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Site Selection & Business Development

Alexandria International Airport

The England Economic and Industrial Development District Board of Commissioners

Regular Session
March 22, 2001

The England Economic and Industrial Development District met in Regular Session at the England Community Center, 1718 Kegleman Blvd., England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, March 22, 2001, at 4:30 p.m. (Central Standard Time).

There were present: Mr. Martin Johnson, Vice Chairman; Ms. Bridgett Brown, Mr. Hank Bruser, Mr. Richard Bushnell, Mr. Lane Cripps, Mr. Alvin Mykoff.

Absent: Mr. Elwood Carroll, Mr. Gene Cotton Mr. Kit Provine** and Mr. Michael Tudor*.

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media.

Mr. Johnson asked that we observe a few moments of silent prayer. Mr. Cripps led the Pledge of Allegiance.

In the absence of Mr. Michael Tudor, Chairman, the England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Martin Johnson, Vice Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Motion by Mr. Bruser, seconded by Ms. Brown to amend the agenda to move Item #9 of the published agenda to follow Item I. Public Comments or Questions. On vote, motion carried.
MOTION TO APPROVE MINUTES

Motion by Ms. Brown, seconded by Mr. Cripps to approve the Minutes from the February 22, 2001, Regular Board Meeting. On vote, motion carried. 037-2001

MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL

Motion by Ms. Brown, seconded by Mr. Mykoff to approve payment of attorney bill for the month of February, 2001. On vote, motion carried. 038-2001

MOTION TO ADOPT BUDGET AMENDMENT #4 TO THE 2000/2001 OPERATING AND CAPITAL BUDGET

Motion by Ms. Brown, seconded by Mr. Bruser to adopt Budget Amendment #4 to the 2000/2001 Operating and Capital Budget. On vote, motion carried. 039-2001

MOTION TO APPROVE REVISED EEIDD DBE POLICY FOR SUBMITTAL TO THE FAA

Motion by Mr. Cripps, seconded by Ms. Brown to approve revised EEIDD DBE Policy for submittal to FAA. On vote, motion carried. 040-2001

MOTION AUTHORIZING AMENDMENT #1 TO LEASE WITH LA HOUSING ASSISTANCE CORP., INC.

Motion by Ms. Brown, seconded by Mr. Bushnell authorizing Amendment #1 to Lease between the EEIDD and Louisiana Housing Assistance Corp., Inc. On vote, motion carried. 041-2001

MOTION AUTHORIZING AMENDMENT #1 TO LEASE WITH PERSONNEL MANAGEMENT, INC.

Motion by Ms. Brown, seconded by Mr. Cripps authorizing Amendment #1 to Lease between the EEIDD and Personnel Management, Inc. On vote, motion carried. 042-2001

MOTION TO AWARD CONTRACT FOR OAKWING GOLF COURSE - LANDSCAPE DEVELOPMENT - PHASE 1

Motion by Mr. Mykoff, seconded by Mr. Bruser to award contract for OakWing Golf Course - Landscape Development - Phase I to Thompson Tree & Spraying Service, Inc. On vote, motion carried. 043-2001

MOTION AUTHORIZING THE ENGLAND AUTHORITY TO HOST QUARTERLY ECONOMIC DEVELOPMENT MEETING

Motion by Ms. Brown, seconded by Mr. Cripps authorizing the England Authority to host quarterly economic development meeting with political bodies and other economic development entities in Rapides Parish. After comments from Mr. Bushnell, the Vice Chairman called for a vote. On vote, motion carried. 044-2001

ADDITIONS TO THE AGENDA

Motion by Ms. Brown, seconded by Mr. Cripps to add the following items to the agenda:

To receive Annual Report from Mr. Wayne Woods on DBE Program.
Motion authorizing the Executive Director to execute License Agreement between the EEIDD and the FBI. (Information Binder Index # 9)
Motion authorizing the Executive Director to execute Lease Agreement between the EEIDD and Townsco Contracting Co. for Building 2624.
(Information Binder Index # 10)
Motion to adopt policy to determine charges for document reproduction pursuant to Public Records Request (1) Adopt fee schedule, promulgated from time to time, by LA Division of Administration.

By unanimous vote, the above items were added to the agenda. Motion by Ms. Brown, seconded by Mr. Mykoff to address Item #4 first. There being no objection, Item #4 was addressed.

MOTION TO ADOPT POLICY TO DETERMINE CHARGES FOR DOCUMENT REPRODUCTION PURSUANT TO PUBLIC RECORDS REQUEST

Motion by Ms. Brown, seconded by Mr. Mykoff to adopt policy to determine charges for document reproduction pursuant to Public Records Request (1) Adopt fee schedule, promulgated from time to time, by LA Division of Administration. On vote, motion carried. 045-2001

At this time, Mr. Tudor joined the meeting in progress and took charge of the meeting.*

TO RECEIVE ANNUAL REPORT FROM MR. WAYNE WOODS ON DBE PROGRAM

Mr. Woods informed the board of the progress of the DBE Program over the past year. He stated that the DBE Program met its goals for the year and looks forward to the coming contract year. He introduced Ms. Von Jennings, who oversees the DBE Program on the Airpark. After comments from Ms. Jennings and questions by commissioners, Ms. Brown volunteered to be the board representative to help increase the number of local businesses on the DBE list. Ms. Brown stated her desire for DBE's to be used on all projects, not just those projects receiving federal dollars. Mr. Tudor thanked Mr. Woods and Ms. Jennings for the job they are doing and for their informative updates.

MOTION TO EXECUTE LICENSE AGREEMENT WITH THE FBI

Motion by Mr. Cripps, seconded by Ms. Brown authorizing the Executive Director to execute License Agreement between the EEIDD and the FBI. There was discussion on the process involved in writing License Agreement /Hold Harmless Agreements. After discussion, the Chair called for a vote. On vote, motion carried. 046-2001

At this time, Mr. Provine joined the meeting in progress.**

MOTION AUTHORIZING LEASE WITH TOWNSCO CONTRACTING CO.

Motion by Mr. Johnson, seconded by Ms. Brown authorizing the Executive Director to execute Lease Agreement between the EEIDD and Townsco Contracting Co. for Building 2624. On vote, motion carried. 047-2001

COMMENTS BY LEGAL COUNSEL

Mr. Provosty reported that he had communicated with Mr. Owens concerning Landco Hotel survey. He informed Mr. Owens that Landco is to meet with Mr. Bonnette and Mr. Hair to walk the footprint of the hotel before the surveyor is done. Mr. Bonnette reported that he had been informed that the survey crew was on site.

Mr. Provosty informed the board that his firm had been served with a motion to strike the request for jury trial in the Slowinski, Coon and Ewing lawsuit.

COMMENTS OR QUESTIONS BY COMMISSIONERS

EXECUTIVE DIRECTOR'S REPORT

The Executive Director gave a brief report on the status of Airpark statistics.

PUBLIC COMMENTS OR QUESTIONS

Mr. Karl Comeaux, with England Jet Center, informed the board that the FBO had renewed its defense fuel contract. Mr. Pat Moore gave the board a brief update on the golf course project.

At this time the board addressed Item #9 from the published agenda.

DISCUSSION OF PROBLEMS ASSOCIATED WITH REQUEST BY FBI TO CARRY OUT TRAINING OPERATION AT ENGLAND AIRPARK.

Mr. Bob Bussey, attorney for Frank Rice, Pride International and England Jet Center, briefly discussed the circumstances surrounding the training operation by the FBI.

MOTION TO ENTER INTO EXECUTIVE SESSION

Motion by Ms. Brown, seconded by Mr. Bruser to enter into Executive Session to discuss the status of the following lawsuits:

Civil Suit Number 193,057, Division "B"
Joe A. Slowinski, et al et al versus England Economic and Industrial Development District, et al,
Consolidated with Civil Suit Number 193,098, Division "B"

Robert M. Coon, et al versus England Economic and Industrial Development District, et al,
Consolidated with Civil Suit Number 193,042, Division "E"

W. R. Ewing, Jr, et al versus England Economic and Industrial Development District, et al Ninth
Judicial District Court, Rapides Parish, Louisiana

Civil Suit Number 199,141, Division "D"

Marvin Pierce and David Tindall, III versus England Economic and Industrial Development District,
Sammy Bonnette, Jon Grafton and XYZ Insurance Company, Ninth Judicial District Court, Rapides
Parish, Louisiana

Civil Suit Number 199,514, Division "F"

Theodore Foster versus England Economic and Industrial Development District, Sammy Bonnette, Jon
Grafton and XYZ Insurance Company, Ninth Judicial District Court
Rapides Parish, Louisiana

The Chairman called for a vote, on vote motion carried to enter into Executive Session.

EXECUTIVE SESSION CONDUCTED

Motion by Mr. Bruser, seconded by Mr. Mykoff to exit the previously authorized Executive Session.
Upon unanimous vote, the Chairman called the meeting back to order and back into public session.

TO HOLD PLANNING SESSION WITH URS CONCERNING TERMINAL COMPLEX PROJECT

URS hosted a planning session on the terminal complex project.

There being no further business to come before the Board, the meeting was adjourned.

Michael Tudor, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners