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The England Economic and Industrial Development District
Board of Commissioners

Regular Session
June 23, 2005

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, June 23, 2005.

There were present: Mr. Wayne Miller, Chairman; Mr. Kit Provine, Ms. Bridgett Brown, Mr. William Barron, Wayne Denley, Mr. Curman Gaines, Mr. Richard Bushnell, Mr. Martin Johnson, Mr. Charles Waites.

Absent: Mr. Mike Tudor

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites gave the invocation and Commissioner Bushnell led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ADDITIONS TO AGENDA (BY 2/3 VOTE)

Motion by Mr. Johnson, second by Ms. Brown to add amended item to agenda:

Motion to appoint commission Chair or his/her Commissioner designee to serve on the Metropolitan Planning Organization (MPO). By unanimous vote, item was amended and added to agenda.

MOTION TO APPOINT COMMISSION CHAIR OR HIS/HER COMMISSIONER DESIGNEE TO SERVE ON THE METROPOLITAN PLANNING ORGANIZATION (MPO).

Motion by Mr. Barron, second by Mr. Bushnell, to appoint commission Chair or his/her Commissioner designee to serve on the Metropolitan Planning Organization (MPO). On vote, motion carried. 063-2005

Motion by Ms. Brown, second by Mr. Bushnell to add item to agenda:

Motion to instruct staff to contact Union Tank Car Company to determine if there is any interest in leasing building/housing the YMCA as a Health Club for its employees. By unanimous vote, item was added to agenda.

MOTION TO INSTRUCT STAFF TO CONTACT UNION TANK TO DETERMINE IF THERE IS ANY INTEREST IN LEASING THE BUILDING HOUSING THE YMCA AS A HEALTH CLUB FOR ITS EMPLOYEES.

Motion by Ms. Brown, second by Mr. Bushnell, to instruct staff to contact Union Tank to determine if there is any interest in leasing building/housing the YMCA as a health club for its employees. On vote, motion carried. 064-2005

Chairman Miller asked for a motion to approve the consent calendar items 1 - 16 with the exception of item #2, which had been amended. There being no discussion, a vote was called. By unanimous vote, motion carried.

CONSENT CALENDAR

MOTION TO APPROVE MINUTES FROM THE MAY 26, 2005 REGULAR BOARD MEETING.

Motion by Mr. Johnson, second by Mrs. Brown, to approve Minutes from the May 26, 2005 Regular Board Meeting. On vote, motion carried. 065-2005

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF MAY, 2005.

Motion by Mr. Johnson, second by Ms. Brown, to approve payment of Provosty bill for the month of May, 2005. On vote, motion carried. 066-2005

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO THE MUNSTERMAN LAW FIRM FOR THE MONTH OF MAY, 2005.

Motion by Mr. Johnson, second by Ms. Brown, to approve payment of attorney's bill to the Munsterman Law Firm for the month of May, 2005. On vote, motion carried. 067-2005

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by Mr. Johnson, second by Ms. Brown, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. 068-2005

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE (3) YEARS.

Motion by Mr. Johnson, second by Ms. Brown, to write off as uncollectible housing receivables that have been outstanding in excess of three (3) years. On vote, motion carried. 069-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2005/2006. On vote, motion carried. 070-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks, Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2005/2006. On vote, motion carried. 071-2005

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2004/2005.

Motion by Mr. Johnson, second by Ms. Brown, to adopt Year End Budget Amendment for fiscal year 2004/2005. On vote, motion carried. 072-2005

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2005/2006; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2005/2006; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2004-2005 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by Mr. Johnson, second by Ms. Brown, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2005/2006; appropriating funds for Capital Budget for the Fiscal Year 2005/2006; carrying over Capital Funds from prior Fiscal Year 2004/2005 and other matters with respect thereto. On vote, motion carried. 073-2005

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO AWARD CONTRACT FOR ANNUAL INDEPENDENT AUDIT SERVICES TO PAYNE, MOORE & HERRINGTON, CPA'S FOR A PERIOD OF THREE YEARS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.

Motion by Mr. Johnson, second by Ms. Brown, authorizing Executive Director to award contract for Annual Independent Audit Services to Payne, Moore & Herrington, CPA's for a period of three years and authorizing the Executive Director to sign all Documents related thereto. On vote, motion carried. 074-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO LEASE A PORTION OF BUILDING #1211 TO CAROL ROUSSEAU FOR THE PURPOSE OF KARATE AND AEROBIC INSTRUCTION.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to lease a portion of Building #1211 to Carol Rousseau for the purpose of Karate and Aerobic instruction. On vote, motion carried. 075-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT FAA GRANT IN THE AMOUNT OF \$2,236,137.00 FOR PHASE II TO CONSTRUCT JET MAINTENANCE HANGAR.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to accept FAA Grant in the amount of \$2,236,137.00 for Phase II to Construct Jet Maintenance Hangar. On vote, motion carried. 076-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT FAA GRANT IN THE AMOUNT OF \$1,364,984.00 FOR PHASE VIII TO CONSTRUCT PASSENGER TERMINAL AREA COMPLEX.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to accept FAA Grant in the amount of \$1,364,984.00 for Phase VIII to Construct Passenger Terminal Area Complex. On vote, motion carried. 077-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR TAXIWAY "A" REHABILITATION.

Motion by Mr. Johnson, second by Ms. Brown, to authorize Executive Director to advertise for bids for Taxiway A Rehabilitation. On vote, motion carried. 078-2005

Comments by Legal Counsel – Mr. Provosty stated that the \$32 million dollar bond issue was closed. On July 1st, the Chair will sign the document transfer and title of the 121 plus acres to Union Tank.

Comments or Questions by Commissioners – Ms. Brown requested refreshments after meeting.

Executive Director's Report & Financial Report: - The England Airpark was listed as one of the "Top 40" deals in the United States. OakWing made the cover of the National Groundskeeping magazine. Comparative Air Traffic Report – Up 11% on commercial last month, and 7% for the year. 6% total when charter is added in.

Continental has reshuffled its summer service. As of July, they will be moving up to six flights a day. They will be going to "4" jets and "2" turbo props. We will be catching an extra flight, but losing a jet flight.

Mr. Grafton stated that the most important thing is that we are getting additional seats.

Airport operations are up by 39%. 4700 tons of air cargo (military and civilian), have been pushed through.

Public Comments or Questions – None

There being no further business to come before the Board, meeting was adjourned.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners