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Site Selection & Business Development

Alexandria International Airport

The England Economic and Industrial Development District
Board of Commissioners

Special Session
September 15, 2005

The England Economic and Industrial Development District met in Special Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Louisiana, on Thursday, September 15, 2005 at 8:00 a.m. (Central Standard Time). England Authority Commissioners were contacted by telephone regarding the Notice of meeting. Notice was faxed to media, public and posted on front door of 1611 Arnold Drive.

There were present: Mr. Wayne Miller, Chairman; Ms. Bridgett Brown, Vice-Chairman; Mr. William Barron, Mr. Wayne Denley, Mr. Martin Johnson, Mr. Charles Waites and Mr. Richard Bushnell.

Absent: Mr. Curman Gaines, Mr. Kit Provine, Mr. Michael Tudor

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media. Invocation was given by Mr. Bushnell, Pledge of Allegiance by Mr. Gaines.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Commissioners Tudor and Gaines arrived to meeting in progress.

MOTION TO AUTHORIZE CHAIRMAN AND EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS WITH THE UNITED STATES OF AMERICA THROUGH THE GENERAL SERVICE ADMINISTRATION AND/OR THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR A PARCEL OF LAND APPROXIMATELY 5.4 ACRES IN SIZE FOR THE ESTABLISHMENT OF SOME TRAVEL TRAILERS FOR HURRICANE KATRINA'S EVACUEES AND RATIFYING LEASE OF APPROXIMATELY 20 ACRES OF PROPERTY KNOWN AS THE OLD TRAILER PARK PROPERTY FOR TRAVEL TRAILERS FOR HURRICANE KATRINA EVACUEES.

Motion by Mr. Bushnell, second by Mr. Waites, to authorize Chairman and Executive Director to execute contracts with the United States of America through the General Service Administration and/or the Federal Emergency Management Agency for a parcel of land approximately 5.4 acres in size for the establishment of travel trailers for Hurricane Katrina's evacuees and ratifying lease of approximately 20 acres of property known as the old trailer park property for travel trailers for hurricane Katrina evacuees.

Discussion ensued between commissioners, staff and counsel regarding the GSA lease.

Mr. Provosty, Counsel for England Authority, stated to the board some corrections to the requirements and conditions of the GSA lease.

Mr. Grafton stated to board that he had received the lease from GSA late Wednesday night and had forwarded on to Mr. Provosty to look over. Mr. Provosty explained to the board that he looked over it, and that it was a standard form lease with references to a lot of various statutes of which he had seen before. While he was unable to read all 37 of them, due to the lateness of the hour, he stated that they are the standard government package dealing with leases. He also stated that there were some items that were left out that should be in the lease to give E.A. flexibility. Mr. Provosty briefed the board as to what changes he recommended. Under "B" Term, Mr. Provosty added a third sentence: "the lessor may terminate this lease in whole at any time upon 30 days notice to the government". Second addition, Mr. Provosty added "a provision that the lease premises are evacuated, the trailers removed and possession of the lease premises delivered to the lessor. The legal name, address and telephone number, and Mr. Jon Grafton, Executive Director, as agent of the district, was also added under 10-A. This is a lease to temporary house Hurricane Katrina evacuees by FEMA.

Motion by Mr. Denley, seconded by Ms. Brown to amend the motion to separate the original motion into two (2) individual motions.

Vote on amended motion was adopted unanimously.

MOTION TO AUTHORIZE CHAIRMAN AND EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS WITH THE UNITED STATES OF AMERICA THROUGH THE GENERAL SERVICE ADMINISTRATION AND/OR THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR A PARCEL OF LAND APPROXIMATELY 5.4 ACRES IN SIZE FOR THE ESTABLISHMENT OF TRAVEL TRAILERS FOR HURRICANE KATRINA'S EVACUEES SUBJECT TO RECOMMENDATIONS OF COUNSEL.

Motion by Mr. Johnson, second by Mr. Bushnell to authorize Chairman and Executive Director to execute contracts with the United States of America through the General Service Administration and/or the Federal Emergency Management Agency for a parcel of land approximately 5.4 acres in size for the establishment of travel trailers for Hurricane Katrina's evacuees subject to recommendations of counsel. On vote, motion carried. 107-2005

MOTION RATIFYING LEASE OF APPROXIMATELY 20 ACRES OF PROPERTY KNOWN AS THE OLD TRAILER PARK PROPERTY FOR TRAVEL TRAILERS FOR HURRICANE KATRINA EVACUEES.

Motion by Mr. Denley, second by Ms. Brown, to amend the motion to read as follows:

MOTION RATIFYING LEASE OF APPROXIMATELY 20 ACRES OF PROPERTY KNOWN AS THE OLD TRAILER PARK PROPERTY FOR TRAVEL TRAILERS FOR HURRICANE KATRINA EVACUEES SUBJECT TO THE SUCCESSFUL NEGOTIATION OF THE 30 DAY TERMINATION CLAUSE.

On vote, motion was amended.

Motion by Mr. Denley, second by Ms Brown, ratifying lease of approximately 20 acres of property known as the old trailer park property for travel trailers for Hurricane Katrina evacuees subject to the successful negotiation of the 30 day termination clause. On vote, motion carried. 108-2005

Commissioners Tudor and Denley left meeting in progress.

Motion by Mr. Bushnell, second by Mr. Barron to add item to agenda:

Motion to amend contract between RPSD and the England Authority to add two (2) officers per shift for the duration of the contract with the USA for Hurricane Katrina evacuee housing.

On vote, motion was added to agenda.

Discussion ensued regarding need for additional RPSD officers due to proposed influx of people on the Airpark.

Mr. Grafton stated for the record that he recommended to commissioners this date, that England Authority begin the process of contracting with the Sheriff's Department for additional security because the onsite population will be doubled at England Airpark location and that present tenants needed the additional security.

Motion by Ms. Brown, second by Mr. Waites to amend motion to read:

Motion to delay amending contract between RPSD and the England Authority to add two (2) officers per shift for the duration of the contract with the USA for Hurricane Katrina evacuee housing until further information has been received.

On vote, motion was amended and adopted.

Next, discussion ensued concerning the ability of contractors to secure work with FEMA.

Mr. Johnson requested an update for next meeting on whether or not all work is subject to DBE. Staff was instructed to contact FEMA for an answer.

Public Comments – None

There being no further business to come before the board, the meeting was adjourned.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners