

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 28, 2012**

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England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, June 28, 2012 at 5:40 p.m.**

**There were present:** William Barron, Chairman; Bart Jones, Secretary/Treasurer; Thomas Antoon, Richard Bushnell, Dennis Frazier, Curman Gaines, Nancy Stich and Charlie Weems.

**Also present were:** Members of the England Authority staff and legal counsel.

**Absent:** Brady Baudin, Scott Linzay

Commissioner Bushnell gave the invocation and Commissioner Stich led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Barron, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Motion by **Ms. Stich**, second by **Mr. Weems**, to add the following items to agenda:

*Motion declaring AEX Fuel Farm and Associated Roads-Phase II substantially complete and authorizing Executive Director to execute project acceptance.*

*Motion authorizing Executive Director to enter into an agreement with Ducote Wrecking LLC in the amount of \$35,000 for demolition of structures located within the Part 150 Noise Program.*

By unanimous vote, the two items were added to the agenda.

By unanimous vote, the two items were added to the consent agenda as item #11 and item #12.

Chairman Barron asked for a motion to approve consent calendar for items #1 through item #3 and item #5 through item #12.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve consent calendar for items #1 through item #3 and item #5 through item #12. On vote, motion carried.

Chairman Barron asked for a motion for the following item:

***Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2012/2013; appropriating funds for Capital Budget for the Fiscal Year 2012/2013; carrying over Capital Funds from prior Fiscal Year 2011/2012 and other matters with respect thereto.***

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2012/2013; appropriating funds for Capital Budget for the Fiscal Year 2012/2013; carrying over Capital Funds from prior Fiscal Year 2011/2012 and other matters with respect thereto.

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Chairman Barron called for public comments. There being none, the motion was adopted by unanimous vote. **061-2012**

*Consent Calendar*

**MOTION TO APPROVE MINUTES OF MAY 24, 2012, REGULAR BOARD MEETING.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve minutes of May 24, 2012, regular board meeting. On vote, motion carried. **062-2012**

**MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2011/2012.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to adopt Year End budget Amendment for fiscal year 2011/2012. On vote, motion carried. **063-2012**

**MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to write off as uncollectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. **064-2012**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO PHYSICAL DAMAGE-FIRE TRUCKS/EQUIPMENT, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY, AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2012/2013.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2012/2013. On vote, motion carried. **065-2012**

**MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. **066-2012**

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY, 2012.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to approve payment of Attorney's bill to Provosty, Sadler, DeLaunay, Fiorenza & Sobel for the month of May, 2012. On vote, motion carried. **067-2012**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR SECURITY AT ENGLAND AIRPARK FROM JULY 1, 2012 TO JUNE 30, 2013.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2012 to June 30, 2013. On vote, motion carried. **068-2012**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND W. D. SCHOCK COMPANY, INC., FOR OFFICE SPACE IN BUILDING 1910 LOCATED AT 1611 ARNOLD DRIVE.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute lease agreement between EEIDD and W. D. Schock Company, Inc., for office space in Building 1910 located at 1611 Arnold Drive. On vote, motion carried. **069-2012**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH FORBY CONTRACTING, INC., FOR THE REHABILITATION OF THE SOUTH APRON IN THE AMOUNT OF \$1,883,450.00 SUBJECT TO RECEIPT OF FUNDING FROM THE FEDERAL AVIATION ADMINISTRATION AND THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND SUBJECT TO THE RECEIPT OF ALL PROPER AND NECESSARY BID DOCUMENTS AND RECOMMENDATION OF ENGINEERS.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute contract with Forby Contracting, Inc. for the Rehabilitation of the South Apron in the amount of \$ 1,883,450.00 subject to receipt of funding from the Federal Aviation Administration and the Louisiana Department of Transportation and Development and subject to the receipt of all proper and necessary bid documents and recommendation of engineers. On vote, motion carried. **070-2012**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE GRANT AGREEMENT WITH THE FAA IN THE AMOUNT OF \$270,000 FOR THE PURPOSE OF UPDATING NOISE EXPOSURE MAPS FOR THE AEX PART 150 PROGRAM.**

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to execute grant agreement with the FAA in the amount of \$270,000 for the purpose of updating Noise Exposure Maps for the AEX Part 150 Program. On vote, motion carried. **071-2012**

**MOTION DECLARING AEX FUEL FARM AND ASSOCIATE ROADS-PHASE II SUBSTANTIALLY COMPLETE AND AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE PROJECT ACCEPTANCE.**

Motion by **Mr. Frazier**, seconded by **Mr. Gaines**, declaring AEX Fuel Farm and Associated Roads-Phase II substantially complete and authorizing Executive Director to execute project acceptance. On vote, motion carried. **072-2012**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH DUCOTE WRECKING LLC IN THE AMOUNT OF \$35,000 FOR DEMOLITION OF STRUCTURES LOCATED WITHIN THE PART 150 NOISE PROGRAM.**

Motion by **Mr. Jones**, seconded by **Mr. Weems**, authorizing Executive Director to enter into an agreement with Ducote Wrecking LLC in the amount of \$35,000 for demolition of structures located within the Part 150 Noise Program. On vote, motion carried. **073-2012**

**ADDITIONS TO AGENDA**  
**(By unanimous vote)**

**F. Comments by Legal counsel** – None

**G. Comments or Questions by Commissioners:** Chairman Barron presented a plaque to Commissioner Stich for her Public Service to the England Authority.

**H. Executive Director Report** –

**a. Comparative Air Traffic Report:** Delta was down 30% from last year and commercial was down 2% overall.

**b. Financial Report:** Collected 91% of the revenue and received 85% of expenditures.

There being no further business to come before the Board, meeting was adjourned at 5:30 p.m.

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**William Barron, Chairman**

*England Economic and Industrial Development District  
Board of Commissioners*

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**Bart Jones, Secretary/Treasurer**

*England Economic and Industrial Development District  
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