



# ENGLAND AIRPARK & COMMUNITY



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**Site Selection & Business Development**  
**Alexandria International Airport**

The England Economic and Industrial Development District Board of Commissioners

Regular Session  
January 22, 2004

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, January 22, 2004.

There were present: Mr. Wayne Miller, Chairman; Ms. Bridgett Brown, Vice-Chairman, Mr. William Barron, Mr. Curman Gaines, Mr. Richard Bushnell, Mr. Mike Tudor, Mr. Martin Johnson and Mr. Charles Waites, Mr. Wayne Denley and Mr. Kit Provine.

Absent:

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites offered the invocation and Commissioner Denley led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**MOTION TO APPROVE MINUTES FROM THE DECEMBER 18, 2003 REGULAR BOARD MEETING,** Motion by Mr. Miller seconded by Ms. Brown to approve Minutes from the December 18, 2003 Regular Board Meeting. On vote, motion carried. 001-2004

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL FOR THE MONTH OF DECEMBER 2003.** Motion by Mr. Miller, seconded by Ms. Brown to approve payment of attorney's bill for the month of December, 2003. On vote, motion carried. 002-2003

**MOTION TO NAME THE TOWN TALK AS OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT.** Motion by Mr. Miller, seconded by Ms. Brown to name the Town Talk as official journal of the England Economic & Industrial Development. On vote, motion carried. 003-2003

**MOTION TO SET MEETING DATES FOR 2004. COMMITTEE MEETINGS AND BOARD MEETINGS WILL BE HELD CONSECUTIVELY ON THE 4TH THURSDAY OF EACH MONTH WITH MEETINGS BEGINNING AT 4:30 P.M. NOVEMBER AND DECEMBER COMMITTEE/BOARD MEETINGS WILL BE HELD ON 3RD THURSDAY OF THESE MONTHS BEGINNING AT 4:30 P.M.** Motion by Mr. Johnson, seconded by Ms. Brown to set meeting dates for 2004. Committee meetings and Board meetings will be held consecutively on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November and December committee/Board meetings will be held on 3rd Thursday of these months beginning at 4:30 p.m. On vote, motion carried. 004-2003

**MOTION TO AUTHORIZE PAYMENT OF ANNUAL DUES TO KISATCHIE-DELTA REGIONAL PLANNING AND DEVELOPMENT DISTRICT.** Motion by Mr. Waites, seconded by Ms. Brown, to authorize payment of annual dues to Kisatchie-Delta Regional planning and Development District. On vote, motion carried. 005-2003

**MOTION TO ADOPT BUDGET AMENDMENT #2 TO THE 2003/2004 OPERATING AND CAPITAL BUDGET.** Motion by Mr. Miller, seconded by Mrs. Brown, to adopt Budget Amendment #2 to the 2003/2004 Operating and Capital Budget. On vote, motion carried. 006-2003

**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN EEIDD AND PAN AMERICAN ENGINEERS FOR INDUSTRIAL RAIL SPUR TO PLASTIPAK TO INCLUDE RAIL SPUR TO CALVARY INDUSTRIES.** Motion by Mr. Miller, seconded by Ms. Brown to authorize the Executive Director to execute Supplement No. 1 to Agreement for Professional Services between EEIDD and Pan American Engineers for Industrial Rail Spur to Plastipak to include Rail Spur to Calvary Industries. On vote, motion carried. 007-2004

**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN AMENDMENT #5 TO SUBLEASE BETWEEN EEIDD AND PRIDE FLIGHT SERVICES, LLC TO EXTEND TERM OF LEASE.** Motion by Ms. Brown, seconded by Mr. Gaines to authorize the Executive Director to sign Amendment #5 to sublease between EEIDD and Pride Flight Services, LLC to extend term of lease. On vote, motion carried. 008-2004

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT RURAL DEVELOPMENT GRANT FOR \$50,000 TO IMPROVE OAKWING DRAINAGE.** Motion by Mr. Bushnell, seconded by Mr. Waites, to authorize Executive Director to accept Rural Development Grant for \$50,000 to improve OakWing Drainage. On vote, motion carried. 009-2004

**MOTION TO AUTHORIZE FARM LEASE BETWEEN FINKIE FARMS AND EEIDD FOR 100.8 ACRES ACQUIRED FROM THE STATE OF LOUISIANA AND AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS RELATED THERETO.** Motion by Mr. Miller, seconded by Ms. Brown to authorize farm lease between Finkie Farms and EEIDD for 100.8 acres acquired from the State of Louisiana and authorizing Executive Director to execute all documents related thereto. On vote, motion carried. 010-2004

**MOTION TO EXPRESS SUPPORT OF EEIDD FOR SOUTHWEST AVIATION INITIATIVE AND AUTHORIZING EXECUTIVE DIRECTOR TO PARTICPATE IN SAME.** Motion by Mr. Johnson, seconded by Ms. Brown to express support of EEIDD for Southwest Aviation Initiative and authorizing Executive Director to participate in same. On vote, motion carried. 011-

2004

MOTION TO AMEND BUDGET FOR 2003/2004 TO CREATE ONE PROJECT INSPECTION AND CONSTRUCTION MANAGEMENT TECHNICIAN POSITION TO SUPPORT INSPECTION AND CONSTRUCTION MANAGEMENT SERVICES FOR THE AEX TERMINAL PROJECT AT AN ANNUAL SALARY OF \$28,500, SAID POSITION TO REMAIN IN PLACE UNTIL THE COMPLETION OF THE TERMINAL CONSTRUCTION PROJECT.

Motion by Mr. Bushnell, seconded by Mr. Waites to amend budget for 2003/2004 to create one project inspection and construction management technician position to support inspection and construction management services for the AEX Terminal project at an annual salary of \$28,500.00, said position to remain in place until the completion of the terminal construction project. On vote, motion carried. 012-2004

MOTION TO SET HOLIDAY SCHEDULE FOR CALENDAR 2004.

Motion by Mr. Bushnell, seconded by Ms. Brown to set holiday schedule for calendar 2004. On vote, motion carried. 013-2004

ADDITIONS TO AGENDA (BY 2/3 VOTE)

Motion by Mr. Tudor, seconded by Mr. Gaines to add following items:

1. MOTION TO SETTLE CLAIMS FOR URS FOR CONSTRUCTION SERVICES ON AARF STATION IN THE AMOUNT OF \$80,000 SUBJECT TO APPROVAL OF REOPENING OF GRANT BY FAA AND THE APPROVAL AND REIMBURSEMENT OF FUNDING.

2. MOTION TO DIRECT STAFF TO BRING FORTH A TIME LINE FOR RESPONDING TO THE RECOMMENDATION FOR IMPLEMENTATION OF ECONOMIC SUMMITT AT THE FEBRUARY MEETING.

3. MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN A PERPETUAL SERVITUDE BETWEEN CALVARY INDUSTRIES AND ENGLAND AUTHORITY FOR RAIL CONSTRUCTION.

4. MOTION TO DIRECT LEGAL COUNSEL TO TAKE ALL STEPS NECESSARY TO SECURE REMOVAL OF AIRCRAFT HULLS FROM AIRPORT PROPERTY.

By unanimous vote, the above items were added to the agenda.

MOTION TO SETTLE CLAIMS FOR URS FOR CONSTRUCTION SERVICES ON AARF STATION IN THE AMOUNT OF \$80,000 SUBJECT TO APPROVAL OF REOPENING OF GRANT BY FAA AND THE APPROVAL AND REIMBURSEMENT OF FUNDING

Motion by Mr. Miller, seconded by Mr. Tudor to settle claims for URS for construction services on ARFF Station in the amount of \$80,000 subject to approval of reopening of Grant by FAA and the approval and reimbursement of funding. On vote, motion carried. 014-2004

MOTION TO DIRECT STAFF TO BRING FORTH A TIME LINE FOR RESPONDING TO THE RECOMMENDATION FOR IMPLEMENTATION OF ECONOMIC SUMMITT AT THE FEBRUARY MEETING.

Motion by Mr. Miller, seconded by Mr. Provine, to direct staff to bring forth a time line for responding to the recommendation for implementation of Economic Summit at the February meeting. On vote, motion carried. 015-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN A PERPETUAL SERVITUDE BETWEEN CALVARY INDUSTRIES AND ENGLAND AUTHORITY FOR RAIL CONSTRUCTION.

Motion by Mr. Miller, seconded by Mr. Waites, to authorize Executive Director to sign a perpetual servitude between Calvary Industries and England Authority for Rail Construction. On vote, motion carried. 016-2004

MOTION TO DIRECT LEGAL COUNSEL TO TAKE ALL STEPS NECESSARY TO SECURE REMOVAL OF AIRCRAFT HULLS FROM AIRPORT PROPERTY.

Motion by Mr. Miller, seconded by Ms. Brown, to direct legal counsel to take all steps necessary to secure removal of aircraft hulls from airport property. On vote, motion carried. 017-2004

Comments by Legal Counsel – None

Comments or Questions by Commissioners – None

Executive Director's Report - Comparative Air Traffic Report – Completed the year with Commercial air traffic 7% ahead of where it was last year, since 2001 and 12% ahead for Charters. Mr. Gammel stated that the national average last year was - 4% for the nation for most of the airports on an average. Mr. Grafton also stated that the England Authority's financial report is right on target for being half way through the fiscal year. E. A. is 49% of the revenues and 49% of the expenditures.

Public Comments or Questions – None

There being no further business to come before the Board, the meeting was adjourned.

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Wayne Miller, Chairman  
England Economic and Industrial Development District  
Board of Commissioners

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C. E. Provine, Secretary/Treasurer  
England Economic and Industrial Development District  
Board of Commissioners