

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION DECEMBER 8, 2016**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, DECEMBER 8 at 5:35 p.m.**

There were present: Mike Johnson, Chairman; Richard Bushnell, Vice-Chairman; Curman Gaines, Secretary/Treasurer; William Barron, Brady Baudin, Dennis Frazier, Bart Jones, Scott Linzay, Joe McPherson and Charlie Weems.

Also present were: Members of the England Authority staff and legal counsel.

Absent:

Commissioner Bushnell gave the invocation and Commissioner Frazier led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Mike Johnson, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Johnson asked for a motion to approve consent calendar for item #1 through #9.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to approve consent calendar for item #1 through #9.

The Chair called for any comments from the public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF OCTOBER 27, 2016 REGULAR BOARD MEETING.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to approve minutes of October 27, 2016 Regular Board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **133-2016**

MOTION TO ADOPT BUDGET AMENDMENT #2 TO THE 2016/2017 FISCAL YEAR BUDGET.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to adopt Budget Amendment #2 to the 2016/2017 Fiscal Year Budget. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **134-2016**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO OBTAIN WORKMAN'S COMPENSATION AND EMPLOYER'S LIABILITY COVERAGE FROM LOUISIANA WORKERS' COMPENSATION CORPORATION (LWCC) FOR THE YEAR 2017.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Louisiana Workers' Compensation Corporation (LWCC) for the year 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **135-2016**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF OCTOBER AND NOVEMBER, 2016.

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Motion by **Mr. Gaines**, second by **Mr. McPherson**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of October and November, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **136-2016**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO WHEELIS & ROZANSKI FOR THE MONTH OF OCTOBER AND NOVEMBER, 2016.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to approve payment of attorney's bill to Wheelis & Rozanski for the month of October and November, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **137-2016**

MOTION TO AUTHORIZE RONNIE HAIR, DIRECTOR OF OPERATIONS, TO ASSUME AND PERFORM ALL DUTIES AND JOB RESPONSIBILITIES OF THE EXECUTIVE DIRECTOR DURING THE DURATION OF ANY CONFIRMED MEDICAL ABSENCE.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, to authorize Ronnie Hair, Director of Operations, to assume and perform all duties and job responsibilities of the Executive Director during the duration of any confirmed medical absence. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **138-2016**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE RENEWAL OF FARM LEASE BETWEEN THE EEIDD AND FINKIE FARMS; ADDING ADDITIONAL ACREAGE; RESTRICTING CROP USE AND OTHER MATTERS RELATED THERETO.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, authorizing Executive Director to execute renewal of farm lease between the EEIDD and Finkie Farms; adding additional acreage; restricting crop use and other matters related thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **139-2016**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUBSTANTIAL COMPLETION FOR VANDENBURG BRIDGE MAINTENANCE WITH CEC, INC., AS RECOMMENDED BY ENGINEERS.

Motion by **Mr. Gaines**, second by **Mr. McPherson**, authorizing Executive Director to execute substantial completion for Vandenburg Bridge maintenance with CEC, Inc., as recommended by engineers. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **140-2016**

Board of Commissioners received annual independent audit report for Fiscal Year 2015/2016 from Mr. Bryan Joubert with Kolder, Champagne, Slaven & Company, LLC.

ADDITIONS TO AGENDA

(By unanimous vote)

Chairman Johnson called for a motion to add the following item to the agenda:

Motion to advertise for a new hire position for Accounting Manager with the England Authority.

Motion by **Mr. Barron**, second by **Mr. Baudin**, to add item to agenda.

By unanimous vote, motion was added to agenda.

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Chairman Johnson then requested a roll call vote:

Mr. Barron – Yes
Mr. Baudin – Yes
Mr. Bushnell – Yes
Mr. Frazier – Yes
Mr. Gaines – Yes
Mr. Johnson – Yes
Mr. Jones – Yes
Mr. Linzay – Yes
Mr. McPherson - Yes
Mr. Weems - Yes

Yes – 10
No – 0
Absent - 0

The Chair called for any comments from the public. There being none, motion carried.

MOTION TO ADVERTISE FOR A NEW HIRE POSITION FOR ACCOUNTING MANAGER WITH THE ENGLAND AUTHORITY.

Motion by **Mr. Barron**, second by **Mr. Baudin**, to advertise for a new hire position for Accounting Manager with the England Authority. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **141-2016**

Chairman Johnson opened with nominations for election of Chairman, Vice-Chairman and Secretary/Treasurer of EEIDD for the year 2017.

MOTION TO ELECT CHARLIE WEEMS AS CHAIRMAN OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Barron** second by **Mr. Bushnell**, to elect Charlie Weems as Chairman of the England Economic and Industrial Development District. On vote, motion carried. **142-2016**

MOTION TO ELECT RICHARD BUSHNELL AS VICE-CHAIRMAN OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Baudin**, second by **Mr. Jones**, to elect Richard Bushnell as Vice-Chairman of the England Economic and Industrial Development District. On vote, motion carried. **143-2016**

MOTION TO ELECT WILLIAM BARRON AS SECRETARY/TREASURER OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Gaines**, second by **Mr. Jones**, to elect William Barron as Secretary/Treasurer of the England Economic and Industrial Development District. On vote, motion carried. **144-2016**

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- F. Comments by Legal counsel – None
- G. Comments or Questions by Commissioners – None
- H. Staff Report – Financial Report by Kevin Brown: No report due to Christmas reception.
 Comparative Air Traffic Report – No report due to Christmas reception.
- I. Public Comments or Questions – Heard from Tracy Godwin, President of Hotel/Motel Association, Alexandria/Pineville. Ms. Godwin introduced Martha Turner and Pat Knowles with the Hanes Group, and then addressed the board concerning the England Airpark Community Center.

There being no further business to come before the Board, meeting was adjourned at 5:47 p.m.

Mike Johnson, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

Curman Gaines, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*