



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
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ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

December 10, 2014

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

**CITY OF
ALEXANDRIA**
Charlie DeWitt
Curman Gaines
Bart Jones

**CITY OF
PINEVILLE**
Brady Baudin

TOWNS
Richard Bushnell

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles Weems

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Bart Jones, Chairman, England Authority

RE: **COMMITTEE MEETINGS and BOARD MEETING**

The England Authority's Committee Meetings are scheduled to be held
Thursday, December 11, 2014, at 4:30 p.m. in the England Authority
Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - FINANCE COMMITTEE
- 2) - AUDIT COMMITTEE
- 3) - LEGAL COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular December monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

THE ENGLAND AUTHORITY
FINANCE COMMITTEE

DECEMBER 11, 2014

Members: Richard Bushnell, Chairman; Scott Linzay, Vice-Chairman;
Brady Baudin, Dennis Frazier, Curman Gaines, Charlie Weems

AGENDA

1. To receive schedule of paid invoices for the month of November, 2014. (*Information Binder Index #2*)
 2. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Eastern Alliance Insurance Company for the year 2015. (*Information Binder Index #3*)
 3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE

DECEMBER 11, 2014

Members: Curman Gaines, Chairman, Brady Baudin, Vice-Chairman;
Richard Bushnell, Charlie DeWitt, Dennis Frazier, Scott Linzay

AGENDA

1. To receive annual independent audit report on Fiscal Year 2013/2014 from Payne, Moore & Herrington. (*Information Binder Index #4*)
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
LEGAL COMMITTEE

DECEMBER 11, 2014

Members: Charlie Weems, Chairman; Mike Johnson, Vice-Chairman;
William Barron, Richard Bushnell, Charlie DeWitt, Curman Gaines

AGENDA

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of October, 2014. (*Information Binder Index #5*)
 2. Motion to authorize the Executive Director to execute a Cooperative Endeavor Agreement between the State of Louisiana and the England Economic and Industrial Development District for Warehouse/ Distribution Complex at England Airpark. (*Information Binder Index #6*)
 3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE

DECEMBER 11, 2014

Members: Brady Baudin, *Chairman*; Richard Bushnell, *Vice-Chairman*;

William Barron, Charlie DeWitt, Dennis Frazier, Curman Gaines, Mile Johnson, Scott Linzay, Charlie Weems

AGENDA

1. Motion to authorize setting non-signatory landing fee rate at Alexandria International Airport to \$1.35 per 1000 lbs. (*Information Binder Index #7*)
2. Motion to authorize Executive Director to execute Amendment #1 between Integrated Packaging Corp and EEIDD for the lease of building #1315. (*Information Binder Index #8*)
3. Motion to authorize Executive Director to execute Amendment #2 between Integrated Packaging Corp and EEIDD for the lease of building #1316. (*Information Binder Index #9*)
4. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE

DECEMBER 11, 2014

Members: Dennis Frazier, *Chairman*; William Barron, *Vice-Chairman*;

Charlie DeWitt, Mike Johnson, Scott Linzay, Charlie Weems

AGENDA

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE

DECEMBER 11, 2014

Members: Scott Linzay, *Chairman*; Curman Gaines, *Vice-Chairman*;

William Barron, Brady Baudin, Richard Bushnell, Mike Johnson

AGENDA

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE

DECEMBER 11, 2014

Members: William Barron, Chairman; Charlie DeWitt, Vice-Chairman;
Brady Baudin, Dennis Frazier, Mike Johnson, Charlie Weems

AGENDA

1. Motion authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. (*Information Binder Index #10*)
 2. To hear status report on:
 - a. Part 150 Noise Program
 1. Property Acquisition
 - b. Runway 18/36
 - c. Tree Clearing - Westside
 - d. Rental Car Project Phase I
 - e. Airfield Electrical Rehab
 - f. Taxiway B Rehab
 - g. New ARFF Vehicle
 3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Bart Jones, Chairman
Scott Linzay, Vice Chairman
Mike Johnson, Secretary/Treasurer
William Barron
Brady Baudin

Richard Bushnell
Charlie DeWitt
Dennis Frazier
Curman Gaines
Charlie Weems

Jon Grafton, Executive Director

REGULAR MEETING
December 11, 2014
England Authority Board Room
AGENDA

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll Call

E. Active Items

1. Motion to approve Minutes of November 20, 2014 Regular Board meeting. *(Information Binder Index #1)*
2. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Eastern Alliance Insurance Company for the year 2015. *(Information Binder Index #3)*
3. To receive annual independent audit report on Fiscal Year 2013/2014 from Payne, Moore & Herrington. *(Information Binder Index #4)*
4. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of November, 2014. *(Information Binder Index #5)*
5. Motion to authorize the Executive Director to execute a Cooperative Endeavor Agreement between the State of Louisiana and the England Economic and Industrial Development District for Warehouse/ Distribution Complex at England Airpark. *(Information Binder Index #6)*
6. Motion to authorize setting non-signatory landing fee rate at Alexandria International Airport to \$1.35 per 1000 lbs. *(Information Binder Index #7)*
7. Motion to authorize Executive Director to execute Amendment #1 between Integrated Packaging Corp and EEIDD for the lease of building #1315. *(Information Binder Index #8)*

8. Motion to authorize Executive Director to execute Amendment #2 between Integrated Packaging Corp and EEIDD for the lease of building #1316. (*Information Binder Index #9*)
9. Motion authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC, for Part 150 Noise Program Coordinator. (*Information Binder Index #10*)
10. Motion to elect Chairman of the England Economic and Industrial Development District.
11. Motion to elect Vice Chairman of the England Economic and Industrial Development District.
12. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

ADDITIONS TO AGENDA
(By unanimous vote)

- F. **Comments by Legal Counsel**
- G. **Comments or Questions by Commissioners**
- H. **Staff Report – Financial**
Air Traffic
- I. **Public Comments or Questions**
- J. **Adjourn**