

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 25, 2009**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, June 25, 2009 at 5:05 p.m.**

Chairman Bushnell called for a roll call.

There were present: Mr. Richard Bushnell, Chairman; Mr. Lance Harris, Secretary/Treasurer; Mr. William Barron, Mr. Wayne Denley, Mr. Dennis Frazier, Mr. Curman Gaines, Mr. Bart Jones, Mr. Willie Spears and Charles Waites.

Absent: Mr. Charlie Weems

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites gave the invocation and Commissioner Jones led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Consent Calendar

Chairman Bushnell asked for a motion to approve consent calendar for items #1 through #3 and items #5 through #11, with the exception of Item #4 for separate consideration.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to approve consent agenda items #1 through #3 and items #5 through #11, with the exception of Item #4 for separate consideration. On vote, motion carried.

MOTION TO APPROVE MINUTES OF MAY 28, 2009, REGULAR BOARD MEETING AND JUNE 9, 2009 SPECIAL CALLED MEETING.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to approve Minutes of May 28, 2009, regular board meeting and June 9, 2009, special called meeting. On vote, motion carried. **048-2009**

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to write off as uncollectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. **049-2009**

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2008/2009.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to adopt Year End Budget Amendment for fiscal year 2008/2009. On vote, motion carried. **050-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/SWEEPER, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY, AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2009/2010.

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 25, 2009**

Motion by **Mr. Denley**, second by **Mr. Frazier**, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Sweeper, Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2009/2010.
On vote, motion carried. **051-2009**

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. **052-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH LEIBOWITZ & HORTON AIRPORT MANAGEMENT CONSULTANTS, INC., FOR THE IMPLEMENTATION OF CONCESSION FACILITY CHARGE TO SUPPORT RENTAL CAR OPERATIONS.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to authorize Executive Director to execute Contract with Leibowitz & Horton Airport Management Consultants Inc., for the implementation of Concession Facility Charge to Support rental car operations. On vote, motion carried. **053-2009**

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF MAY, 2009.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to approve payment of Provosty bill for the month of May, 2009. On vote, motion carried. **054-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AMENDED SUBLEASE BETWEEN EEIDD AND CDG MANAGEMENT.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to authorize Executive Director to sign amended sublease between EEIDD and CDG Management. On vote, motion carried. **055-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH W.D. SCHOCK COMPANY, INC., FOR THE IMPLEMENTATION OF WORK AUTHORIZATION NUMBER 3 FOR THE CONSTRUCTION PHASE SERVICES FOR ST. MARY'S ACOUSTICAL TREATMENT PROGRAM, DESIGN SERVICES FOR RENAISSANCE ACOUSTICAL TREATMENT PROGRAM, AND ADDITIONAL NEIGHBORHOOD NOISE MITIGATION.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to authorize Executive Director to execute Contract with W.D. Schock Company, Inc., for the implementation of Work Authorization Number 3 for the construction phase services for St. Mary's acoustical treatment program, design services for Renaissance acoustical treatment program, and additional neighborhood noise mitigation. On vote, motion carried. **056-2009**

MOTION RESCINDING RESOLUTION #43-2009 AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE MIQUES DELOACH COMPANY, THE DESIGNATED LOWEST RESPONSIVE BIDDER ON ST. MARY'S REHABILITATION PROJECT, DUE TO SUBSEQUENT DISCOVERY OF BID IRREGULARITIES; DESIGNATING RATCLIFF CONSTRUCTION COMPANY AS THE LOWEST RESPONSIVE BIDDER ON THE ST. MARY'S RESIDENTIAL TRAINING SCHOOL ACOUSTICAL TREATMENT PROJECT AND AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AND ANY OTHER NECESSARY DOCUMENTATION WITH RATCLIFF CONSTRUCTION COMPANY IN ACCORDANCE WITH SAID BID.

Motion by **Mr. Denley**, second by **Mr. Frazier**, rescinding Resolution #43-2009 authorizing Executive Director to execute contract with the Miques Deloach Company, the designated lowest responsive bidder on St. Mary's Rehabilitation Project, due to subsequent discovery of bid irregularities; Designating Ratcliff Construction Company as the lowest responsive bidder on the St. Mary's Residential Training School Acoustical Treatment Project and authorizing Executive Director to execute contract and any other necessary documentation with Ratcliff Construction Company in accordance with said bid. On vote, motion carried. **057-2009**

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 25, 2009**

Chairman Bushnell called for a motion to adopt the following motion:

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2009/2010; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2009/2010; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2008/2009 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Denley**, second by **Mr. Frazier**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2009/2010; appropriating funds for Capital Budget for the Fiscal Year 2009/2010; carrying over Capital Funds from prior Fiscal Year 2008/2009 and other matters with respect thereto.

The Chair called for any comments by the public. There being none, a vote was called.

By unanimous vote, motion carried. **058-2009**

ADDITIONS TO AGENDA
(by unanimous consent)

Comments by Legal Counsel – None

Comments or Questions by Commissioners – None

Staff Report – a. Economic Development – Briefed board regarding info in book.

b. Executive Director – *Financial Report* – Collected 90% of budgeted revenue. Have expended 81% of the budget, 91% through the year *Comparative Air Traffic Report*: No decrease or increase. Commercial air up 4% for the year. Enplanements up 19% for the year. There will be 7200 troops moving in and out in month of July and early August.

c. Operations - None

Public Comments or Questions – None

There being no further business to come before the Board, meeting was adjourned.

Richard Bushnell, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Lance Harris, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*