

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS MEETING
September 24, 1992
Chamber of Commerce Board Room
-REGULAR MEETING-

The England Authority Board of Commissioners met in the Chamber of Commerce Board Room, located in downtown Alexandria, Louisiana. Public officials and members of the public and press were invited.

Board members present were:

- Jim Meyer, Chairman
- George Thompson, Vice-Chairman
- Jack DeWitt, Secretary/Treasurer
- John Brewer
- Hank Bruser
- Barry Hines
- Susan Jaques
- Garland Lawrence
- Myron Lawson

Commissioner Gene Cotton was absent.

Also present were James Holderread, Joe Slowinski, Renae Saathoff, Albin Provosty, Atty., and members of the public and media.

The meeting was called to order at 4:08 p.m. by Chairman Meyer. Following the invocation, and the Pledge of Allegiance, roll was called determining that a quorum was present.

AGENDA

Motion made by Commissioner Brewer, seconded by Commissioner Thompson, to add to the agenda, Item 1. from the proposed agenda addition list: approval of a resolution thanking individuals who assisted in making the Hunt Welcoming event a success. On vote, the motion carried.

Motion made by Commissioner Bruser, seconded by Commissioner Brewer, to add to the agenda, Items 2. and 3. from the proposed agenda addition list: 1.) Authorization of payment to Robert Wolf for appraisals of property and 2.) Authorization for Chairman to appoint members to review responses to Architectural/Engineering Services RFQ. On vote, the motion carried.

MINUTES

Motion made by Commissioner Bruser, seconded by Commissioner Brewer, to approve the Minutes of the August 28, 1992 Board of Commissioner's Monthly meeting as issued. On vote, the motion carried.

FINANCIAL

Motion made by Commissioner DeWitt, seconded by Commissioner Lawson, to authorize payment of all approved outstanding bills. On vote, the motion carried.

BUDGET LINE ITEM TITLE CHANGE

Motion made by Commissioner DeWitt, seconded by Commissioner Lawson, to change the 1992-93 England Authority Budget line item title from "Travel" to the accurate title of "Travel, Training, and Hosting." On vote, the motion carried.

GREINER CONTRACT EXTENSION

Motion made by Commissioner DeWitt, seconded by Commissioner Thompson, to amend the Greiner Contract for the purpose of analyzing the Caretaker Contract for the England Authority. This motion includes the negotiation of same to be conducted by Chairman Meyer and the Executive Director. On vote, the motion carried.

Commissioners continued with discussion clarifying that the contract extension was entirely for the purpose of Greiner performing analyzation only. The Board will be presented the results of the analyzation.

ELECTION OF OFFICERS 92-93 TERM

Motion made by Commissioner Bruser, seconded by Commissioner Thompson, to proceed with the election of officers for the 1992-93 term. On vote, the motion carried.

Chairman Meyer then opened the floor for nominations. Nomination of Commissioner James Meyer for Chairman for the 1992-93 term made by Commissioner Bruser, seconded by Commissioner Brewer. Commissioner Lawson moved that the nominations be closed. Commissioner Hines then offered a substitute motion, that all of the present officers remain in their respective offices, for the new term. On vote, the motion carried. With this vote, the England Authority officers for the 1992-93 term will remain, Chairman: Commissioner Jim Meyer, Vice-Chairman: Commissioner George Thompson, and Secretary/Treasurer: Commissioner Jack DeWitt.

GENERAL AVIATION STATE CERTIFICATION INSPECTION

Motion made by Commissioner DeWitt, seconded by Commissioner Lawrence, to authorize a request to the DOTD to conduct a General Aviation Certification Inspection. On vote, the motion carried.

RFQ FOR MASTER PLAN AND ENVIRONMENTAL STATEMENT

Motion made by Commissioner Lawson, seconded by Commissioner Lawrence, to authorize RFQ's for the Master Plan and Environmental Statement. On vote, the motion carried.

ENGLAND AUTHORITY STAFF ADDITIONS

Motion made by Commissioner Bruser, seconded by Commissioner Lawrence, to authorize the addition of three positions to the England Authority staff: 1.) Property & Assets Manager with a salary of up to \$35,000, 2.) Director of Maintenance & Engineering with a salary of up to \$48,000, and 3.) Director of Aviation with a salary of up to \$50,000.

Motion made by Commissioner Hines, seconded by Commissioner Bruser, that the original motion be amended with the deletion of the Director of Aviation position and the replacement of same with the Director of Planning & Development position. On vote, the motion carried. It was clarified that the salary of \$50,000 would apply to the

Director of Planning & Development position.

Commissioners were presented with a job description for the Director of Planning & Development position. James Holderread explained to the Board the England Authority's upcoming ISB and Caretaker responsibilities along with the handling of the prospect load. Mr. Holderread feels that the addition of this position to the England Authority staff will allow better handling of prospect clients and enhancement of the Authority's capabilities to assist the Economic Development Committee. He added that the salary funding for this position has been approved by O.E.A.

RESOLUTION OF THANKS FOR HUNT WELCOMING

Chairman Meyer mentioned some of those persons responsible for the success of the J.B. Hunt Welcoming Event hosted by the England Authority, Wednesday, September 23, 1992. He encouraged other Commissioners to contact him with names of anyone they feel should be included in the Resolution.

Motion made by Commissioner Lawrence, seconded by Commissioner Bruser, to authorize a Resolution thanking individuals who assisted in making the J. B. Hunt Welcoming Event a success. On vote, the motion carried.

PAYMENT FOR APPRAISAL

Commissioner Lawrence explained to the Board that it was necessary to have an appraisal of the J. B. Hunt leased property prepared by a MAI appraiser. He explained that this appraisal enabled the Board to assemble the package for the J. B. Hunt Company, at a much lesser cost than quoted by the USAF for the same appraisal. Commissioner Lawrence further explained that several Commissioners conferred in the selection of Robert Wolf to perform the appraisal due to the short time frame available to have this appraisal completed.

Motion made by Commissioner Lawrence, seconded by Commissioner Bruser, to authorize payment to Robert Wolf for property appraisals. On vote, the motion carried.

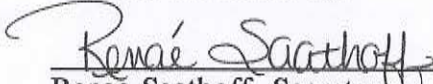
APPOINTMENT OF RFQ REVIEW - ARCHITECTURAL/ENGINEERING

Chairman Meyer requested the participation of Commissioner DeWitt and Commissioner Cotton to assist Executive Director, James Holderread in the review and recommendation to the Board, of responses to the RFQ for Architectural/Engineering Services to perform improvements for the ISB and J.B. Hunt properties.

Motion made by Commissioner Bruser, seconded by Commissioners Thompson and Lawson, to authorize the Chairman's appointment of Commissioner DeWitt and Commissioner Cotton to assist Executive Director, James Holderread in the review of responses to the RFQ for Architectural/Engineering Services. On vote, the motion carried.

Following the comments and questions portion of the meeting, it was determined that there was no further business to be discussed. Motion to adjourn was made by Commissioner Thompson, seconded by Commissioner Bruser. The meeting adjourned at 4:46p.m.

Minutes submitted by:



Renae Saathoff, Secretary

Minutes accepted by:

Jim Meyer, Chairman