

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, September 18, 1997**, at 4:00 p.m. (Central Standard Time).

There were present: Ms. Bridgett Brown, Vice Chairman, Mr. Tom Fowler, Mr. Kit Provine, Mr. Charlie Stewart and Mr. Michael Tudor.

Absent: Mr. Gene Cotton

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Ms. Bridgett Brown gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Ms. Bridgett Brown, Vice Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Mr. John Doggett, with Provosty, Sadler and deLaunay swore in Ms. Bridgett Brown, Mr. Lane Cripps, Mr. Martin Johnson and Mr. Alvin Mykoff as Commissioners of the England Economic and Industrial Development District.

There being no further business the meeting was adjourned.

Ms. Bridgett Brown, Vice Chairman
England Economic & Industrial Development District
Board of Commissioners

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, September 25, 1997**, at 4:00 p.m. (Central Standard Time).

There were present: Ms. Bridgett Brown, Vice Chairman, Mr. H. K Stanley, Secretary/Treasurer, Mr. Gene Cotton, Mr. Lane Cripps, Mr. Tom Fowler, Mr. Martin Johnson, Mr. Alvin Mykoff, Mr. Kit Provine, Mr. Charles Stewart, Mr. Michael Tudor.

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

The invocation was led by Mr. Tudor. Mr. Provine led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Ms. Bridgett Brown, Vice Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ELECT CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1997/98

Motion by **Mr. Tudor**, seconded by **Mr. Fowler** to elect Mr. Gene Cotton Chairman of the England Authority for 1997/98. By unanimous vote, motion carried. **83-1997**

AT THIS TIME, MR. COTTON BECAME THE PRESIDING OFFICER OF THE MEETING

ELECT VICE CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1997/98

Motion by **Mr. Stewart**, seconded by **Mr. Mykoff** to nominate Mr. Tom Fowler. Motion made by **Mr. Johnson**, seconded by **Mr. Fowler** to nominate Ms. Bridgett Brown. By unanimous vote, motion carried to elect Ms. Bridgett Brown Vice Chairman of the England Authority for 1997/98. **84-1997**

ELECT SECRETARY/TREASURER OF THE ENGLAND AUTHORITY FOR 1997/98

Motion by **Mr. Stanley**, seconded by **Ms. Brown** to elect Mr. Tom Fowler Secretary/Treasurer of the England Authority for 1997/98. By unanimous vote, motion carried. **85-1997**

APPROVE MINUTES

Motion by **Ms. Brown**, seconded by **Mr. Tudor** to approve the minutes from the August 28, 1997 Board Meeting. On vote, motion carried. **86-1997**

APPROVE PAYMENT OF ATTORNEY'S BILL

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to approve payment of attorney's bill for the month of August, 1997. On vote, motion carried. **87-1997**

APPROVE RENEWAL OF TAXI CAB/SHUTTLE LICENSE AGREEMENT

Motion by **Mr. Stanley**, seconded by **Ms. Brown** to authorize Executive Director to renew the taxi cab/shuttle license agreement with Cenla Taxi and Courier Services for one year. On vote, motion carried. **88-1997**

AUTHORIZE LEASE AGREEMENT WITH PRIDE INTERNATIONAL, LLC

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to authorize Executive Director to execute lease agreement with Pride International, LLC and EEIDD for building 2531. On vote, motion carried. **89-1997**

AMEND LEASE WITH RICK BERLIN

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to authorize Executive Director to amend lease with Rick Berlin and EEIDD for space in building 2543. On vote, motion carried. **90-1997**

AMEND LEASE WITH ALLIE TRI BREWER AND AMEND LEASE WITH DENNIS PUCKETT

Motion by **Mr. Fowler**, seconded by **Ms. Brown** to authorize Executive Director to amend lease with Allie Tri Brewer and EEIDD and Dennis Puckett and EEIDD for space in building 1702. On vote, motion carried. **91-1997**

AMEND LEASE WITH ROBERT L. HATCHER

Motion by **Mr. Stanley**, seconded by **Mr. Johnson** to authorize Executive Director to amend lease with lease with Robert L. Hatcher and EEIDD for space in building 2542. On vote, motion carried. **92-1997**

AUTHORIZE LEASE AGREEMENT WITH LA AIR NATIONAL GUARD

Motion by **Mr. Tudor**, seconded by **Mr. Fowler** to authorize Executive Director to execute lease agreement with LA Air National Guard and EEIDD for building 1103. On vote, motion carried. **93-1997**

REQUEST REIMBURSEMENT FROM LA DOTD FOR GLIDE SLOPE ANTENNAS

Motion by **Mr. Fowler**, seconded by **Mr. Tudor** to authorize Executive Director to request reimbursement from LA Department of Transportation & Development - Aviation Division for the purchase of 2 glide slope antennas. On vote, motion carried. **94-1997**

MOTION TO AMEND CONTRACT WITH WESTERN STAFF SERVICES CONCERNING PARKING LOT OPERATIONS WAS DEFERRED TO THE OCTOBER LEGAL COMMITTEE MEETING.

APPROVED ADDITIONS TO AGENDA

Motion made by **Mr. Fowler**, seconded by **Ms. Brown** to add the following items to the agenda:

1. Motion to authorize Executive Director to execute lease agreement with Delta Beverage Group and EEIDD for Building 1203 as recommended by staff.

2. Motion to authorize Executive Director to accept the low proposal of Orkin for 97/98 pest control services as recommended by staff.
3. Motion to authorize Executive Director to accept the low proposal of Recycling Services, Inc. for 97/98 commercial and residential refuse collection and disposal services as recommended by staff.
4. Motion to authorize Executive Director to accept the low bid of Alexandria Alarms, Inc. for telephone entry system and gate for England Village as recommended by staff.
5. Motion to amend 1997/98 budget to fund telephone entry system and gate for England Village as recommended by staff.
6. Motion to set England Authority Board Meeting dates for the months of October, November and December.
7. Motion to authorize Executive Director and Legal Counsel to accept grant offer by Federal Aviation Administration for Electrical Vault replacement.
8. Motion to authorize Executive Director and Legal Counsel to accept grant offer by Federal Aviation Administration for Military Airport Program.

By unanimous vote the above items were added to the agenda.

AUTHORIZE LEASE WITH DELTA BEVERAGE GROUP

Motion by **Mr. Cripps**, second by **Mr. Fowler** to authorize Executive Director to execute lease agreement with Delta Beverage Group and EEIDD for Building 1203 as recommended by staff. On vote, motion carried. **95-1997**

ACCEPT PROPOSAL OF ORKIN FOR 98/98 PEST CONTROL SERVICES

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to authorize Executive Director to accept the low proposal of Orkin for 97/98 pest control services as recommended by staff. On vote, motion carried. **96-1997**

ACCEPT PROPOSAL OF RECYCLING SERVICES FOR 97/98 REFUSE COLLECTION AND DISPOSAL

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** to authorize Executive Director to accept the low proposal of Recycling Services, Inc. for 97/98 commercial and residential refuse collection and disposal services as recommended by staff. On vote, motion carried. **97-1997**

ACCEPT BID OF ALEXANDRIA ALARMS FOR ENTRY SYSTEM & GATE FOR ENGLAND VILLAGE

Motion by **Mr. Stanley**, seconded by **Mr. Cripps** to authorize Executive Director to accept the low bid of Alexandria Alarms, Inc. for telephone entry system and gate for England Village as recommended by staff. On vote, motion carried. **98-1997**

AMEND 1997/98 BUDGET

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** to amend 1997/98 budget to fund telephone entry system and gate for England Village as recommended by staff. On vote, motion carried. **99-1997**

SET ENGLAND AUTHORITY BOARD MEETING DATES OF OCTOBER, NOVEMBER AND DECEMBER

Motion by **Mr. Cripps**, seconded by **Mr. Provine** to set England Authority Board Meetings for October 16, 1997, November 20, 1997 and December 18, 1997. On vote, motion carried. **100-1997**

ACCEPT GRANT OFFER BY FAA FOR ELECTRICAL VAULT REPLACEMENT

Motion by **Mr. Fowler**, seconded by **Mr. Mykoff** to authorize Executive Director and Legal Counsel to accept grant offer by Federal Aviation Administration for Electrical Vault replacement. On vote, motion carried. **101-1997**

ACCEPT GRAND OFFER BY FAA FOR MILITARY AIRPORT PROGRAM

Motion by **Mr. Stanley**, seconded by **Mr. Provine** to authorize Executive Director and Legal Counsel to accept grant offer by Federal Aviation Administration for Military Airport Program. On vote, motion carried. **102-1997**

COMMENTS OR QUESTIONS BY COMMISSIONERS

Motion made by **Mr. Stewart**, seconded by **Mr. Tudor** to discuss Western Staff Services contract concerning parking lot operations. On vote, motion carried. Mr. Grafton gave a brief explanation. The Board decided to defer item to October Legal Committee.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director and Senior Staff of the Authority presented their monthly Activity, Financial, Operations and Economic Development reports to the Board.

There being no further business the meeting was adjourned.

Gene Cotton, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Tom Fowler, Secretary-Treasurer

*England Economic & Industrial Development District
Board of Commissioners*