

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION OCTOBER 24, 2013**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, October 24, 2013 at 5:21 p.m.**

There were present: Brady Baudin, Chairman; Bart Jones, Vice-Chairman; Scott Linzay, Secretary/Treasurer; Tommy Antoon, William Barron, Dennis Frazier, Curman Gaines, and Mike Johnson.

Also present were: Members of the England Authority staff and legal counsel.

Absent: Richard Bushnell, Charlie Weems

Commissioner Gaines gave the invocation and Commissioner Jones led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Baudin, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Baudin asked for a motion to approve consent calendar for items #1 through #5, #7, and #9 through #13.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve consent calendar for items #1 through #5, #7 and #9 through #13.

The Chair called for any comments from the public. There being none, a vote was called and motion carried.

Consent Calendar

MOTION TO APPROVE MINUTES OF SEPTEMBER 26, 2013, REGULAR BOARD MEETING AND SEPTEMBER 17, 2013, SPECIAL CALLED MEETING.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve minutes of September 26, 2013 regular board meeting and September 17, 2013, Special Called meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **094-2013**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF SEPTEMBER, 2013.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of September, 2013. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **095-2013**

MOTION TO AUTHORIZE SETTLEMENT OF MATTER TITLED GRAY-WALK HOLDINGS, L.L.C. ("GRAY-WALK") VS ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT ("THE ENGLAND AUTHORITY"); AUTHORIZING MR. MUNSTERMAN AND EXECUTIVE DIRECTOR TO EXECUTE APPROPRIATE DOCUMENTS; AND OTHER MATTERS WITH RESPECT THERETO.

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Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize settlement of matter titled Gray-Walk Holdings, L.L.C. ("Gray-Walk") vs England Economic and Industrial Development District ("The England Authority"); authorizing Mr. Munsterman and Executive Director to execute appropriate documents; and other matters with respect thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **096-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND RAPIDES AREA PLANNING COMMISSION FOR OFFICE SPACE IN BUILDING #900.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute lease agreement between EEIDD and Rapides Area Planning Commission for office space in Building #900. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **097-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND SST1, LLC., FOR SPACE IN BUILDING #2542.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute Lease agreement between EEIDD and SST1, LLC., for space in Building #2542. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **098-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE ONE YEAR FARM LEASE WITH FINKIE FARMS FOR 300.455 ACRES ON THE WEST SIDE OF ENGLAND AIRPARK.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute one year farm lease with Finkie Farms for 300.455 acres on the west side of England Airpark. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **099-2013**

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT #H.010958 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR RUNWAY 14 APPROACH OBSTACLE REMOVAL IN THE AMOUNT OF \$16,667.00.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.010958 between the Louisiana Department of Transportation and Development and the EEIDD for Runway 14 Approach Obstacle Removal in the amount of \$16,667.00. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **100-2013**

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT #H.010959 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE REHABILITATION OF THE NORTH RAMP – PHASE 1 IN THE AMOUNT OF \$23,787.00.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.010959 between the Louisiana Department of Transportation and Development and the EEIDD for the Rehabilitation of the North Ramp – Phase 1 in the amount of \$23,787.00. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **101-2013**

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MOTION TO AWARD CONTRACT FOR PARKING SERVICES TO M.K. LITTLEPAGE, LLC., FOR A FIVE YEAR PERIOD AND AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to award contract for Parking Services to M.K. Littlepage, LLC for a five year period and authorizing the Executive Director to sign all documents related thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **102-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR DEMOLITION OF BLDG. 2314, 2316, 2317, AND TWO (2) GAZEBOS 2319 AND 2320 LOCATED AT ENGLAND AIRPARK.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute Certificate of Substantial Completion for Demolition of Bldg. 2314, 2316, 2317, and Two (2) Gazebos 2319 and 2320 located at England Airpark. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **103-2013**

MOTION TO ADOPT RESOLUTION REQUESTING LADOTD, DIVISION OF AVIATION, TO PROVIDE ASSISTANCE FOR CONSTRUCTION OF VARIOUS AIRPORT RELATED PROJECTS AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **104-2013**

Chairman Baudin then called for a motion to amend item #6:

Motion to authorize Executive Director to execute all documents necessary for the EEIDD to acquire 61.92 acres held by Gray-Walk Holdings, L.L.C., ("Gray-Walk") in the amount of \$198,144.00 and authorizing Mr. Munsterman to execute all necessary documents required for the completion of said acquisition.

Motion by **Mr. Barron**, second by **Mr. Linzay** to amend the motion to read as follows:

Motion to authorize Executive Director to execute all documents necessary for the EEIDD to acquire up to 61.92 acres held by Gray-Walk Holdings, L.L.C., ("Gray-Walk") in an amount up to \$198,144.00 and authorizing Mr. Munsterman to execute all necessary documents required for the completion of said acquisition. On vote, motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE EEIDD TO ACQUIRE UP TO 61.92 ACRES HELD BY GRAY-WALK HOLDINGS, L.L.C., ("GRAY-WALK") IN AN AMOUNT UP TO \$198,144.00 AND AUTHORIZING MR. MUNSTERMAN TO EXECUTE ALL NECESSARY DOCUMENTS REQUIRED FOR THE COMPLETION OF SAID ACQUISITION.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to authorize Executive Director to execute all documents necessary for the EEIDD to acquire up to 61.92 acres held by Gray-Walk Holdings, L.L.C., ("Gray-Walk") in an amount up to \$198,144.00 and authorizing Mr. Munsterman to execute all necessary documents required for the completion of said acquisition. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **105-2013**

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Chairman Baudin then called for a motion to amend item #8:

Motion to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.010956 between the Louisiana Department of Transportation and Development and the EEIDD to Rehabilitate Southwest Apron – Phase III in the amount of \$300,000.00.

Motion by **Mr. Jones**, second by **Mr. Antoon** to amend the motion to read as follows:

Motion to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.010956 between the Louisiana Department of Transportation and Development and the EEIDD to Rehabilitate Southwest Apron – Phase III in the amount of \$306,653.00. On vote, motion carried.

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT #H.010956 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD TO REHABILITATE SOUTHWEST APRON - PHASE III IN THE AMOUNT OF \$306,653.00.

Motion by **Mr. Antoon**, second by **Mr. Frazier**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.010956 between the Louisiana Department of Transportation and Development and the EEIDD to Rehabilitate Southwest Apron – Phase III in the amount of \$306,653.00. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **106-2013**

Chairman Baudin called for a motion to enter into Executive Session to discuss the character and professional competence of Executive Director Jon Grafton (annual evaluation).

Motion by **Mr. Barron**, second by **Mr. Jones**, to enter into Executive Session to discuss the character and professional competence of Executive Director Jon Grafton (annual evaluation).

Chairman Baudin then called for a roll call vote:

Yes – Mr. Antoon
Yes – Mr. Barron
Yes – Mr. Baudin
Absent – Mr. Bushnell
Yes – Mr. Frazier
Yes – Mr. Gaines
Yes – Mr. Jones
Yes – Mr. Linzay
Yes – Mr. Johnson
Absent – Mr. Weems

Chairman Baudin stated there was a 2/3 vote, board entered into Executive Session.

Motion by **Mr. Barron**, second by **Mr. Jones**, to exit Executive Session. A vote was called and motion carried.

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ADDITIONS TO AGENDA
(By unanimous vote)

- F. Comments by Legal counsel – N/A**
- G. Comments or Questions by Commissioners – N/A**
- H. Staff Report –**
 - a. Finance Report - N/A
 - b. Executive Director Report N/A

There being no further business to come before the Board, meeting was adjourned at **5:50 p.m.**

Brady Baudin, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Scott Linzay, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*