

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, December 18, 1997**, at 4:00 p.m. (Central Standard Time).

**There were present:** Mr. Gene Cotton, Chairman, Ms. Bridgett Brown, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Mr. Lane Cripps, Mr. Martin Johnson, Mr. Alvin Mykoff, Mr. Kit Provine, Mr. H. K. Stanley, Mr. Charles Stewart, Mr. Michael Tudor.

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, press and media.

Mr. Cotton asked that we observe a few moments of silent prayer. Mr. Cripps led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Gene Cotton, Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **ACCEPT RESIGNATION OF MR. FOWLER ON KISATCHIE DELTA BOARD**

Motion by **Mr. Fowler**, seconded by **Ms. Brown** to accept Mr. Fowlers resignation from the Kisatchie Delta Board. On vote, motion carried. **118-1997**

#### **INFORM CITY OF GRANT MONIES FOR SEWER REPAIRS**

Motion by **Ms. Brown**, seconded by **Mr. Provine** authorizing Executive Director to inform the City of Alexandria of England's receipt of \$150,000 in grant monies for sewer repairs and to negotiate implementation method to present to FAA for approval. On vote, motion carried. **119-1997**

#### **APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to approve payment of attorney's bill for the month of October, 1997. On vote, motion carried. **120-1997**

#### **APPROVE PAYMENT OF NAID MEMBERSHIP DUES**

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to approve payment of NAID membership dues for Mr. Cotton and Ms. Brown. On vote, motion carried. **121-1997**

#### **AUTHORIZE 3% PAY RAISE**

Motion by **Mr. Provine**, seconded by **Mr. Fowler** to authorize implementation of 3% pay raise contained in the 97/98 budget for all England Authority employees except the Executive Director. On vote, motion carried. **122-1997**

#### **AUTHORIZE LEASE WITH STRATEGY ASSOCIATES**

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Motion by **Mr. Johnson**, seconded by **Mr. Cripps** authorizing Executive Director to execute lease agreement between Strategy Associates, Inc. and EEIDD for space in building 1912. On vote, motion carried. **123-1997**

**AUTHORIZE LEASE WITH TIME TREND, INC.**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** authorizing Executive Director to execute lease agreement between Time Trend, Inc. and EEIDD for building 806. The Chairman called for a vote, **Mr. Provine** and **Mr. Fowler** asked to abstain from the vote. On vote, motion carried. **124-1997**

**AUTHORIZE LEASE WITH DENNIS PUCKETT**

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** authorizing Executive Director to execute lease agreement between Dennis Puckett and EEIDD for space in building 1702. On vote, motion carried. **125-1997**

**AUTHORIZE LEASE WITH CORPORATE EXPRESS**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** authorizing Executive Director to execute lease agreement between Corporate Express and EEIDD for building 1800. On vote, motion carried. **126-1997**

**AUTHORIZE EXPLORER AVIATION POST**

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to authorize the England Authority to charter Explorer Aviation Post and authorize the execution of a cooperative agreement. On vote, motion carried. **127-1997**

**PARTICIPATE IN ECONOMIC DEVELOPMENT GALA SPONSORED BY CLBL**

Motion by **Ms. Brown**, seconded by **Mr. Provine** to participate in the Economic Development Gala, sponsored by the Central LA Business League, on December 5, 1997 at the River Front Convention Center. On vote, motion carried. **128-1997**

**ADOPT RESOLUTION FOR STATE AVIATION PRIORITY PROGRAM FOR OBSTACLE REMOVAL PHASE 1**

Motion to adopt resolution for Louisiana State Aviation Priority Program for Obstacle Removal Phase 1 and authorize Executive Director to sign necessary documentation was deferred to the December meeting.

**ACCEPT PROPOSAL FROM OF HENRY TREE SURGERY FOR TREE TRIMMING AND REMOVAL**

Motion to except the proposal from Henry Tree Surgery for tree trimming and removal for runway approaches to AEX was deferred to the December meeting.

**AUTHORIZE AGREEMENT WITH GREINER FOR AIR COURIER MARKET STUDY**

Motion to authorize the Executive Director to execute an agreement with URS/Greiner to provide aviation consultant services for an air courier market study was deferred to the December meeting.

### **ADDITIONS TO THE AGENDA**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to add the following item to the agenda.

Motion to enter into Executive Session to discuss ongoing litigation in Charles Slay vs EEIDD. By unanimous vote, the above was added to the agenda.

Motion by **Ms. Brown**, seconded by **Mr. Cripps** to convene an Executive Session. The Chairman called for a roll call vote. By unanimous vote, the Chairman declared the Executive Session.

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to close the Executive Session and return to the normal order of business.

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to authorize Counsel, at his discretion, to dismiss the appeal to the Louisiana Tax Commission of the ad valorem tax valuation for the years 1995, 1996 and 1997. On vote, motion carried. **129-1997**

### **COMMENTS OR QUESTIONS BY COMMISSIONERS**

#### **EXECUTIVE DIRECTOR'S REPORT**

Due to the lateness of the hour, the reports from the Executive Director, Director of Administration, Director of Operations and Director of Economic Development were deferred to the December meeting.

#### **PUBLIC COMMENTS AND QUESTIONS**

Ms. Lisa Mink with Tioga High School requested the use of the Recreation Hall for Operation Graduation, a parent sponsored event on graduation night, for seniors from Tioga High School. Ms. Mink asked that the Rec. Hall be donated by the England Authority. Mr. Charles Stewart personally donated the \$500.00 fee for the use of the building.

There being no further business the meeting was adjourned.

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**Gene Cotton, Chairman**

*England Economic & Industrial Development District  
Board of Commissioners*

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**Tom Fowler, Secretary-Treasurer**

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Board of Commissioners*

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