

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, May 23, 1996, at 4:30 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. Gene Cotton, Secretary/Treasurer, Ms. Bridgett Brown, Mr. Tom Fowler, Mr. Barry Hines, Mr. H.K. Stanley, Mr. Michael Tudor.

Absent: Mr. George Thompson, Vice-Chairman, Mr. Kit Provine, Mr. Phillip Terrell.

Also present were Robert Wagner, Executive Director, Mayor Ned Randolph, Mr. Bobby Patrick, Cenla Taxi Cab. Also present were Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**ADOPT MINUTES.**

Motion made by Mr. Cotton, seconded by Mr. Fowler to approve Minutes of April 25, 1996 and minutes of Special Meeting on May 1, 1996. On vote, motion carried. 0047-1996

**APPROVE PAYMENT OF ATTORNEY'S BILL.**

Motion by Mr. Tudor, seconded by Mr. Cotton to approve payment of attorney's bill for the month of April, 1996. On vote, motion carried. 0048-1996

**RENEW LEASES OF VEHICLES WITH J.B. HUNT, INC.**

Motion by Mr. Hines, seconded by Mr. Tudor to renew leases of 2 vehicles to J.B. Hunt. On vote, motion carried. 0049-1996

**AUTHORIZE LEASE AGREEMENT WITH ARKANSAS NATIONAL GUARD.**

Motion by Mr. Cotton, seconded by Mr. Fowler authorizing Executive Director to execute lease agreement with Arkansas national Guard for Building #2316 from may 31-June 26, 1996. On vote, motion carried. 0050-1996

**ADDITIONS TO AGENDA**

Motion by Mr. Hines, seconded by Mr. Cotton to add the following items to the agenda:

Item 5            Motion to authorize advertisement for proposals for Rental Car Concession

Agreement for Alexandria International Airport.

- Item 6 Motion to authorize advertisement for proposals for Food/Drink, Vending and Game Concession Agreement at Alexandria International Airport Commercial Air Terminal.
- Item 7 Motion to authorize advertisement for proposals for Parking Services at Alexandria International Airport.
- Item 8 Motion amending Code of Ordinances concerning Taxi Service to the Commercial Air Terminal at Alexandria International Airport.
- Item 9 Motion amending Code of Ordinances to declare Alexandria International Airport Commercial Air Terminal a smoke free facility.
- Item 10 Motion accepting low bid for furniture for Alexandria International Airport Commercial Air Terminal.
- Item 11 Motion authorizing Executive Director to execute financial audit contract for a three year period.
- Item 12 Motion authorizing Executive Director to execute health insurance contract for a one year period.
- Item 13 Motion authorizing advertisement for bids for construction of entrance, directional and building identification signs for England Airpark.
- Item 14 Motion authorizing change order to construction contract for interim terminal and amending 1995/96 budget to provide for same.
- Item 15 Motion to authorize 2 month extension to Loewer Lawn & Cycle for Building #2531 beginning June 1, 1996.
- Item 16 Motion to authorize final phase of Incubator study.

**AUTHORIZE ADVERTISE FOR RENTAL CAR CONCESSION.**

Motion by Mr. Fowler, seconded by Mr. Stanley to authorize advertisement for proposals for Rental Car Concession Agreement for Alexandria International Airport. On vote, motion carried.  
0051-1996

**AUTHORIZE ADVERTISEMENT FOR FOOD/DRINK, VENDING & GAME CONCESSION.**

Motion by Mr. Stanley, seconded by Mr. Fowler to authorize advertisement for proposals for

Food/Drink, Vending and Game Concession Agreement at Alexandria International Airport Commercial Air Terminal. On vote, motion carried. 0052-1996

**AUTHORIZE ADVERTISEMENT FOR PARKING SERVICES.**

Motion by Mr. Cotton, seconded by Mr. Stanley to authorize advertisement for proposals for Parking Services at Alexandria International Airport. On vote, motion carried. 0053-1996

**AMEND CODE OF ORDINANCES TO DECLARE AEX SMOKE FREE FACILITY.**

Motion by Mr. Stanley, seconded by Mr. Fowler amending Code of Ordinances to declare Alexandria International Airport Commercial Air Terminal a smoke free facility. On vote, motion carried. 0054-1996

**ACCEPT BID FOR FURNITURE AT AEX.**

Motion by Mr. Stanley, seconded by Mr. Fowler accepting low bid for furniture for Alexandria International Airport Commercial Air Terminal. On vote, motion carried. 0055-1996

**AUTHORIZE FINANCIAL AUDIT CONTRACT FOR 3 YEAR PERIOD.**

Motion by Mr. Cotton, seconded by Mr. Fowler authorizing Executive Director to execute financial audit contract for a three year period. On vote, motion carried. 0056-1996

**AUTHORIZE HEALTH INSURANCE CONTRACT FOR 1 YEAR PERIOD.**

Motion by Mr. Stanley, seconded by Mr. Cotton authorizing Executive Director to execute health insurance contract for a one year period. On vote, motion carried. 0057-1996

**AUTHORIZE ADVERTISEMENT FOR BIDS TO CONSTRUCT ENTRANCE, DIRECTIONAL AND BUILDING IDENTIFICATION SIGNS FOR ENGLAND AIRPARK.**

Motion by Mr. Stanley, seconded by Mr. Fowler authorizing advertisement for bids for construction of entrance, directional and building identification signs for England Airpark. On vote, motion carried. 0058-1996

**AUTHORIZE CHANGE ORDER TO CONSTRUCTION CONTRACT FOR INTERIM TERMINAL.**

Motion by Mr. Tudor, seconded by Ms. Brown authorizing change order to construction contract for interim terminal and amending 1995/96 budget to provide for same. On vote, motion carried. 0059-1996

**AUTHORIZE 2 MONTH EXTENSION TO LOEWER LAWN & CYCLE.**

Motion by Mr. Hines, seconded by Mr. Cotton to authorize 2 month extension to Loewer Lawn & Cycle for Building #2531 beginning June 1, 1996. On vote, motion carried. 0060-1996

**AUTHORIZE FINAL PHASE OF INCUBATOR STUDY.**

Motion by Mr. Hines, seconded by Mr. Cotton to authorize final phase of Incubator Study. On vote, motion carried. 0061-1996

**F. Executive Director Reports**

(a) Mr. Grafton, Executive Director presented the monthly reports to the Board members. He reported that the Authority has leased 704,000 square feet of Commercial Property, Airport Operations finished the month with approximately 35,000, and Fuel Sales continue to increase to the 3.5 million gallon mark. Mr. Grafton continued his report stating that the Authority has purchased 32% of its goods and services from disadvantaged businesses, Area B Housing currently has 35 houses occupied, Letig Bayou had 11 rentals for the month. He informed the Board of a recent publication on the Airpark in the National Guard Bureau's official newspaper.

(b) Mr. Joe Slowinski, Director of Administration presented the monthly financial report for the month of April, 1996. Mr. Slowinski reported that overall fund status remains in good condition.

(c) Mr. Ronnie Hair, Director of Operations reported on Work Task I-VI. He stated that Civil work has begun at the Interim Terminal. Mr. Hair informed the Board on the progress of the England Gunsmoke Project. He stated that the total project is approximately 93% complete. The contractor has anticipated that the project will be complete by July 11, 1996. Mr. Hair invited the Board members to stop by and visit the site.

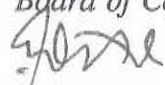
Mr. Meyer reminded the Board and Staff, that were absent at the last meeting, of the displays and presentations given by students from Poland Elementary and Country Day School. The students featured the England Airpark Success Story as their topic for the Social Studies Fair competitions. He further stated that the students received 1st Place awards for their work. Mr. Cotton asked that each student be sent some type of certificate or be given a good citizen award from the Board. Mr. Meyer responded that he had sent several letters to the children and their teachers expressing the Authority's congratulations and appreciation for their hardwork in depicting the England Airpark Story.

**PUBLIC COMMENTS AND QUESTIONS**

Comments were received from Mr. Bobby Patrick, Cenla Taxi Cab concerning Ft. Polk Shuttle Service.

There being no further business, the meeting adjourned at 5:45 p.m.

  
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Mr. Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners

  
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Mr. Gene Cotton, Secretary-Treasurer