

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, August 27, 1998**, at 4:00 p.m. (Central Standard Time).

**There were present:** Mr. Gene Cotton, Chairman, Mr. Lane Cripps, Mr. Alvin Mykoff, Mr. Kit Provine, Mr. H. K. Stanley, Mr. Charles Stewart, Mr. Michael Tudor.

**Absent:** Ms. Bridgett Brown, Mr. Tom Fowler, Mr. Martin Johnson

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, press and media.

Mr. Cotton asked that we observe a few moments of silent prayer. Mr. Cotton led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Gene Cotton, Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**MOTION TO APPROVE MINUTES**

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** to approve Minutes from the July 23, 1998 Regular Board Meeting and the August 6, 1998 Special Meeting. On vote, motion carried. **91-1998**

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion by **Mr. Provide**, seconded by **Mr. Stewart** to approve payment of attorney's bill for the month of July, 1998. On vote, motion carried. **92-1998**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO SIGN AMENDMENT TO LONG TERM LEASE**

Motion by **Mr. Stewart**, seconded by **Mr. Johnson** authorizing the Executive Director to sign Amendment to Long Term Lease as requested by the Air Force Base Conversion Agency (AFBCA). On vote, motion carried. **93-1998**

**MOTION ADOPTING BUDGET AMENDMENT #1 TO 1998/1999 OPERATING BUDGET**

Motion by **Mr. Stewart**, seconded by **Mr. Cripps** adopting Budget Amendment #1 to 1998/1999 Operating Budget. On vote, motion carried. **94-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO MAKE AVAILABLE RENT FREE HOUSING FOR LANDSIDE SUPERINTENDENT**

Motion by **Mr. Stewart**, seconded by **Mr. Provine** authorizing the Executive Director to

make available rent free housing for Landside Superintendent. On vote, motion carried. **95-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE TERMINATION WITH ICS**

Motion by **Mr. Cripps**, seconded by **Mr. Provine** authorizing the Executive Director to sign Lease Termination Agreement with ICS. On vote, motion carried. **96-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH TIME TREND COMPUTERS**

Motion by **Mr. Stewart**, seconded by **Mr. Stanley** authorizing the Executive Director to sign lease agreement between EEIDD and Time Trend Computers for building 610. On vote, motion carried. **97-1998**

**MOTION AUTHORIZING AMENDMENT TO ENGLAND VILLAGE TENANT'S HANDBOOK**

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** authorizing amendment to England Village Tenant's Handbook to prohibit engagement in criminal activity. On vote, motion carried. **98-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO TRANSFER ILS EQUIPMENT TO THE FAA**

Motion by **Mr. Provine**, seconded by **Mr. Cripps** authorizing the Executive Director to transfer ILS equipment to the FAA as requested by FAA and recommended by staff. On vote, motion carried. **99-1998**

**MOTION TO ACCEPT LOW BID FROM CUSTOM CHRISTMAS, INC. FOR AIRPARK CHRISTMAS DECORATIONS**

Motion by **Mr. Stanley**, seconded by **Mr. Mykoff** to accept low bid from Custom Christmas, Inc. for Airpark Christmas decorations. On vote, motion carried. **100-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE AGREEMENT WITH ASSOCIATED DIRECTORIES**

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** authorizing the Executive Director to sign lease agreement between EEIDD and Associated Directories for space in building 1912. On vote, motion carried. **101-1998**

**MOTION TO ADOPT RESOLUTION AUTHORIZING PASSENGER FACILITY CHARGE AT AEX**

Motion by **Mr. Stewart**, seconded by **Mr. Provine** to adopt a resolution authorizing implementation of a Passenger Facility Charge at Alexandria International Airport. On vote, motion carried. **102-1998**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH PATRICK MOORE LANDSCAPE ARCHITECT FOR MASTER PLAN FOR MEYER**

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**PLAZA**

Motion **Mr. Cripps**, seconded by **Mr. Mykoff** authorizing the Executive Director to execute contract with Patrick Moore Landscape Architect for Master Plan for Meyer Plaza. On vote, motion carried. **103-1998**

**MOTION TO ACCEPT LOW BID FROM CHARLIE CARLISLE, INC. FOR SITE PREPARATION - PHASE I - DEMOLITION OF STRUCTURES AT ENGLAND AIRPARK**

Motion by **Mr. Tudor**, seconded by **Mr. Cripps** to accept low bid from Charlie Carlisle, Inc. for Site Preparation - Phase I - Demolition of Structures at England Airpark pending funding and approval of contract by legal counsel. Mr. Grafton recommended that the bid of Charlie Carlisle, Inc. for Site Preparation - Phase I not be accepted. He explained to the Board that the England Authority had been given more time by the State and that he would like more time to look at the project and follow another process to come out with a more efficient bid number. A substitute motion was offered by **Mr. Provine**, seconded by **Mr. Cripps** to reject all bids for Site Preparation - Phase I - Demolition of Structures at England Airpark. The Chairman called for a vote, on vote motion carried. **104-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0006**

Motion by **Mr. Stanley**, seconded by **Mr. Mykoff** authorizing the Executive Director to execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0006, Construct New Electrical Vault, and sign all documents related thereto. On vote, motion carried. **105-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0007**

Motion by **Mr. Cripps**, seconded by **Mr. Provine** authorizing the Executive Director to execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0007, Runway 14/32 & Runway 18/36 Grooving, and sign all documents related thereto. On vote, motion carried. **106-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0009**

Motion by **Mr. Mykoff**, seconded by **Mr. Cripps** authorizing the Executive Director to execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0009, Improve Runway Safety Area and Associated Drainage, and sign all documents related thereto. On vote, motion carried. **107-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0010**

Motion by **Mr. Tudor**, seconded by **Mr. Stewart** authorizing the Executive Director to

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execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0010, Construct ARFF Facility, and sign all documents related thereto. On vote, motion carried. **108-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0011**

Motion by **Mr. Stewart**, seconded by **Mr. Stanley** authorizing the Executive Director to execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0011, Preliminary Design/Site Improvements for New Terminal Building, and sign all documents related thereto. On vote, motion carried. **109-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR IMPROVEMENTS TO AEX IDENTIFIED AS STATE PROJECT NO. 940-04-0012**

Motion by **Mr. Stanley**, seconded by **Mr. Cripps** authorizing the Executive Director to execute an Agreement for improvements to the Alexandria International Airport identified as State Project No. 940-04-0012, Runway 14/32 Obstacle Removal--Phase II, and sign all documents related thereto. On vote, motion carried. **110-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH PAN AMERICAN ENGINEERS**

Motion by **Mr. Provine**, seconded by **Mr. Stewart** authorizing the Executive Director to execute agreement with Pan American Engineers for Airfield Drainage Study and Rehabilitation Project. On vote, motion carried. **111-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH MEYER, MEYER, LACROIX & HIXSON**

Motion by **Mr. Provine**, seconded by **Mr. Stewart** authorizing the Executive Director to execute agreement with Meyer, Meyer, LaCroix & Hixson for North Apron Rehabilitation. On vote, motion carried. **112-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH MEYER, MEYER, LACROIX & HIXSON**

Motion by **Mr. Mykoff**, seconded by **Mr. Stanley** authorizing the Executive Director to execute agreement with Meyer, Meyer, LaCroix & Hixson for South Apron Rehabilitation. On vote, motion carried. **113-1998**

**MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH URS GREINER, INC.**

Motion by **Mr. Cripps**, seconded by **Mr. Provine** authorizing the Executive Director to execute agreement with URS Greiner, Inc. for Part 150 Noise Study. On vote, motion carried. **114-1998**

**ADDITIONS TO THE AGENDA**

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Motion by **Mr. Tudor**, seconded by **Mr. Provine** to add the following items to the agenda and to discuss these items in the following order: Item #1, Item #2, Item #3, Item F: Comments or Questions by Commissioners, Item G: Executive Directors Report, Item H: Public Comments and Questions, Item #4 then Item #5.

1. Motion authorizing the Executive Director to sign lease agreement between EEIDD and Red River Bancshares, Inc. for space in building 1912.
2. Motion to adopt resolution requesting LDOTD assistance in procurement of an Airport Rescue and Firefighting Vehicle at Alexandria International Airport and authorizing Executive Director to sign necessary documents related thereto.
3. Motion authorizing the Executive Director to execute lease agreement between CLECO Service, LLC and the EEIDD for building 1905.
4. Motion to enter into Executive Session to discuss the following matter pursuant to R.S. 42:6.1A(2) litigation pursuant to lawsuits brought by Joe Slowinski, J. R. Ewing, and Bob Coon against the EEIDD suits filed in the 9<sup>th</sup> Judicial District Court, Parish of Rapides, State of Louisiana.
5. Motion to enter into Executive Session to discuss the character, professional competence, or physical or mental health of the Executive Director, Mr. Jon Grafton

The Chairman called for a vote. There being no opposition, the above items were added to the agenda and the order of the agenda was amended.

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO SIGN LEASE WITH RED RIVER BANCSHARES**

Motion by **Mr. Stanley**, seconded by **Mr. Mykoff** authorizing the Executive Director to sign lease agreement between EEIDD and Red River Bancshares, Inc. for space in building 1912. On vote, motion carried. **115-1998**

**MOTION TO ADOPT RESOLUTION REQUESTING LDOTD ASSISTANCE FOR AIRPORT RESCUE AND FIREFIGHTING VEHICLE AT AEX**

Motion by **Mr. Tudor**, seconded by **Mr. Mykoff** to adopt resolution requesting LDOTD assistance in procurement of an Airport Rescue and Firefighting Vehicle at Alexandria International Airport and authorizing Executive Director to sign necessary documents related thereto. On vote, motion carried. **116-1998**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO SIGN LEASE WITH CLECO SERVICES LLC**

Motion by **Mr. Mykoff**, seconded by **Mr. Cripps** authorizing the Executive Director to execute lease agreement between CLECO Service, LLC and the EEIDD for building 1905. On vote, motion carried. **117-1998**

### COMMENTS AND QUESTIONS BY COMMISSIONERS

Mr. Tudor requested that appropriate decorations for the Jewish community be added to the England Airpark Christmas decorations. Mr. Tudor also asked for confirmation that Robert's Rules of Order had been adopted by the Board as the procedure to be followed.

### EXECUTIVE DIRECTOR'S REPORT

Due to the lateness of the hour, the reports from the Executive Director, Director of Operations and Director of Economic Development, were postponed until the September meeting.

### PUBLIC COMMENTS AND QUESTIONS

Mr. Sonny Whittington, President of Time Trend Computers was recognized. Time Trend Computers now leases three buildings on the Airpark. Mr. Whittington gave Mr. Grafton credit for having kept Time Trend in Central Louisiana. He thanked Mr. Grafton for the team work that is a part of England Airpark.

### MOTION TO CONVENE IN EXECUTIVE SESSION

Motion by **Mr. Cripps**, seconded by **Mr. Tudor** to convene in Executive Session to discuss the following matter pursuant to R.S. 42:6.1A(2) litigation pursuant to lawsuits brought by Joe Slowinski, J. R. Ewing, and Bob Coon against the EEIDD suits filed in the 9<sup>th</sup> Judicial District Court, Parish of Rapides, State of Louisiana. The Chairman called for a roll call vote. Upon unanimous vote, the Board entered into Executive Session. Mr. Grafton, his attorney, Mike Johnson and Mr. Hair were invited to attend.

### EXECUTIVE SESSION CONDUCTED

The Board exited the previously authorized Executive Session. The Chairman called the meeting back to order. Motion was made by **Mr. Cripps**, seconded by **Mr. Provine** to retain the legal services for the Provosty Law Firm to represent the England Authority and Mr. Grafton in the lawsuits brought by Joe Slowinski, J. R. Ewing, and Bob Coon. The Chairman called for a vote. By unanimous vote the motion carried. **118-1998**

### MOTION TO CONVENE IN EXECUTIVE SESSION

Motion by **Mr. Stanley**, seconded by **Mr. Cripps** to convene in Executive Session to discuss the character, professional competence, or physical or mental health of the Executive Director, Mr. Jon Grafton. The Chairman called for a roll call vote. Upon unanimous vote, the Board entered into Executive Session.

### EXECUTIVE SESSION CONDUCTED

Motion was made by **Mr. Tudor**, seconded by **Mr. Mykoff** to exit the previously authorized Executive Session. On vote, motion carried. The Board exited the previously authorized Executive Session. The Chairman called the meeting back to order and announced that

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