

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 25, 2015**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, June 25, 2015 at 5:30 p.m.**

There were present: Scott Linzay, Chairman; Mike Johnson, Vice Chairman; Curman Gaines, Secretary/Treasurer; Brady Baudin, Richard Bushnell, Charlie DeWitt, Dennis Frazier, Bart Jones and Charlie Weems.

Also present were: Members of the England Authority staff and legal counsel.

Absent: William Barron

Commissioner Bushnell gave the invocation and Commissioner Gaines led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Linzay asked for a motion to approve consent calendar for items #1, #4 through #9.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to approve consent calendar for items #1, #4 through #9. The Chair called for any comments from the public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF MAY 28, 2015, REGULAR BOARD MEETING.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to approve minutes of May 28, 2015, Regular Board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **054-2015**

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to write off as uncollectible housing receivables that have been outstanding in excess of three years. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **055-2015**

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **056-2015**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY, 2015.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May, 2015. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **057-2015**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR INMATE LABOR FOR GROUNDS MAINTENANCE AT ENGLAND AIRPARK FROM JULY 1, 2015 TO JUNE 30, 2016.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2015 to June 30, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **058-2015**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND AMERICAN SPECIALTY ALLOYS, INC., FOR BUILDING #1720 LOCATED AT 2005 VANDEVELDE DRIVE.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to authorize Executive Director to execute lease agreement between EEIDD and American Specialty Alloys, Inc., for building #1720 located at 2005 Vandeveld Drive. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **059-2015**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR PHASE 1 REHABILITATION OF RUNWAY 14/32.

Motion by **Mr. Frazier**, second by **Mr. Bushnell**, to authorize Executive Director to advertise for Phase 1 Rehabilitation of Runway 14/32. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **060-2015**

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2014/2015.

Motion by **Mr. Bushnell**, second by **Mr. Baudin**, to adopt year end budget amendment for fiscal year 2014/2015.

Motion by **Mr. Bushnell**, second by **Mr. Baudin**, to amend motion to read as follows:

MOTION TO REMOVE \$95,500 OF REVENUE LISTED AS SALE OF FIXED ASSETS AND TO REMOVE THE TRANSFER OF SAID FUNDS FROM THE GENERAL FUND TO THE CAPITAL FUND AND REMOVING THE EXPENDITURE OF SAID FUNDS FROM THE PROJECT ENTITLED "EMERGENCY RESPONSE VEHICLE".

By unanimous vote, the amendment was adopted.

A vote was called by the Chair on the amended motion. By unanimous vote, the amended motion was adopted. **061-2015**

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2015/2016; APPROPRIATING FUNDS FOR THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2015/2016; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2014/2015 AND OTHER MATTERS WITH RESPECT THERETO.

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Motion by **Mr. Weems**, second by **Mr. Gaines**, to amend motion to read as follows:

MOTION TO AMEND THE BUDGET RESOLUTION TO PROVIDE, BE IT FURTHER RESOLVED, WITHOUT AFFECTING THE DISCRETION GIVEN TO THE EXECUTIVE DIRECTOR AND TO LEGAL COUNSEL IN THIS RESOLUTION, THAT THE EXECUTIVE DIRECTOR NOTIFY THE BOARD PRIOR TO EXERCISING OF HIS INTENT TO RECEIVE FINANCIAL REWARDS OFFERED AS GRANTS.

By unanimous vote, the amendment was adopted.

A vote was called by the Chair on the amended motion. By unanimous vote, the amended motion was adopted. **062-2015**

Mr. Grafton presented an "Award of Excellence" plaque, by the American Society of Landscape Architects, to the board for an award received by Jeff Carbo for his outstanding landscape design of the England Airpark and Terminal.

ADDITIONS TO AGENDA
(By unanimous vote)

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – None

H. Staff Report – Financial – Finished with 91% of the fiscal year; 89% of the revenue was collected; 85% of the budget was expended.

Traffic Report: Up 2% for the month; down 2% for the year.

I. Public Comments or Questions – N/A

J. Adjourn

There being no further business to come before the Board, meeting was adjourned at **5:37 p.m.**

Scott Linzay, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Curman Gaines, Secretary/Treasurer

*England Economic and Industrial Development District
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