

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, January 29, 1998**, at 4:00 p.m. (Central Standard Time).

**There were present:** Mr. Gene Cotton, Chairman, Ms. Bridgett Brown, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Mr. Lane Cripps, Mr. Martin Johnson, Mr. Alvin Mykoff, Mr. Kit Provine, Mr. H. K. Stanley, Mr. Charles Stewart, Mr. Michael Tudor.

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, press and media.

Mr. Cotton asked that we observe a few moments of silent prayer. Mr. Cotton led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Gene Cotton, Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **MOTION TO APPROVE MINUTES**

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** to approve Minutes from the December 18, 1997 Board Meeting and January 15, 1998 Special Called Meeting. On vote, motion carried. **01-1998**

#### **MOTION TO NAME OFFICIAL JOURNAL OF EEIDD**

Motion by **Ms. Brown**, seconded by **Mr. Mykoff** to name Alexandria Daily Town Talk as official journal of the England Economic & Industrial Development District. On vote, motion carried. **02-1998**

#### **MOTION TO SET MEETING DATES**

Motion by **Mr. Fowler**, seconded by **Mr. Provine** to set meeting dates for 1998. Committee Meetings on the 3<sup>rd</sup> Thursday of each month and Regular Board Meetings on the 4<sup>th</sup> Thursday of each month at 4:00 p.m., to be held in the England Authority Conference Room, excepting the months of November and December. On vote, motion carried. **03-1998**

#### **APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to approve payment of attorney's bill for the month of December, 1997. On vote, motion carried. **04-1998**

#### **MOTION TO AUTHORIZE EDAP CONTRACT**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to authorize Executive Director to sign

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Economic Development Award Program (EDAP) contract with LA Department of Economic Development and Time Trend, Inc. On vote, motion carried. **05-1998**

**MOTION TO AUTHORIZE LEASE WITH APS**

Motion by **Mr. Fowler**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Automated Prescription Systems, Inc. and EEIDD for space in building 900. On vote, motion carried. **06-1998**

**MOTION TO AUTHORIZE LEASE WITH TIME TREND, INC**

Motion by **Ms. Brown**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Time Trend, Inc. and EEIDD for building 1203. On vote, motion carried. **07-1998**

**MOTION TO AMEND LEASE WITH PROGRAM SERVICES, LLC**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to authorize Executive Director to amend lease between Program Services, LLC. and EEIDD. On vote, motion carried. **8-1998**

**ADDITIONS TO THE AGENDA**

Motion by **Mr. Fowler**, seconded by **Ms. Brown** to add the following to the agenda.

1. Motion to authorize Executive Director to execute Intergovernmental agreement with Montgomery Volunteer Fire Department to trade England Airpark fire hose for a Montgomery Volunteer Fire Department generator assembly and antenna tower.
2. Motion to adopt resolution thanking the Louisiana National Guard 214<sup>th</sup> Engineering Squadron for excellent work performed in the Radio Relocation Project.
3. Motion to authorize Executive Director to execute lease agreement between Insurance Securities, Inc. and the EEIDD for space in building 1912.
4. Motion to authorize Executive Director to execute Mutual Consent of Termination with Sigma Design.
5. Motion to authorize Executive Director to execute lease agreement between Terry R. Meyer d b/a Compu Test and EEIDD for space in building 1910.
6. Motion to adopt resolution for Louisiana State Aviation Priority Program for the Airport Master Plan and Property Map and authorize Executive Director to sign necessary documentation.
7. Motion to authorize Executive Director to execute lease agreement between Rapides Parish Sheriff's Office and EEIDD for building 2531.

The Chairman called for a vote. There being no opposition, the above items were added to the agenda.

**MOTION TO AUTHORIZE INTERGOVERNMENTAL AGREEMENT WITH MONTGOMERY VOLUNTEER FIRE DEPARTMENT**

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Motion by **Ms Brown**, seconded by **Mr. Cripps** to authorize Executive Director to execute Intergovernmental agreement with Montgomery Volunteer Fire Department to trade England Airpark fire hose for a Montgomery Volunteer Fire Department generator assembly and antenna tower. On vote, motion carried. **9-1998**

**MOTION TO ADOPT RESOLUTION THANKING LA NATIONAL GUARD**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to adopt resolution thanking the Louisiana National Guard 214<sup>th</sup> Engineering Squadron for excellent work performed in the Radio Relocation Project. On vote, motion carried. **10-1998**

**MOTION TO AUTHORIZE LEASE AGREEMENT WITH INSURANCE SECURITIES, INC**

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to authorize Executive Director to execute lease agreement between Insurance Securities, Inc. and the EEIDD for space in building 1912. On vote, motion carried. **11-1998**

**MOTION TO AUTHORIZE MUTUAL CONSENT OF TERMINATION WITH SIGMA DESIGNS**

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to authorize Executive Director to execute Mutual Consent of Termination with Sigma Design. On vote, motion carried. **12-1998**

**MOTION TO AUTHORIZE LEASE AGREEMENT WITH TERRY R. MEYER D/B/A COMPU TEST**

Motion by **Ms. Brown**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Terry R. Meyer d/b/a Compu Test and EEIDD for space in building 1910. On vote, motion carried. **13-1998**

**MOTION TO ADOPT RESOLUTION FOR LOUISIANA STATE AVIATION PRIORITY PROGRAM FOR AMP AND PROPERTY MAP**

Motion by **Ms. Brown**, seconded by **Mr. Provine** to adopt resolution for Louisiana State Aviation Priority Program for the Airport Master Plan and Property Map and authorize Executive Director to sign necessary documentation. On vote, motion carried. **14-1998**

**MOTION TO AUTHORIZE LEASE AGREEMENT WITH RAPIDES PARISH SHERIFF'S OFFICE**

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to authorize Executive Director to execute lease agreement between Rapides Parish Sheriff's Office and EEIDD for building 2531. On vote, motion carried. **15-1998**

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director and Senior Staff of the Authority presented their monthly Activity, Financial, Operations and Economic Development reports to the Board.

There being no further business before the board, the meeting was adjourned.

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**Gene Cotton, Chairman**

*England Economic & Industrial Development District  
Board of Commissioners*

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**Tom Fowler, Secretary-Treasurer**

*England Economic & Industrial Development District  
Board of Commissioners*