

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, September 24, 1998**, at 4:00 p.m. (Central Standard Time).

There were present: Ms. Bridgett Brown, Vice Chairman, Mr. Lane Cripps, Mr. Tom Fowler, Mr. Martin Johnson, Mr. Alvin Mykoff, Mr. Kit Provine, Mr. Charles Stewart, Mr. Michael Tudor.

Absent: Mr. Gene Cotton, Mr. H. K. Stanley

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, Mr. Jim Henry, with Procter & Gamble, Mr. Bill Beck with Foley & Judell, LLP, Sheriff William Earl Hilton, Mr. Ralph Gill, Rapides Parish Assessor, Mr. Jack Wainwright, Pineville City Councilman, members of the press and media.

Mr. Provine asked that we observe a few moments of silent prayer. Mr. Tudor led the Pledge of Allegiance.

In the absence of Mr. Gene Cotton, Chairman the England Economic and Industrial Development District was duly convened as the governing authority of said District by **Ms. Bridgett Brown, Vice Chairman** who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ELECT CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1998/99

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to elect Mr. Michael Tudor, Chairman of the England Authority for 1998/99. By unanimous vote, motion carried. **119-1998**

AT THIS TIME, MR. TUDOR BECAME THE PRESIDING OFFICER OF THE MEETING

Mr. Tudor thanked his fellow Commissioners for the honor and privilege of serving as Chairman.

ELECT VICE CHAIRMAN OF THE ENGLAND AUTHORITY FOR 1998/99

Motion by **Ms. Brown**, seconded by **Mr. Stewart** to elect Mr. Martin Johnson, Vice Chairman of the England Authority for 1998/99. By unanimous vote, motion carried. **120-1998**

ELECT SECRETARY/TREASURER OF THE ENGLAND AUTHORITY FOR 1998/99

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** to elect Mr. Tom Fowler Secretary/Treasurer of the England Authority for 1998/99. By unanimous vote, motion carried. **121-1998**

ADDITION TO THE AGENDA

Motion by **Ms. Brown**, seconded by **Mr. Johnson** to add the following item to the agenda:

1. Motion to set standing committees of the EEIDD and to amend EEIDD ordinances to accomplish same.

By unanimous vote, the above item was added to the agenda.

MOTION TO SET STANDING COMMITTEES OF THE EEIDD

Motion by **Ms. Brown**, seconded by **Mr. Provine** to set the standing committees of the EEIDD and to amend EEIDD ordinances to accomplish same. Mr. Tudor presented his recommendations to the Commissioners concerning the Committees and the Commissioners appointed to these Committees. **Ms. Brown** made the motion, seconded by Mr. Provine. On vote, motion carried. **122-1998**

MOTION TO APPROVE MINUTES

Motion by **Ms. Brown**, seconded by **Mr. Fowler** to approve the minutes from the August 27, 1998 Regular Board Meeting. On vote, motion carried. **123-1998**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL

Motion by **Mr. Cripps**, seconded by **Ms. Brown** to approve payment of attorney's bill for the month of August, 1998. On vote, motion carried. **124-1998**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO FILE ANNUAL FIRE SERVICE CERTIFICATE

Motion by **Ms. Brown**, seconded by **Mr. Johnson** authorizing the Executive Director to file Annual Fire Service Certificate. On vote, motion carried. **125-1998**

MOTION TO RAISE SALARIES OF THE THREE CUSTODIANS

Motion by **Mr. Stewart** to raise salaries of the 3 custodians to \$10.00 per hour. Due to the lack of a second, the motion died.

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE TERMINATION WITH WELCH'S TRAVEL

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** authorizing the Executive Director to sign Lease Termination Agreement with Welch's Travel. On vote, motion carried. **126-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH LOUISIANA COMMUNICATIONS

Motion by **Mr. Provine**, seconded by **Mr. Mykoff** authorizing the Executive Director to sign lease agreement between EEIDD and Louisiana Communications for space in building 1910. On vote, motion carried. **127-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH ORVILLE E BROOKS

Motion by **Mr. Johnson**, seconded by **Mr. Provine** authorizing the Executive Director to sign lease agreement between EEIDD and Orville E. Brooks for space in building 2543. On

vote, motion carried. **128-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH DENNIS PUCKETT

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** authorizing the Executive Director to sign lease agreement between EEIDD and Dennis Puckett for space in building 2543. On vote, motion carried. **129-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH JOHN HILL PEACH

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** authorizing the Executive Director to sign lease agreement between EEIDD and John Hill Peach for space in building 2543. On vote, motion carried. **130-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH BILL NICHOLS

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** authorizing the Executive Director to sign lease agreement between EEIDD and Bill Nichols for space in building 2543. On vote, motion carried. **131-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH RONALD NEAL DUNN

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** authorizing the Executive Director to sign lease agreement between EEIDD and Ronald Neal Dunn for space in building 2543. On vote, motion carried. **132-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH ROBERT HATCHER

Motion by **Mr. Fowler**, seconded by **Mr. Provine** authorizing the Executive Director to sign lease agreement between EEIDD and Robert Hatcher for space in building 2542. On vote, motion carried. **133-1998**

MOTION TO SET THE RENT FOR ENGLAND ESTATES 2-BEDROOM DUPLEX AT \$450.00 PER MONTH

Motion by **Mr. Cripps**, seconded by **Mr. Fowler** to set the rent for England Estates 2-Bedroom duplex at \$450.00 per month. On vote, motion carried. **134-1998**

MOTION TO ACCEPT LOW PROPOSAL OF BELL'S JANITORIAL FOR CUSTODIAL SERVICES

Motion by **Mr. Johnson**, seconded by **Mr. Provine** to accept low proposal of Bell's Janitorial for custodial services. On vote, motion carried. **135-1998**

MOTION TO ACCEPT LOW PROPOSAL FROM ORKIN OF PEST CONTROL SERVICES

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to accept low proposal of Orkin for pest control services. On vote, motion carried. **136-1998**

MOTION TO ACCEPT LOW PROPOSAL FROM OMEGA ONE FOR REFUSE COLLECTION AND DISPOSAL

Motion by **Mr. Fowler**, seconded by **Mr. Johnson** to accept low proposal for Omega One for refuse collection and disposal. On vote, motion carried. **137-1998**

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN LEASE WITH CHARLES J. LITTLE

Motion **Mr. Mykoff**, seconded by **Mr. Johnson** authorizing the Executive Director to sign lease agreement between EEIDD and Charles J. Little for space in building 2543. On vote, motion carried. **138-1998**

MOTION TO ADOPT RESOLUTION AUTHORIZING ISSUANCE OF TAXABLE REVENUE BONDS FOR PROCTER & GAMBLE MANUFACTURING COMPANY PROJECT

Motion by **Mr. Cripps**, seconded by **Mr. Mykoff** to adopt a resolution authorizing the issuance of not exceeding Forty Million Dollars (\$40,000,000) of the England Economic and Industrial Development District Taxable Revenue Bonds (The Procter & Gamble Manufacturing Company Project) Series 1998; approving the form and authorizing the execution and delivery of a Lease Agreement and an Indenture of Trust; authorizing the appropriate officers of said District to execute certain of the aforementioned instruments and all other documents and certificates deemed necessary in connection therewith; applying to the State Bond Commission; awarding the Bonds to the purchaser; and providing for other matters with respect to the foregoing. Mr. Grafton recognized Mr. Ralph Gill, Rapides Parish Assessor, Sheriff William Earl Hilton, and thanked them for their support of this project. Mr. Grafton also thanked Mr. Steve Bordelon with the Rapides Parish Police Jury and the Rapides Parish School Board for their support. Mr. Jack Wainwright, Pineville City Councilman was introduced. Mr. Jim Henry with Procter & Gamble was introduced and thanked everyone involved for their help with the project. Mr. Bill Beck with Foley & Judell, LLP, bond counsel, was introduced. Mr. Beck explained to the Board that, as required, a notice was published in the Alexandria Daily Town Talk of a public hearing being held today, and asked that anyone from the public that would like to speak, be recognized at this time. Mr. Beck explained for all present the process involved in issuing these bonds. The Chairman opened the floor for anyone who had comments concerning the issue. The Chairman called for a roll call vote, by unanimous vote the motion carried. **139-1998**

ADDITIONS TO THE AGENDA

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to add the following items to the agenda:

1. Motion authorizing Executive Director to accept Federal Aviation Administration grant offers for improvement to Alexandria International Airport and authorizing Executive

Director and Legal Counsel to execute such documents as are necessary to evidence said acceptance.

2. Motion authorizing the Executive Director to enter into an Interim Lease with the Rapides Parish School Board for building number 3508.
3. Motion thanking Mr. Floyd Hebert for his service as Site Manager of the England Air Force Base Conversion Project.

By unanimous vote, the above items were added to the agenda.

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO ACCEPT FAA GRANT OFFERS FOR IMPROVEMENTS TO AEX

Motion by **Mr. Johnson**, seconded by **Mr. Fowler** authorizing the Executive Director to accept Federal Aviation Administration grant offers for improvement to Alexandria International Airport and authorizing Executive Director and Legal Counsel to execute such documents as are necessary to evidence said acceptance. On vote, motion carried. **140-1998**

MOTION TO ENTER INTO INTERIM LEASE WITH RAPIDES PARISH SCHOOL BOARD

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to enter into an Interim Lease with the Rapides Parish School Board for building number 3508. After discussion the Chairman called for a vote, on vote, motion carried. **141-1998**

MOTION THANKING MR. FLOYD HEBERT FOR HIS SERVICE AS SITE MANAGER OF THE ENGLAND AIR FORCE BASE CONVERSION PROJECT

Motion by **Mr. Mykoff**, seconded by **Mr. Johnson** thanking Mr. Floyd Hebert for his service as Site Manager of the England Air Force Base Conversion Project. On vote, motion carried. **142-1998**

At this time Mr. Michael Tudor, Chairman presented a plaque from the England Authority to Mr. Hebert in recognition of his service. Mr. Hebert expressed his thanks and praised the England Authority for the work that has been done in converting the former Air Force Base into England Industrial Airpark.

ADDITIONS TO THE AGENDA

Mr. Tudor asked that the following item be added to the agenda:

1. Motion expressing appreciation and gratitude to Chairman R. Gene Cotton for his service to the England Authority.

Upon motion by Mr. Cripps, second by Mr. Mykoff the item was added to the agenda by unanimous vote.

MOTION EXPRESSING APPRECIATION AND GRATITUDE TO CHAIRMAN, R. GENE COTTON FOR HIS SERVICE TO THE ENGLAND AUTHORITY

Motion by **Mr. Johnson**, seconded by **Mr. Fowler** expressing appreciation and gratitude to Mr. R. Gene Cotton for his service to the England Authority. On vote, motion carried. **143-1998**

COMMENTS AND QUESTIONS BY COMMISSIONERS

EXECUTIVE DIRECTOR'S REPORT

The Executive Director was brief. The Director of Operations and the Director of Economic Development were postponed until the October meeting.

PUBLIC COMMENTS AND QUESTIONS

There being no further business to come before the board, upon motion by **Mr. Cripps**, second by **Mr. Johnson**, the meeting was adjourned.

Michael Tudor, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Tom Fowler, Secretary-Treasurer

*England Economic & Industrial Development District
Board of Commissioners*