

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, December 19, 1996, at 4:40 p.m. (Central Standard Time).

There were present: Mr. Barry Hines, *Chairman*, Ms. Bridgett Brown, *Vice-Chairman*, Mr. H. K. Stanley, *Secretary/Treasurer*, Mr. Gene Cotton, Mr. Michael Tudor, Mr. George Thompson, Mr. Jim Meyer,

Absent: Mr. Tom Fowler, Mr. Kit Provine and Mr. Phillip Terrell

Also present were Mr. Jon Grafton, *Executive Director*, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Barry Hines gave the invocation and led the Pledge of Allegiance. The Chairman requested a roll call. All commissioners were present except Mr. Tom Fowler, Mr. Kit Provine and Mr. Phillip Terrell.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Barry Hines, *Chairman*, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

APPROVE MINUTES.

Motion made by Ms. Brown, seconded by Mr. Thompson to approve Minutes of November 14,, 1996 Board of Commissioners Meeting. On vote, motion carried. 0126-1996

REQUEST CITY OF ALEXANDRIA TO GRANT A RUNWAY CLEAR ZONE EASEMENT

Motion by Ms. Brown, seconded by Mr. Thompson to request the City of Alexandria to grant a runway clear zone easement off of runway 18 to the England Economic & Industrial Development District. On vote, motion carried. 0127-1996

APPROVE PAYMENT OF ANNUAL DUES TO KISATCHIE DELTA REGIONAL PLANNING & DEVELOPMENT DISTRICT.

Motion by Ms. Brown, seconded by Mr. Stanley to approve payment of annual dues to Kisatchie Delta Regional Planning & Development District. On vote, motion carried. 0128-1996

APPROVE PAYMENT OF ATTORNEY'S BILL

Motion by Ms. Brown, seconded by Mr. Cotton to approve payment of attorney's bill for the month of November, 1996. On vote, motion carried. 0129-1996

AUTHORIZE EXECUTIVE DIRECTOR TO TERMINATE LEASE AGREEMENT WITH ACTION INTERNATIONAL.

Motion by Ms. Brown, seconded by Mr. Meyer to authorize the Executive Director to terminate lease agreement with Action International, effective January 17, 1997 and accept liquidated damages settlement. On vote, motion carried. 0130-1996

RECEIVE SCHEDULE OF PAID INVOICES

No motion necessary. This item was completed in committee.

AMEND E.E.I.D.D. MANUAL OF ACCOUNTING POLICIES AND PROCEDURES.

Motion by Mr. Meyer, seconded by Ms. Brown to amend E.E.I.D.D. Manual of Accounting Policies and Procedures to conform with State Purchasing law. On vote, motion carried. 0131-1996

AUTHORIZE CREATION OF THE POSITION OF HVAC APPRENTICE

Motion by Ms. Brown, seconded by Mr. Meyer to authorize the creation of the position of HVAC Apprentice and to authorize the Executive Director to fill said position with current temporary employee. On vote, motion carried. 0132-1996

AUTHORIZE IMPLEMENTATION OF 2.8% PAY RAISE FOR ALL EMPLOYEES.

Motion by Mr. Meyer seconded by Ms. Brown to authorize the implementation of 2.8% pay raise effective December 16, 1996 for all employees, except the Executive Director. On vote, motion carried. 0133-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO RENEW SECURITY AGREEMENT WITH RAPIDES PARISH SHERIFF'S OFFICE

Motion by Ms. Brown, seconded by Mr. Thompson to authorize the Executive Director to renew security agreement with Rapides Parish Sheriff's office. On vote, motion carried 0134-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT WITH MISSOURI PACIFIC RAILROAD

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the Executive Director to execute lease agreement with Missouri Pacific Railroad for spur track use. On vote, motion carried 0135-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT WITH FEDERAL AVIATION ADMINISTRATION.

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the Executive Director to execute lease agreement with Federal Aviation Administration for use of Building 206. On vote, motion carried 0136-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT WITH NORTHWESTERN STATE UNIVERSITY

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the Executive Director to execute lease agreement with Northwestern State University for a portion of Building 1103 for the purpose of establishing a flight simulator school. On vote, motion carried. 0137-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO AMEND LEASE AGREEMENT WITH DOR-NEL, INC. dba KIM'S DELI & MORE.

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the Executive Director to amend the lease agreement with Dor-Nell, Inc. dba Kim's Deli & More. On vote, motion carried 0138-1996

AUTHORIZE LEASE AGREEMENT WITH DENNIS PUCKETT

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the lease agreement with Dennis Puckett for storage of boat in portion of Building 1702. On vote, motion carried 0139-1996

AUTHORIZE THE EXECUTIVE DIRECTOR TO CLOSE INCUBATOR STUDY

Motion by Mr. Cotton, seconded by Mr. Thompson to authorize the executive director to close incubator study and express appreciation to OEA for their assistance in this effort. On vote, motion carried. 0140-1996

-ADDITIONS TO THE AGENDA-

The Chairman called for any other items which might come before the board. The Executive Director presented the following:

"A motion authorizing an amendment to Pride International Lease Agreement to allow parking of aircraft."

Motion made by Mr. Stanley, seconded by Mr. Cotton to add the above to the agenda. The Chairman called for a vote. By unanimous vote, the motion passed. The Chairman order the items on the agenda.

AUTHORIZE AMENDMENT TO PRIDE INTERNATIONAL LEASE AGREEMENT TO ALLOW PARKING OF AIRCRAFT

Motion by Mr. Stanley, seconded by Mr. Cotton. The Executive Director explained that Pride needs to move out an aircraft that they are presently not working on in order to receive a new aircraft that needs immediate attention. This amendment will allow Pride to park an aircraft in an area designated by the airport manager on the south ramp subject to all the terms of the lease agreement for a fee of \$100.00 per month. On vote, motion carried. 0141-1996

End of Published Agenda. Opened to Public.

Ms. Phillips presented complaints concerning rental amount on her space. After hearing the request, the Chair referred her to staff and asked for her to put any additional items in writing.


EXECUTIVE DIRECTOR'S REPORT

Formal report laid over until January meeting due to the lateness of the hour.


THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS

REGULAR SESSION DECEMBER 19, 1996

There being no further business, it was motioned by Mr. Cotton, seconded by Ms. Brown to adjourn meeting.



Mr. Barry Hines, Chairman
*England Economic & Industrial Development District
Board of Commissioners*



Mr. H. K. Stanley, Secretary-Treasurer
*England Economic & Industrial Development District
Board of Commissioners*