

THE ENGLAND AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
November 16, 1992  
England Authority Board Room  
-CALLED MEETING-

The England Authority Board of Commissioners met in the England Authority Board Room, located in Building 1803, EAFB, Alexandria, Louisiana. Public officials and members of the public and press were invited.

Board members present were:

- John Brewer
- Hank Bruser
- Gene Cotton
- Jack DeWitt
- Barry Hines
- Garland Lawrence
- Myron Lawson
- Jim Meyer

Commissioner absent were:

- Susan Jaques
- George Thompson

Also present were James Holderread, Joe Slowinski, Robert Coon, Renae Saathoff, Albin Provosty, Atty., Bruce Capps, and members of the public and media.

The meeting was called to order at 5:03 p.m. by Chairman Meyer. Roll was called determining that a quorum was present.

#### **AGENDA**

Motion made by Commissioner DeWitt, seconded by Commissioner Bruser, to add to the agenda, motion to apply to the Louisiana Bond Commission to establish a line of credit not to exceed \$400,000.00, from a financial institution for the purpose of paying set up costs associated with the Caretaker contract and also a motion to hire an attorney to represent the England Authority application to the Louisiana Bond Commission and help negotiate interest rates with the financial institution. On vote, the motion carried.

Motion made by Commissioner Lawrence, seconded by Commissioner DeWitt, to add Building 606 to those buildings listed for appraisal approval in agenda item #6. On vote, the motion carried.

Motion made by Commissioner Bruser, seconded by Commissioner Lawrence, to add the authorization of payment of up to \$6,000.00 to reimburse the USAF for the cost of appraisal of personal property at the PMEL Building 2527. On vote, the motion carried.

Motion made by Commissioner DeWitt, seconded by Commissioner Bruser, to amend agenda item #13 to include application for a loan for the MWR. On vote, the motion carried.

#### **GREINER CONTRACT EXTENSION #7**

Chairman Meyer reviewed discussions with the USAF regarding final preparations for the Caretaker Agreement. He mentioned the intergovernmental agreement with the

Rapides Parish Sheriff's department for the provision of security services for the England Airpark and the intergovernmental agreement with the Military Department for the provision of Fire Protection services. Other contract services will be bid out by the England Authority. Mr. Meyer stated the procedure to be followed in accepting bids and added that the site representative for the AFBDA will be present at all bid openings. Chairman Meyer added that to sufficiently handle this process it will be necessary to utilize the Greiner Team staff.

Bruce Capps, of Greiner, explained the work his eight member team would be doing to aid the England Authority with the successful transition of the Caretaker Agreement. He addressed the handling of the 28 contracts within the Agreement, and the writing of specs for each.

Motion made by Commissioner Lawrence, seconded by Commissioner Brewer, to authorize extension #7 of the Greiner contract, with an upset limit of \$36,276.00, for the purpose of assisting with the Caretaker Agreement. On vote, the motion carried.

#### **MWR EXPENDITURE AMENDMENT**

Chairman Meyer explained that the Board had previously approved the expenditure of \$300,000.00 for the MWR property, and the addition of non-accountable properties picked up from the golf shop which totaled \$800.00. Due to this event, it is necessary to amend the former MWR expenditure amount to \$300,800.00.

Motion made by Commissioner DeWitt, seconded by Commissioner Lawrence, to amend the MWR expenditure from \$300,000 to \$300,800. On vote, the motion carried.

#### **APPRAISAL SERVICES**

James Holderread stated that he recently mailed letters to MAI appraisers soliciting proposals for services at England Airpark. He added that Mr. Robert Wolf was the only appraiser responding to the request. Mr. Holderread recalled for the Board that Mr. Wolf had performed the J. B. Hunt appraisals earlier this year, and was able to meet crucial deadlines for the England Authority. The method of payment for these appraisals as hourly or by job, along with the length of contact was mentioned.

Motion made by Commissioner DeWitt, seconded by Commissioner Lawson, to retain Robert Wolf as MAI appraiser for one year, with the option for one year renewals. On vote, the motion carried.

#### **BUILDING APPRAISAL AUTHORIZATION**

Commissioner Lawrence stated that all buildings listed for appraisal have prospects interested in the property.

Motion made by Commissioner Lawrence, seconded by Commissioner Bruser, to authorize the Executive Director to go forward with appraisals on the following properties: Hospital, Golf Course, LeTig Bayou Recreation Area, VOQ, the Officer's Club, and Building 606. On vote, the motion carried.

#### **1993 NAID CONFERENCE ATTENDANCE**

Chairman Meyer stated that the National Association of Installation Developers (NAID)

will hold a meeting March 14-16, 1993 at Lake Buena Vista, Florida. He added that NAID has requested that he serve on a panel session to set realistic goals for the community. Attendance for the Executive Director and other interested Commissioners was discussed.

Motion made by Commissioner Brewer, seconded by Commissioner Lawson, to authorize the travel the NAID meeting, March 14-16, 1993 at Lake Buena Vista, Florida for Chairman Meyer and the Executive Director. On vote, the motion carried.

#### **THANKSGIVING HOLIDAY AUTHORIZATION**

Motion made by Commissioner DeWitt, seconded by Commissioner Brewer, to authorize the England Authority Staff to be off as a holiday, the Friday following Thanksgiving Day. On vote, the motion carried.

#### **CHANGE OF NOVEMBER REGULAR BOARD OF COMMISSIONERS MEETING DATE**

Motion made by Commissioner DeWitt, seconded by Commissioner Brewer, to reschedule the November Regular Board of Commissioners Meeting from Thursday, November 26, 1992 to Monday, November 30, 1992 at 4:00 p.m. This action due to the Thanksgiving Day holiday. On vote, the motion carried.

#### **COMMEMORATIVE USAF PLAQUE**

Mrs. Joy Meyer presented to the Board of Commissioners a draft of the inscription for a Commemorative Plaque in honor of the USAF's 50 years at England Air Force Base. She reported the results of her search for a company to supply the plaque within the time limit allowing presentation at the upcoming Commemorative Final Retreat Ceremony. Location and mounting of the plaque was discussed, along with the possibility of "Historical Marker" signs being placed beside the highway entrances to the Airpark.

Motion made by Commissioner DeWitt, seconded by Commissioner Bruser, to authorize the Executive Director to purchase the USAF Commemorative Plaque from the supplier with the least expensive final price and the ability to meet presentation date deadline. On vote, the motion carried.

#### **PUBLIC SALE OF EXCESS MWR PROPERTY**

Board members were presented with a list of possible excess property acquired with the recent MWR purchase. Discussion of the best way to handle sale of this property commenced with suggestions leading to a public auction as the best answer. Further discussion of pricing of items and those items to be handled promptly due to concern for engine set up.

Motion made by Commissioner DeWitt, seconded by Commissioner Cotton, to declare the items from provided list, as excess and to authorize the disposal of same at a later date. On vote, the motion carried.

#### **LOUISIANA BOND COMMISSION LINE OF CREDIT**

Motion made by Commissioner DeWitt, seconded by Commissioner Bruser, to apply to the Louisiana Bond Commission for permission to establish a line of credit not to exceed \$400,000.00, from a financial institution, for a revolving operating line. On vote, the

motion carried.

**AUTHORIZATION TO HIRE BOND ATTORNEYS**

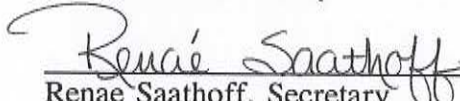
Motion made by Commissioner DeWitt, seconded by Commissioner Cotton, to authorize the hiring bond attorneys to represent the England Authority with the application to the Louisiana Bond Commission and to help negotiate interest rates for the financial application. On vote, the motion carried.

**PMEL BUILDING APPRAISAL**

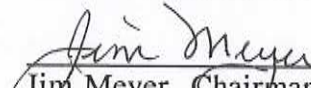
Motion made by Commissioner DeWitt, seconded by Commissioner Cotton, to authorize the payment of up to \$6,000 to reimburse the USAF for cost of appraisal of personal property at the PMEL Building #2527. On vote, the motion carried.

Following the request for public comments and questions, it was determined that there was no further business to come before the Board and motion to adjourn was made by Commissioner Lawrence. The meeting adjourned at 5:55 p.m.

Minutes submitted by:

  
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Renae Saathoff, Secretary

Minutes accepted by:

  
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Jim Meyer, Chairman