

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, May 28, 1998**, at 4:00 p.m. (Central Standard Time).

There were present: Mr. Gene Cotton, Chairman, Ms. Bridgett Brown, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Mr. Lane Cripps, Mr. Martin Johnson, Mr. Alvin Mykoff, Mr. H. K. Stanley, Mr. Charles Stewart, Mr. Michael Tudor.

Absent: Mr. Kit Provine

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, press and media.

Mr. Cotton asked that we observe a few moments of silent prayer. Mr. Cotton led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Gene Cotton, Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE MINUTES

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** to approve Minutes from the April 23, 1998 Regular Board Meeting. On vote, motion carried. **49-1998**

MOTION TO APPOINT ALVIN MYKOFF TO KISATCHIE-DELTA BOARD

Motion by **Mr. Fowler**, seconded by **Mr. Stewart** to appoint Alvin Mykoff to serve on the Kisatchie-Delta District Board for a 3 year term. On vote, motion carried. **50-1998**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL

Motion by **Mr. Fowler**, seconded by **Mr. Cripps** to approve payment of attorney's bill for the month of April, 1998. On vote, motion carried. **51-1998**

MOTION TO RENEW HEALTH PLAN

Motion by **Mr. Stanley**, seconded by **Mr. Stewart** to renew current health plan for 1998/1999. On vote, motion carried. **52-1998**

MOTION TO AUTHORIZE LEASE WITH COMPUTER BANK, INC.

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement Computer Bank, Inc. and the EEIDD for space in building 1910. On vote, motion carried. **53-1998**

MOTION TO AUTHORIZE LEASE WITH LA HOUSING ASSISTANCE CORP., INC.

Motion by **Mr. Stanley**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Louisiana Housing Assistance Corp., Inc. and the EEIDD for space in building 1912. On vote, motion carried. **54-1998**

MOTION TO CORRECT LEASE WITH NATIONAL AFFILIATED CORP.

Motion by **Mr. Fowler**, seconded by **Mr. Cripps** to correct lease between National Affiliated Corp. and the EEIDD. On vote, motion carried. **55-1998**

MOTION TO OBTAIN PUBLIC OFFICIAL AND EMPLOYMENT LIABILITY INSURANCE COVERAGE

Motion by **Mr. Cripps**, seconded by **Mr. Tudor** to direct Executive Director to sign necessary documents to obtain Public Official and Employment Liability Insurance Coverage with Coregis Insurance Company. After discussion, motion made by **Mr. Stanley**, seconded by **Mr. Johnson** to amend the motion to read, Motion to authorize Mr. Cotton to appoint an ad hoc Insurance Committee to look at Public Official and Employment Liability Insurance and report findings to the Board. Mr. Cripps and Mr. Tudor offered to accept the amendment. On vote, motion carried. **56-1998**

ADDITIONS TO THE AGENDA

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to add the following item to the agenda.

1. Motion to authorize Executive Director to execute lease agreement between Rapides Parish Sheriff's Department and EEIDD for building 2327.
2. Motion to authorize Executive Director to execute lease agreement between Personnel Management, Inc. and EEIDD for space in building 1912.
3. Motion to authorize Executive Director to execute a single use lease agreement between Coca-Cola Bottling Company of Alexandria and EEIDD for concrete parking area, formerly J. B. Hunt driving range.
4. Motion authorizing Executive Director to submit application for FAA assistance for the procurement of a Rapid Intervention Vehicle for AEX and to sign necessary documents related thereto.
5. Motion adopting resolution requesting LDOTD to provide assistance in the procurement of a Rapid Intervention Vehicle for AEX and authorizing the Executive Director to sign necessary document related thereto.
6. Motion authorizing England Authority Commissioners to attend NAID Annual Conference in Denver August 8-11, 1998.
7. Motion to authorize Executive Director to sign renewal lease agreement between

Diamond Dust, Inc. and EEIDD for facility 5053.

The Chairman called for a vote. There being no opposition, the above items were added to the agenda.

MOTION TO AUTHORIZE LEASE WITH RAPIDES PARISH SHERIFF'S DEPARTMENT
Motion by **Mr. Johnson**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Rapides Parish Sheriff's Department and EEIDD for building 2327. On vote, motion carried. **57-1998**

MOTION TO AUTHORIZE LEASE WITH PERSONNEL MANAGEMENT, INC.
Motion by **Mr. Johnson**, seconded by **Mr. Stewart** to authorize Executive Director to execute lease agreement between Personnel Management, Inc. and EEIDD for space in building 1912. On vote, motion carried. **58-1998**

MOTION TO AUTHORIZE LEASE AGREEMENT WITH COCA-COLA BOTTLING CO.
Motion by **Mr. Fowler**, seconded by **Mr. Cripps** to authorize Executive Director to execute a single use lease agreement between Coca-Cola Bottling Company of Alexandria and EEIDD for concrete parking area, formerly J. B. Hunt driving range. On vote, motion carried. **59-1998**

MOTION TO SUBMIT APPLICATION TO FAA FOR PROCUREMENT OF RAPID INTERVENTION VEHICLE
Motion by **Mr. Cripps**, seconded by **Mr. Stewart** authorizing Executive Director to submit application for FAA assistance for the procurement of a Rapid Intervention Vehicle for AEX and to sign necessary documents related thereto. On vote, motion carried. **60-1998**

MOTION TO ADOPT RESOLUTION REQUESTING LDOTD ASSISTANCE IN PROCUREMENT OF RAPID INTERVENTION VEHICLE
Motion by **Ms. Brown**, seconded by **Mr. Stewart** adopting resolution requesting LDOTD to provide assistance in the procurement of a Rapid Intervention Vehicle for AEX and authorizing the Executive Director to sign necessary document related thereto. On vote, motion carried. **61-1998**

MOTION AUTHORIZING COMMISSIONERS TO ATTEND NAID CONFERENCE
Motion by **Ms. Brown**, seconded by **Mr. Tudor** authorizing England Authority Commissioners to attend NAID Annual Conference in Denver August 8-11, 1998. On vote, motion carried. **62-1998**

MOTION TO AUTHORIZE LEASE AGREEMENT WITH DIAMOND DUST, INC.
Motion by **Mr. Stewart**, seconded by **Ms. Brown** to authorize Executive Director to sign renewal lease agreement between Diamond Dust, Inc. and EEIDD for facility 5053. On vote, motion carried. **63-1998**

COMMENTS AND QUESTIONS BY COMMISSIONERS

Mr. Leo Deslatte, the Mayor Elect, City of Pineville was introduced and welcomed by the England Authority Commissioners.

Mr. Milton Wallace presented a request to the Board for access to the England Fire Department. After discussion, Mr. Wallace was informed that he could visit the fire station when public "open house" was scheduled.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director and Senior Staff of the Authority presented their monthly Activity, Financial, Operations and Economic Development reports to the Board.

There being no further business before the board, the meeting was adjourned.

Gene Cotton, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Tom Fowler, Secretary-Treasurer

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