No report.
- h) ATCT Radio Refurbishment – Will get in Aril.
- i) Page and Ortego Historical Monument –Meeting with Museum of Art on April 2nd.

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) Multi - Family Housing – Nothing new to report.
- b) OakWing –Heard from Brady. Had AJGA event went very well. Seen uptake in membership. Plans to release radio and television advertisements. Gave financial updates from food and beverage revenue.
- c) Renewable Energy – Nothing new to report.
- d) Parc England – Had a great meeting since last interview with Mike Jenkins. Has follow up meeting soon.

There being no further items to discuss, Mr. Weems adjourned the Capital Project Committee.

Charlie Weems, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District