

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, August 28, 1997**, at 4:00 p.m. (Central Standard Time).

**There were present:** Ms. Bridgett Brown, Vice Chairman, Mr. H. K Stanley, Secretary/Treasurer, Mr. Gene Cotton, Mr. Tom Fowler, Mr. Jim Meyer, Mr. George Thompson, Mr. Michael Tudor.

**Absent:** Mr. Barry Hines, Mr. Kit Provine, Mr. Charlie Stewart

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Ms. Bridgett Brown gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Ms. Bridgett Brown, Vice Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **APPROVE MINUTES.**

Motion made by **Mr. Meyer**, seconded by **Mr. Thompson** to approve Minutes of July 24, 1997 Special Meeting. On vote, motion carried. **71-1997**

#### **APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion made by **Ms. Brown**, seconded by **Mr. Thompson** to approve payment of attorney's bill for the month of August, 1997. On vote, motion carried. **72-1997**

#### **AUTHORIZE ENGLAND AUTHORITY TO ACT AS AGENT**

Motion made by **Mr. Fowler**, seconded by **Mr. Stanley** to authorize England Authority to act as agent for tenants wishing to file a protest concerning the 1997 lease hold interest assessment and directing legal counsel and Executive Director to take appropriate actions necessary to file said protest. The Chairman called for any discussion or comments from the Board, legal counsel, or public. On vote, motion carried. **73-1997**

#### **AUTHORIZE LEGAL COUNSEL TO APPEAL DECISION**

Motion made by **Mr. Meyer**, seconded by **Mr. Fowler** to authorize legal counsel to appeal decision rendered in Civil Suit No. 178,639, which was consolidated with Civil Suit No. 179,070, which was consolidated with Civil Suit No. 182,875 and authorizing legal counsel and Executive Director to take such action as is necessary to assemble, support and present said appeal. The Chairman called for any discussion or comments from the Board, legal counsel, or public. On vote, motion carried. **74-1997**

#### **AUTHORIZE CUSTODIAL CONTRACT**

Motion made by **Mr. Thompson**, seconded by **Mr. Stanley** to authorize Executive Director to

execute custodial contract with Bell's Janitorial pursuant to recommendation by staff. On vote, motion carried. **75-1997**

**APPROVE AUCTIONEER SELECTION PROCESS**

Motion made by **Ms. Fowler**, seconded by **Mr. Meyer** to approve Auctioneer Selection Process recommended by staff. On vote, motion carried. **76-1997**

**AUTHORIZE SALE OF SURPLUS PROPERTY**

Motion made by **Mr. Thompson**, seconded by **Mr. Fowler** to declare attached list of property as excess, not needed for public purpose and authorizing the sale of said surplus property to the highest bidder at a public auction. On vote, motion carried. **77-1997**

**ADOPT AIRPORT MASTER PLAN**

Motion made by **Mr. Cotton**, seconded by **Mr. Meyer** to adopt Airport Master Plan prepared by URS Greiner, approved by the Federal Aviation Administration, and previously delivered in draft form. Mr. Fred Nielsen, representing URS Greiner, delivered a presentation concerning the Airport Master Plan. A motion was made by **Mr. Meyer**, seconded by **Ms. Brown** to amend the current motion to include the adoption of the Airport Layout Plan and Airport Property Map. The Chairman called for discussion or comments from the Board. On vote, motion carried. **78-1997**

**AUTHORIZE AIRPORT TRAFFIC CONTROL TOWER AGREEMENT**

Motion made by **Mr. Cotton**, seconded by **Mr. Stanley** to authorize Executive Director to execute Airport Traffic Control Tower Agreement with the Federal Aviation Administration. On vote, motion carried. **79-1997**

**AUTHORIZE LEASE WITH AMERICAN EAGLE, ATLANTIC SOUTHEAST AIRLINES, CONTINENTAL EXPRESS AND NORTHWEST AIRLINK**

Motion made by **Mr. Fowler**, seconded by **Mr. Cotton** to authorize Executive Director to execute lease agreement with American Eagle, Atlantic Southeast Airlines, Continental Express, Northwest Airlink and EEIDD for commercial air service at Alexandria International Airport. On vote, motion carried. **80-1997**

**APPROVED ADDITIONS TO AGENDA**

**Motion by Mr. Thompson, seconded by Mr. Meyer to add the following items to the agenda:**

1. Motion to authorize Executive Director to execute lease agreement between Advantage Medical Products, LLC and EEIDD for Bldg. 606.
2. Motion to authorize amendment between the EEIDD and car rental concessionaires that grants each car rental concessionaire the authority to pass through the 10% concession fee by way of a line item charge in the car rental companies' respective rental contracts.

**By unanimous vote the above items were added to the agenda.**

**AUTHORIZE LEASE WITH ADVANTAGE MEDICAL PRODUCTS, LLC**

Motion by **Mr. Thompson**, second by **Mr. Stanley** to authorize Executive Director to execute lease agreement between Advantage Medical Products, LLC and EEIDD for Bldg. 606. On vote, motion carried. **81-1997**

**AUTHORIZE LEASE AMENDMENT WITH CAR RENTAL CONCESSIONAIRES**

Motion by **Mr. Cotton**, seconded by **Mr. Fowler** to authorize lease amendment between the EEIDD and car rental concessionaires that grants each car rental concessionaire the authority to pass through the 10% concession fee by way of a line item charge in the car rental companies' respective rental contracts. On vote, motion carried. **82-1997**

**COMMENTS OR QUESTIONS BY COMMISSIONERS**

**Ms. Brown**, recognized **Mr. Meyer**, **Mr. Thompson** and **Mr. Hines** for their service and dedication to the England Authority and the economic development of Central Louisiana. There was lengthy discussion praising the service of these retiring members.

Kathy Littlepage, representing Western Staff Services, recognized three Western Staff employees for exemplary service at the Alexandria International Airport parking lot.

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director and Senior Staff of the Authority presented their monthly Activity, Financial, Operations and Economic Development reports to the Board.

There being no further business the meeting was adjourned.

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Chairman  
*England Economic & Industrial Development District  
Board of Commissioners*

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Secretary-Treasurer  
*England Economic & Industrial Development District  
Board of Commissioners*

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