



*Travel. Work. Live. Play.*



- Home
- Welcome
- History
- Site Selection & Business Dev
- Alexandria Int Airport
- General Information
  - Board of Commissioners
  - Contact Information
  - Financial Information
  - Commission Minutes
  - Leasing Guidelines
  - Media Information
  - Related Links
  - OakWing Golf
  - DBE Program
- Emergency Information
- Advertising/Legal Notices
- Newslatters

**Site Selection & Business Development**  
**Alexandria International Airport**

The England Economic and Industrial Development District  
Board of Commissioners

Regular Session  
June 26, 2003

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, June 26, 2003.

There were present: Mr. Martin W. Johnson, Chairman; Mr. Wayne Miller, Vice Chairman, Mr. Mike Tudor, Ms. Bridgett Brown, Mr. Elwood Carroll, Mr. Wayne Denley, Mr. Kit Provine and Mr. Charles Waites.

Absent: Mr. Hank Bruser, Mr. Richard Bushnell

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Charles Waites offered the invocation and Mr. Provine led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Martin Johnson, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**MOTION TO APPROVE MINUTES**

Motion by Mr. Bruser, second by Mr. Carroll to approve Minutes from the May 22nd,, 2003 Regular Board Meeting. On vote, motion carried. 044-2003

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL FOR THE MONTH OF MAY, 2003.**

Motion by Mr. Miller, second by Ms. Brown, to approve payment of attorney's bill for the month of May, 2003. On vote, motion carried. 045-2003

**MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2002/2003.**

Motion by Ms. Brown, second by Mr. Miller, to adopt year end budget amendment for fiscal year 2002/2003. On vote, motion carried. 046-2003

**MOTION TO WRITE OFF AS UN-COLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.**

Motion by Ms. Brown, second by Mr. Miller to write off as un-collectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. 047-2003

**MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2003/2004; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2003/2004; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2002/2003 AND OTHER MATTERS WITH RESPECT THERETO.**

Motion by Mr. Carroll, second by Ms. Brown to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2003/2004; appropriating funds for Capital Budget for the Fiscal Year 2003/2004; carrying over Capital Funds from prior Fiscal Year 2002/2003 and other matters with respect thereto. The Chair called for any public comments. There were none offered. Motion by Mr. Denley, second by Mr. Tudor to amend motion to add \$15,000.00 to the proposed budget and to authorize the staff to prepare ad for said advertisement.

The Chair called the vote on amended motion. On vote, motion carried. 048-2003

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AMENDMENT TO THE AGREEMENT BETWEEN LOUISIANA DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS AND EEIDD RENEWING CONTRACT FOR ONE YEAR.**

Motion by Mr. Miller, second by Mr. Bruser, to authorize Executive Director to sign amendment to the agreement between Louisiana Department of Public Safety & Corrections and EEIDD renewing contract for one year. On vote, motion carried. 049-2003

**MOTION TO ADOPT "LOUISIANA AUDIT COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.**

Motion by Mr. Miller, second by Ms. Brown to adopt "Louisiana Audit Compliance Questionnaire" as required prior to year end independent audit. 050-2003

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD FOR YEAR 2003/2004 AS RECOMMENDED BY STAFF.**

Motion by Mr. Waites, second by Ms. Brown to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shied for year 2003/2004 as recommended by staff. On vote, motion carried. 051-2003

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PUBLIC EMPLOYEE BOND, BOILER AND MACHINERY, AND DIRECTORS AND OFFICERS OFFICIAL LIABILITY FOR THE YEAR 2003/2004.**

Motion by Ms. Brown, second by Mr. Miller to authorize Executive Director to renew general insurance program policies covering property, liability, auto, public employee bond, boiler and machinery, and directors and officers liability for the year 2003/2004. On vote, motion carried. 052-2003

**MOTION TO AUTHORIZE SURVEY CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE BOUNDARY SURVEYS AND METES AND BOUNDS DESCRIPTIONS FOR LAND TO BE CONVEYED BY HOUSE BILL NO. 826. COST NOT TO EXCEED \$18,000.00.**

Motion by Ms. Brown, second by Mr. Tudor to authorize survey contract with Pan American Engineers to provide boundary surveys and metes and bounds descriptions for land to be conveyed by House

Bill No. 826. Cost not to exceed \$18,000.00. On vote, motion carried. 053-2003

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AGREEMENT WITH ASA FOR USE OF THE HANDICAP PASSENGER LIFT.

Motion by Ms. Brown, second by Mr. Waites to authorize Executive Director to sign agreement with ASA for use of the handicap passenger lift. On vote, motion carried. 054-2003

MOTION TO AMEND THE POLICY FOR SIGNING CHECKS IN THE AMOUNT OF \$10,000 OR GREATER.

Motion by Mr. Miller, second by Mr. Tudor to amend the policy for signing checks in the amount of \$10,000 or greater. On vote, motion carried. 055-2003

MOTION TO APPROVE ASSIGNMENT OF ACADIAN AUTO, LLC CAR RENTAL AGREEMENT TO ARELCO, INC.

Motion by Mr. Waites, second by Mr. Miller to approve assignment of Acadian Auto, LLC Car Rental Agreement to Arelco, Inc. Ms. Brown initiated discussion covering this matter. On vote, motion carried. 056-2003

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AMENDMENT #1 BETWEEN EXPRESS JET AIRLINES, INC., (DBA) CONTINENTAL AIRLINES, INC., AND EEIDD.

Motion by Ms. Brown, second by Mr. Miller to authorize Executive Director to sign amendment #1 between Express Jet Airlines, Inc., (DBA) Continental Airlines, Inc., and EEIDD. On vote, motion carried. 057-2003

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN LEASE BETWEEN TIGER LANES, LLC AND EEIDD FOR BUILDING #1217, FOR USE OF PUBLIC BOWLING LANES AND SNACK BAR.

Motion by Ms. Brown, second by Mr. Carroll to authorize Executive Director to sign lease between Tiger Lanes, LLC and EEIDD for Building #1217, for use of public bowling lanes and snack bar. On vote, motion carried. 058-2003

MOTION TO AUTHORIZE SUBMITTAL OF FY-03 APPLICATION FOR FEDERAL ASSISTANCE TO CONSTRUCT TERMINAL COMPLEX-PHASE VI IN THE AMOUNT OF \$1,509,857.00.

Motion by Mr. Carroll, second by Ms. Brown to authorize submittal of FY-03 application for federal assistance to construct terminal complex-Phase VI in the amount of \$1,509,857.00. On vote, motion carried. 059-2003

#### ADDITIONS TO AGENDA

Motion by Ms. Brown, second by Mr. Miller to add two items to agenda:

1. Motion to adopt a resolution to express thanks to Speaker Charlie DeWitt for his help in the recent Legislative session.
2. Motion to adopt a resolution to express thanks to Senator Joe McPherson for his help in the recent Legislative session.

By unanimous vote, items were added to agenda.

MOTION TO ADOPT A RESOLUTION TO EXPRESS THANKS TO SPEAKER CHARLIE DEWITT FOR HIS HELP IN THE RECENT LEGISLATIVE SESSION.

Motion by Mr. Miller, second by Mr. Miller to express thanks to Speaker Charlie DeWitt for his help in the recent legislative session. On vote, motion carried. 060-2003

MOTION TO ADOPT A RESOLUTION TO EXPRESS THANKS TO SENATOR JOE MCPHERSON FOR HIS HELP IN THE RECENT LEGISLATIVE SESSION.

Motion by Ms. Brown, second by Mr. Tudor to adopt a resolution to express thanks to Senator Joe McPherson for his help in the recent legislative session. On vote, motion carried. 061-2003

Comments by Legal Counsel - None

Comments or Questions by Commissioners - None

Executive Director's Report - Aircraft enplanements are up by 2% on commercial side, -still up by total of 2% for the year. Total enplanements are up by 19%. Expenditures were 86%.

The legislative session just completed and was a very successful one for E.A. The FTZ bill was passed and land issue was successful. Capital Outlay bill very successful - \$5.2 million for terminal. Mr. Grafton expressed his thanks to the Central LA. delegation and asked board to express their gratitude.

Public Comments or Questions - None

There being no further business to come before the Board, the meeting was adjourned.

Martin W. Johnson, Chairman  
England Economic and Industrial Development District  
Board of Commissioners

C. E. Provine, Secretary/Treasurer  
England Economic and Industrial Development District  
Board of Commissioners