

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, September 23, 1999** at 4:30 p.m. (Central Standard Time).

There were present: Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Ms. Bridgett Brown, Mr. Richard Bushnell, Mr. Elwood Carroll, Mr. Lane Cripps, Mr. Alvin Mykoff, and Mr. Kit Provine.

Absent: Mr. Gene Cotton

Also present were: Mayor Ned Randolph, City of Alexandria, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media.

Mr. Tudor asked that we observe a few moments of silent prayer. Ms. Brown led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Mr. Albin Provosty swore in Mr. Christopher E. "Kit" Provine as a Commissioner of the England Economic and Industrial Development District.

A motion was made by **Mr. Johnson**, seconded by **Mr. Cripps** to move Item #5 on the published agenda to #2. By unanimous vote, Item #5 was addressed.

MOTION AUTHORIZING AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE EEIDD

Motion by **Mr. Johnson**, seconded by **Ms. Brown** authorizing agreement between the City of Alexandria and the EEIDD to allow construction of a portion of the City of Alexandria's golf course in the clear zone area outside of the RPZ; setting boundary and conditions of lakes and other matters related thereto; charging counsel to prepare implementing documents and authorizing Executive Director to execute said documents after receiving concurrence of Chair and Vice Chair of the Authority. After discussion from Mr. Grafton, the Chairman called for a vote. On vote, motion carried. **127-1999**

The Chair next recognized Mayor Ned Randolph from the City of Alexandria. The Mayor thanked the board and staff for its cooperation in this matter.

At this time Mr. Tudor turned the meeting over to the Vice Chairman, Mr. Martin Johnson for election of Chairman. Mr. Johnson assumed Chair of the meeting.

MOTION TO ELECT CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1999/2000

Motion by **Mr. Fowler**, seconded by **Mr. Cripps** to elect Mr. Michael Tudor, Chairman of the England Authority for 1999/2000. Mr. Johnson hearing no further nominations called for a vote. By unanimous vote, motion carried. **128-1999**

Mr. Johnson returned the Chair to Mr. Tudor.

MOTION TO ELECT VICE CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1999/2000

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to elect Mr. Martin Johnson, Vice Chairman of the England Authority for 1999/2000. Mr. Tudor hearing no further nominations called for a vote. By unanimous vote, motion carried. **129-1999**

MOTION TO ELECT SECRETARY/TREASURER OF THE ENGLAND AUTHORITY FOR 1999/2000

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to elect Mr. Kit Provine, Secretary/Treasurer of the England Authority for 1999/2000. Mr. Tudor hearing no further nominations called for a vote. By unanimous vote, motion carried. **130-1999**

MOTION TO APPROVE MINUTES

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to approve Minutes from the August 26, 1999 Regular Board Meeting. On vote, motion carried. **131-1999**

MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to approve payment of attorneys' bill for the month of August, 1999. On vote, motion carried. **132-1999**

MOTION TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF'S DEPARTMENT

Motion by **Mr. Mykoff**, seconded by **Mr. Provine** to renew contract with Rapides Parish Sheriff's Department for security service at England Airpark and authorizing Executive Director to sign all related documents thereto. On vote, motion carried. **133-1999**

MOTION TO ACCEPT PROPOSAL FOR CUSTODIAL SERVICES

Motion by **Mr. Cripps**, seconded by **Mr. Mykoff** to accept proposal of All-In-One Plus for general custodial services and Bell Janitorial for custodial services to LeTig and England Community Center; and authorizing Executive Director to sign all related documents thereto. On vote, motion carried. **134-1999**

MOTION TO ACCEPT PROPOSAL FOR PEST CONTROL SERVICES

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to accept proposal of Orkin Pest Control for pest control services and authorizing Executive Director to sign all related documents thereto.

On vote, motion carried. **135-1999**

MOTION TO ACCEPT PROPOSAL FOR REFUSE COLLECTION AND DISPOSAL

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to defer this item back to the Administration and Legal Committee. By unanimous vote this item was deferred.

MOTION TO SIGN SUPPLEMENTAL AGREEMENT NO. 1 WITH U. S. ARMY JRTC

Motion by **Mr. Johnson**, seconded by **Mr. Mykoff** authorizing the Executive Director to sign Supplemental Agreement No. 1 to Lease between the EEIDD and the U. S. Army Joint Readiness Training Center - Intermediate Staging Base. On vote, motion carried. **136-1999**

MOTION TO SIGN LEASE AGREEMENT WITH AMERICAN EAGLE AIRLINES

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** authorizing the Executive Director to sign Lease Agreement between the EEIDD and American Eagle Airlines. On vote, motion carried. **137-1999**

MOTION TO SIGN LEASE AGREEMENT WITH ATLANTIC SOUTHEAST AIRLINES, INC

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** authorizing the Executive Director to sign Lease Agreement between the EEIDD and Atlantic Southeast Airlines, Inc. On vote, motion carried. **138-1999**

MOTION TO SIGN LEASE AGREEMENT WITH CONTINENTAL AIRLINES

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** authorizing the Executive Director to sign Lease Agreement between the EEIDD and Continental Airlines. On vote, motion carried. **139-1999**

MOTION TO SIGN LEASE AGREEMENT WITH NORTHWEST AIRLINK

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** authorizing the Executive Director to sign Lease Agreement between the EEIDD and Northwest Airlin k d/b/a/ Express Airline, Inc. On vote, motion carried. **140-1999**

MOTION AUTHORIZING LEASE AGREEMENT WITH LOUISIANA COMMUNICATIONS

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** authorizing the Executive Director to sign Lease Agreement between the EEIDD and Louisiana Communications for space in building 1910. On vote, motion carried. **141-1999**

MOTION AUTHORIZING LEASE AGREEMENT WITH ASSOCIATED DIRECTORIES

Motion by **Ms. Brown**, seconded by **Mr. Carroll** authorizing the Executive Director to sign

Lease Agreement between the EEIDD and Associated Directories for space in building 1912. On vote, motion carried. **142-1999**

MOTION AUTHORIZING AMENDMENT #1 TO SUBLEASE WITH LANDCO

Motion by **Ms. Brown**, seconded by **Mr. Carroll** authorizing Amendment #1 to Sublease between the EEIDD and Landco of Louisiana Management and Development, Inc. for building 1150. On vote, motion carried. **143-1999**

MOTION TO ADOPT RESOLUTION TO CONSTRUCT NEW ELECTRICAL VAULT

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to adopt resolution to file Application with LA DOTD for improvements at AEX identified as State Project No. 940-04-0006; Construct New Electrical Vault - Phase II; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **144-1999**

MOTION TO ADOPT RESOLUTION TO PURCHASE ARFF VEHICLE

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to adopt resolution to file Application with LA DOTD for improvements at AEX identified as State Project No. 940-04-0017; Purchase Airport Rescue and Firefighting Vehicle - Completion Phase; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **145-1999**

ADDITIONS TO THE AGENDA

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to add the following items to the agenda:

1. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Runway 18/36 and 14/32; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
2. Motion to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway 18/36 and 14/32; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
3. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX to Refurbish Airport Rescue & Fire Fighting Vehicle; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
4. Motion to adopt resolution to file Application with FAA for improvements at AEX to Refurbish Airport Rescue & Fire Fighting Vehicle; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
5. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate North Ramp; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
6. Motion to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate North Ramp; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
7. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX

to Rehabilitate Runway End Safety Areas; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.

8. Motion to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway End Safety Areas; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
9. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Taxiway F; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
10. Motion to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Taxiway F; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
11. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Runway Edge Lighting & Electrical Cable; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
12. Motion to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway Edge Lighting & Electrical Cable; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
13. Motion to adopt resolution to file Application with LA DOTD for improvements at AEX for Runway Rubber Removal & Striping; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
14. Motion to adopt resolution to file Application with FAA for improvements at AEX for Runway Rubber Removal & Striping; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto.
15. Motion authorizing Executive Director to sign Memorandum of Understanding between the EEIDD and FAA, granting FAA the authority to modify, operate and maintain NAVAIDS System owned by the EEIDD.
16. Motion authorizing Executive Director to execute Intergovernmental Agreement with Rapides Parish School Board to transfer two football goals requested by Bolton High School.
17. Motion authorizing Executive Director to execute Intergovernmental Agreement with City of Pineville to transfer playground equipment located in England Oaks area to the City of Pineville.

By unanimous vote, the above items were added to the agenda.

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REHABILITATE RUNWAY 18/36

AND 14/32

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Runway 18/36 and 14/32; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **146-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REHABILITATE RUNWAY 18/36 AND 14/32

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway 18/36 and 14/32; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **147-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REFURBISH ARFF VEHICLE

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Refurbish Airport Rescue & Fire Fighting Vehicle; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **148-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REFURBISH ARFF VEHICLE

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Refurbish Airport Rescue & Fire Fighting Vehicle; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **149-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REHABILITATE NORTH RAMP

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate North Ramp; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **150-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REHABILITATE NORTH RAMP

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate North Ramp; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **151-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REHABILITATE RUNWAY END SAFETY AREAS

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Runway End Safety Areas; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **152-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REHABILITATE RUNWAY END SAFETY AREAS

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway End Safety Areas; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **153-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REHABILITATE TAXI F

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Taxi F; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **154-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REHABILITATE TAXI F

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Taxiway F; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **155-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD TO REHABILITATE RUNWAY EDGE LIGHTING AND ELECTRICAL CABLE

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX to Rehabilitate Runway Edge Lighting & Electrical Cable; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **156-1999**

MOTION TO ADOPT RESOLUTION WITH FAA TO REHABILITATE RUNWAY EDGE LIGHTING AND ELECTRICAL CABLE

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX to Rehabilitate Runway Edge Lighting & Electrical Cable; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **157-1999**

MOTION TO ADOPT RESOLUTION WITH LA DOTD FOR RUNWAY RUBBER REMOVAL & STRIPING

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with LA DOTD for improvements at AEX for Runway Rubber Removal & Striping; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **158-1999**

MOTION TO ADOPT RESOLUTION WITH FAA FOR RUNWAY RUBBER REMOVAL &

STRIPING

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt resolution to file Application with FAA for improvements at AEX for Runway Rubber Removal & Striping; authorizing Executive Director to accept subsequent grant offering and to sign all documents related thereto. On vote, motion carried. **159-1999**

MOTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH FAA FOR NAVAIDS SYSTEM

Motion by **Ms. Brown**, seconded by **Mr. Provine** authorizing Executive Director to sign Memorandum of Understanding between the EEIDD and FAA, granting FAA the authority to modify, operate and maintain NAVAIDS System owned by the EEIDD. On vote, motion carried. **160-1999**

MOTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT WITH RPSB

Motion by **Ms. Brown**, second by **Mr. Bushnell** to declare property surplus and to authorize the Executive Director to execute Intergovernmental Agreement with Rapides Parish School Board to transfer two football goals requested by Bolton High School. On vote, motion carried. **161-1999**

MOTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT WITH CITY OF PINEVILLE

Motion by **Mr. Cripps**, seconded by **Mr. Provine** to declare property surplus and to authorize the Executive Director to execute Intergovernmental Agreement with City of Pineville to transfer playground equipment located in England Oaks area to the City of Pineville. On vote, motion carried. **162-1999**

ADDITIONS TO THE AGENDA

Motion by **Mr. Mykoff**, seconded by **Mr. Bushnell** to add the following item to the agenda:

1. Motion to convene in Executive Session to discuss the character and professional competence of the Executive Director, Mr. Jon Grafton.

The Chairman called for a roll call vote, by unanimous vote, the item was added to the agenda.

MOTION TO CONVENE IN EXECUTIVE SESSION

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to convene in Executive Session to discuss the character and professional competence of the Executive Director, Mr. Jon Grafton. Mr. Grafton waived his right to 24 hour notice and also waived his right to conduct this discussion in open session. The Chairman called for a roll call vote. Upon unanimous vote, the Board entered into Executive Session.

EXECUTIVE SESSION CONDUCTED

The Board exited the previously authorized Executive Session. The Chairman called the meeting back to order and back into public session.

EXECUTIVE DIRECTOR'S REPORT

Due to the lateness of the hour, reports from the Executive Director, Director of Operations, and Director of Economic Development were deferred to the October meeting.

There being no further business to come before the board, the meeting was adjourned.

Michael Tudor, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Kit Provine, Secretary-Treasurer

*England Economic & Industrial Development District
Board of Commissioners*