

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

DECEMBER 23, 1991

The regular meeting of the Board of Commissioners of the England Economic and Industrial Development District to which legislators, public officials and members of the public and press had been invited to attend was held on Monday, December 23, 1991 at 4:00 p.m. in the City Council Chambers at the Alexandria City Hall.

Those Commissioners present at the Board meeting were Jim Meyer, George Thompson, Barry Hines, Hank Bruser, Myron Lawson, Jack DeWitt, Gene Cotton and John Brewer. Commissioners Garland Lawrence and Susan Jaques were absent.

Also present were Elton Pody, Dee Gilbert, Harold Smith, Col. Louis Weber, Jay Ellington, Marvin Lemmons, Jack Gremillion, Col. Mac McBurney and members of the Press.

Following the invocation and pledge of allegiance, the roll was called determining that a quorum was present. The meeting was called to order by Chairman Jim Meyer.

The agenda was accepted by consensus.

Minutes On motion by Com. Thompson, seconded by Com. Brewer to amend the November 25, 1991 minutes. On vote the motion carried.

On motion by Com. Lawson, seconded by Com. Thompson, that the amended minutes of the regular meeting of the Board of Commissioners of the EEIDD held November 25, 1991 be approved. On vote the motion carried.

Base Assets Correspondence from Vision Cable and England Federal Credit Union with reference to their assets at EAFB were discussed. A meeting with Col. Dave Cannan of the Air Force Disposal Team brought out that any request for assets is premature at this time. Requests to the District need to be in writing and will be cataloged and kept until the proper time. Policy regarding the decision of how the requests will be handled must be drafted.

Asset Requests On motion by Com. DeWitt, seconded by Com. Thompson that requests for the base school and the chapel be referred to the Base Reuse

Study Consultant, when selected, to be included in the Scope of the study. The base hospital with consideration of the medical needs of the area retired military will also be included.

DOTD Study

Letter from Joseph D. Levraea, LA DOTD, presented affirming EAFB to be included in the preliminary State Intermodal Study.

Coop.End. Agmt

On motion by Com. Brewer, seconded by Com. Bruser to execute the State Cooperative Endeavor Agreement without incorporating the change to Section 8. On vote the motion passed.

OEA Contract

On motion by Com. Lawson, seconded by Com. DeWitt to approve the signing of the contract with the Office of Economic Adjustment by Chairman Jim Meyer on behalf of the England District. On vote the motion carried.

Trans. Expense

Response from Don Hutchinson verbally in reply to letter detailing Chamber request for reimbursement of Transition Committee expenses was affirmative that expenses were reasonable and allowable. Written confirmation will be obtained.

Review Bills

Com. DeWitt discussed a list of bills that were due (attached) and requested approval. On motion by Com. DeWitt, seconded by Com. Brewer that the bills be approved for payment subject to funds availability with the exception of the \$3,000 to Bobbi Brown. On vote the motion carried.

A contract with Ms. Brown must be reviewed and approved before the amount can be determined and approved.

**Base Reuse
Committee**

Short list of five consultants selected by the joint EEIDD/RPAA Consultant Selection Committee will be interviewed for the position of Base Reuse Study Consultant on January 6, 1992 at 8:00 a.m. at the Chamber. List (attached) presented to the Board and was affirmed.

PPP Committee

113 applications for the position of Executive Director have been received thus far. Meeting to be set January 14th at 6:00 p.m. at the Chamber to begin review for setting up the interview process.

E.D. Comm.

The England brochure is being worked on and the marketing contract with the Chamber has been discussed. On motion by Com. DeWitt, seconded by Com. Cotton to advertise for bids on printing of the England brochure following Board approval. On vote the motion carried.

Legal Comm.

Policy will be set up outlining when action items must go from Committee to the Board.

On motion by Com. Hines, seconded by Com. Bruser that the Policy, Procedure and Personnel Committee and the Legal Committee be merged to facilitate their combined objectives. On vote the motion carried.

Ret. Military

The Liaison Committee thanked for their support. DOD forming Commission to study needs of retirees in cities with base closure in early 1992. Retired Military Committee is advisor to the England District and subject to their travel regulations. Must comply with same legal restrictions on grant money obtained and comply with the accounting requirements. All bills will be submitted to the Finance Committee for approval by the Board. On motion by Com. DeWitt, seconded by Com. Lawson to authorize Com. Thompson to accompany the Retired Military Committee to Washington, D.C. on fact finding trip when funds are available. On vote the motion carried.

The next meeting will be Monday, January 13th for committee meetings and Monday, January 27th for the regular meeting.

There being no further business, it was moved, duly seconded and carried that the meeting be adjourned at 5:15 p.m.

Jack DeWitt
Secretary/Treasurer

James L Meyer
James L. Meyer
Chairman

January 23, 1992

Pursuant to our agreement regarding the development and preparation of grants, I, Bobbi Brown, agree to prepare and assist with grant proposals for the England Economic & Industrial Development District. These proposals include applications to the Office of Economic Adjustment, the Federal Aviation Administration and the State of Louisiana. The total fee for preparation and packaging of these grants is \$3,000.00. My service will also include assisting with the tracking and administration of these grant funds as requested by the England Authority.

BY: *Bobbi Brown*
Bobbi Brown
Grant Consultant

James L. Meyer
James L. Meyer
Chairman



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