



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &
Industrial Development District
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ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

May 24, 2017

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Charlie Weems, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

CITY OF
ALEXANDRIA
Curman Gaines
Robert Beck, III
Joe McPherson

CITY OF
PINEVILLE
Brady Baudin

TOWNS
Richard Bushnell

CHAMBER OF
COMMERCE
Mike Johnson
Charles S. Weems, III

The England Authority's Committee Meetings are scheduled to be held **Thursday,**
May 25, 2017, at 4:30 p.m. in the England Authority Board Room, 1611 Arnold
Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular May monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

THE ENGLAND AUTHORITY
ADMIN/LEGAL
MAY 25, 2017

Members: Mike Johnson, Chairman; Vice-Chairman; Robert Beck

William Barron, Brady Baudin, Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson

AGENDA

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of March 2017. (*Information Binder Index #2*)
2. Motion to approve payment of attorney's bill to Wheelis & Rozanski for the month of March 2017. (*Information Binder Index #3*)
3. Motion to approve payment of attorney's bill to Chadwick & Odom, LLC for the month of April 2017. (*Information Binder Index #4*)
4. A motion authorizing the purchase of 57.7 acres in the amount of \$156,000 from the City of Alexandria by the EEIDD; authorizing the Executive Director and Counsel to sign appropriate documents; and other matters related thereto. (*Information Binder Index #5*)
5. A motion authorizing the Executive Director to execute an Intergovernmental Agreement between the City of Alexandria and the EEIDD to allow the construction of a new Harold Miles roadway and replacement of the associated bridge. (*Information Binder Index #6*)
6. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
MAY 25, 2017

Members: Dennis Frazier, Chairman; Brady Baudin, Vice-Chairman;

William Barron, Robert Beck, Richard Bushnell, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA

1. To receive schedule of paid invoices for the month of April 2017. (*Information Binder Index #7*)
2. Motion to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2017 to June 30, 2018. (*Information Binder Index #8*)

3. Motion to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2017 to June 30, 2018. (*Information Binder Index #9*)
4. Motion to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2017/2018 as recommended by staff. (*Information Binder Index #10*)
5. Motion to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Employment Practices Liability, Public Employee Dishonesty/Crime Boiler and Machinery, and Public Officials Liability for the year 2017/2018. (*Information Binder Index #11*)
6. Motion authorizing the issuance of Three Million Sixty-Three Thousand Dollars (\$3,063,000) of Revenue Bonds (Public Road Project), Series 2017A, and Eight Hundred Thirty-Seven Thousand Dollars (\$837,000) of Taxable Revenue Bonds (Rental Facility Project), Series 2017B, of England Economic and Industrial Development District; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such Bonds to the purchaser thereof; and providing for other matters in connection therewith. (*Information Binder Index #12*)
7. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
MAY 25, 2017

Members: Joe McPherson, Chairman; Dennis Frazier, Vice-Chairman;

William Barron, Brady Baudin, Robert Beck, Richard Bushnell, Curman Gaines, Mike Johnson, Scott Linzay

AGENDA

1. Motion authorizing Executive Director to award contract for the Annual Independent Audit Services and for the Louisiana Legislative Auditors' Statewide Agreed Upon Procedures to Kolder, Champagne, Slaven & Company, LLC for a period of three years and authorizing the Executive Director to sign all documents related thereto. (*Information Binder Index #13*)
2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
MAY 25, 2017

Members: William Barron, Chairman; Richard Bushnell, Vice-Chairman;

Brady Baudin, Robert Beck, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA

1. Motion to authorize Executive Director to execute lease agreement with the United States of America for 10 rooms in building 1103. (*Information Binder Index #14*)
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE

MAY 25, 2017

Members: Curman Gaines, Chairman; Mike Johnson, Vice-Chairman;

William Barron, Brady Baudin, Robert Beck, Richard Bushnell, Dennis Frazier, Scott Linzay, Joe McPherson

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE

MAY 25, 2017

Members: Brady Baudin, Chairman; Robert Beck, Vice-Chairman;

William Barron, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson
Agenda

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE

MAY 25, 2017

Members: Scott Linzay, Chairman; William Barron, Vice-Chairman;

Brady Baudin, Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson

AGENDA

1. Motion to authorize Executive Director to advertise for bids for North Airport Emergency Access project.
(Information Binder Index #15)
2. Motion to approve Change Order #3 to Womack & Sons Construction Group contract in the amount of \$118,981.00 to remove contaminated concrete debris for the Clearing & Grubbing for Wildlife Hazard Mitigation Project.
(Information Binder Index #16)
3. Motion to authorize Executive Director to execute substantial completion with Expert Maintenance and Construction Services for the Rehabilitation of Runway 14/32. *(Information Binder Index #17)*
4. To hear status report on:
 - a. Part 150 Noise Program
 - b. Runway 18/36 Extension
 - c. Westside Development

- d. Rental Car Project Phase II
- e. Airfield Electrical Rehab
- f. North Ramp Replacement
- g. Emergency Access Road
- h. Community Center Replacement Project
- i. Roundabout Sculpture Project

5. To hear public comments.

- Additions to agenda may be made by unanimous consent.
-

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Charlie Weems, Chairman
Richard Bushnell, Vice Chairman
William Barron, Secretary/Treasurer
Brady Baudin
Robert Beck

Dennis Frazier
Curman Gaines
Mike Johnson
Scott Linzay
Joe McPherson

Jon Grafton, Executive Director

**REGULAR MEETING
MAY 25, 2017
England Authority Board Room
AGENDA**

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- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**

E. Active Items

1. Motion to approve Minutes of April 27, 2017 Regular Board meeting. *(Information Binder Index #1)*
2. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of April 2017. *(Information Binder Index #2)*
3. Motion to approve payment of attorney's bill to Wheelis & Rozanski for the month of April 2017. *(Information Binder Index #3)*
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6. A motion authorizing the Executive Director to execute an Intergovernmental Agreement between the City of Alexandria and the EEIDD to allow the construction of a new Harold Miles roadway and replacement of the associated bridge. *(Information Binder Index #6)*
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9. Motion to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2017/2018 as recommended by staff. *(Information Binder Index #10)*
10. Motion to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Employment Practices Liability, Public Employee Dishonesty/Crime Boiler and Machinery, and Public Officials Liability for the year 2017/2018. *(Information Binder Index #11)*
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12. Motion authorizing Executive Director to award contract for the Annual Independent Audit Services and for the Louisiana Legislative Auditors' Statewide Agreed Upon Procedures to Kolder, Champagne, Slaven & Company, LLC for a period of three years and authorizing the Executive Director to sign all documents related thereto. *(Information Binder Index #13)*
13. Motion to authorize Executive Director to execute lease agreement with the United States of America for 10 rooms in building 1103. *(Information Binder Index #14)*
14. Motion to authorize Executive Director to advertise for bids for North Airport Emergency Access project. *(Information Binder Index #15)*
15. Motion to approve Change Order #3 to Womack & Sons Construction Group contract in the amount of \$118,981.00 to remove contaminated concrete debris for the Clearing & Grubbing for Wildlife Hazard Mitigation Project. *(Information Binder Index #16)*
16. Motion to authorize Executive Director to execute substantial completion with Expert Maintenance and Construction Services for the Rehabilitation of Runway 14/32. *(Information Binder Index #17)*
17. Motion to enter into Executive Session to receive briefing and legal opinions from legal counsel regarding perspective litigation between the EEIDD and Parc England Hotel.

ADDITIONS TO AGENDA
(By unanimous vote)

- A. Comments by Legal Counsel**
- B. Comments or Questions by Commissioners**
- C. Staff Report – a) Financial**
 - b) Air Traffic**
 - c) Economic Development**
- D. Public Comments or Questions**
- E. Adjourn**