
The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, July 22, 1999**, at 4:30 p.m. (Central Standard Time).

There were present: Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Ms. Bridgett Brown, Mr. Richard Bushnell, Mr. Gene Cotton, Mr. Lane Cripps, and Mr. Alvin Mykoff.

Absent: Mr. Kit Provine, and Mr. Charles Stewart.

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media.

Mr. Tudor asked that we observe a few moments of silent prayer. Mr. Johnson led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE MINUTES

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to approve Minutes from the June 24, 1999 Regular Board Meeting. On vote, motion carried. **92-1999**

MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to approve payment of attorneys' bill for the month of June, 1999. On vote, motion carried. **93-1999**

MOTION TO APPROVE PAYMENT TO CAMILLE F. GRAVEL

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to approve payment for services rendered from 5/29/99 through 6/30/99 to attorney Camille F. Gravel. On vote, motion carried. **94-1999**

MOTION AUTHORIZING CONTRACT WITH WESTAFF OF ALEXANDRIA, INC. FOR PARKING SERVICES AT AEX

Motion by **Ms. Brown**, seconded by **Mr. Fowler** authorizing the Executive Director to execute contract with Westaff of Alexandria, Inc. for Parking Services at Alexandria International Airport. On vote, motion carried. **95-1999**

MOTION AUTHORIZING CONCESSION AGREEMENT WITH RENTAL CAR COMPANIES

FOR OPERATIONS AT AEX

Motion by **Mr. Fowler**, seconded by **Mr. Johnson** authorizing the Executive Director to execute Concession Agreement with Avis, National and Hertz Rental Car Companies for operations at Alexandria International Airport. On vote, motion carried. **96-1999**

MOTION TO CONSIDER PAYMENT OF ATTORNEYS' FEES FOR STAFF INVOLVED IN MATTERS UNDER INVESTIGATION

Motion by **Ms. Brown**, seconded by **Mr. Cripps** to defer this item and instruct legal counsel to meet with attorney's for staff. After discussion, the Chairman called for a vote, on vote, motion carried to defer this item.

MOTION TO SECURE FEDERAL ASSISTANCE FOR REHABILITATION OF SOUTH APRON

Motion by **Mr. Cotton**, seconded by **Mr. Cripps** authorizing Executive Director to execute all necessary documents to secure Federal Assistance for Rehabilitation of the South Apron. On vote, motion carried. **97-1999**

MOTION TO SECURE FEDERAL ASSISTANCE FOR REHABILITATION OF NORTH APRON - COMPLETION PHASE

Motion by **Mr. Cotton**, seconded by **Mr. Cripps** authorizing Executive Director to execute all necessary documents to secure Federal Assistance for Rehabilitation of the North Apron - Completion Phase. On vote, motion carried. **98 -1999**

MOTION TO ADOPT RESOLUTION TO EXECUTE GRANT AGREEMENT

Motion by **Mr. Cotton**, seconded by **Mr. Johnson** to adopt resolution authorizing the Executive Director to execute Grant Agreement with the FAA for improvements at AEX identified as Project No. 3-22-0003-07-99; Complete Rehabilitation of North Apron. On vote, motion carried. **99-1999**

MOTION TO EXECUTE CONTRACT WITH UTILITECH FOR CREATION OF GEOGRAPHIC INFORMATION SYSTEM FOR ENGLAND AIRPARK

Motion by **Mr. Johnson**, seconded by **Mr. Cotton** authorizing the Executive Director to execute contract with UtiliTech for creation of Geographic Information System (GIS) for England Airpark. On vote, motion carried. **100-1999**

ADDITIONS TO THE AGENDA

Motion by **Mr. Cotton**, seconded by **Mr. Cripps** to add the following items to the agenda:

1. Motion to authorize Executive Director to execute contract with Central Electric Company for Electrical Vault Replacement Project, subject to FAA approval.
2. Motion to adopt Budget Amendment #1 to fund Electrical Vault Replacement Project. By unanimous vote, the above items were added to the agenda.

MOTION TO EXECUTE CONTRACT WITH CENTRAL ELECTRIC COMPANY

Motion by **Mr. Fowler**, seconded by **Mr. Cotton** to authorize Executive Director to execute contract with Central Electric Company for Electrical Vault Replacement Project, subject to FAA approval. On vote, motion carried. **101-1999**

MOTION TO ADOPT BUDGET AMENDMENT #1

Motion by **Mr. Cotton**, seconded by **Mr. Bushnell** to adopt Budget Amendment #1 to fund Electrical Vault Replacement Project. On vote, motion carried. **102-1999**

COMMENTS OR QUESTIONS BY COMMISSIONERS

Mr. Bushnell took a moment to commend all Board members for the work that has been done in the redevelopment of England Airpark. He also commended Mr. Grafton, Mr. Hair, and Mr. Bonnette for the excellent work that they have done.

Mr. Scott Gammel, Airport Manager gave the Commissioners a brief update on the status of Intrastate Air Service. He explained that we were in Phase II of the study at this time. Phase II involves three areas:

1. Review of air service in other states and identifying problems that those states may be having with intrastate travel.
2. Identify intrastate travel needs and budget of businesses in our area and through out the State.
3. Identify State funding alternatives. Reviewing subsidy plans that other states have used.

The draft of Phase II should be complete by August 31, 1999. Mr. Gammel stated that he will update the Board again in September.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported that AEX had another record breaking month for air travel in Central Louisiana. Mr. Grafton informed the Commissioners that the President of ASA, Mr. Skip Barnette, stopped at AEX making the rounds in ASA's newest regional jet. Mr. Barnette said "that it is not a question of if, but when, jet service is established at AEX". Mr. Grafton gave the Commissioners a brief update on the Financial Report. The Director of Operations and Director of Economic Development gave brief reports on the status of their departments.

PUBLIC COMMENTS AND QUESTIONS

Captain Ray Schindler, with the LA Air National Guard informed the Board that he had just returned from a tour in Turkey. He recognized Mr. Grafton and his staff, and the partnership

that the LA ANG has with the England Authority staff, as being a major contributing factor in his squadron's success while in Turkey. Captain Schindler thanked the Board and especially Mr. Grafton and his team for their support.

Mr. Grafton introduced Ms. Kathy Littlepage, with Westaff of Alexandria, Inc. Westaff was awarded the contract for Parking Services at Alexandria International Airport. Mr. Grafton thanked Ms. Littlepage for the work her people do in representing the England Authority at the parking lot. Ms. Littlepage mentioned that the same four people who started at the parking lot in August of 1996 were still working there.

There being no further business to come before the board, the meeting was adjourned.

Michael Tudor, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Tom Fowler, Secretary-Treasurer

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