

**THE ENGLAND AUTHORITY**

*September 23, 1993*  
**MEETING MINUTES**

*Regular Meeting*

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, September 23, 1993 at Four o'clock (4:05) p.m. (Central Standard Time).

Prior to commencement of the Board meeting, Mr. Barry Hines, Mr. Gene Cotton, Mr. George Thompson, Ms. Bridgett Brown, and Mr. Jim Meyer were reinstated and sworn into office by Judge Alfred Mansour, as Commissioners of England Economic and Industrial Development District.

There were present: Mr. Jim Meyer, Chairman, Mr. George Thompson, Vice-Chairman, Mr. Jack DeWitt, Secretary-Treasurer, Mr. John Brewer, Mr. Gene Cotton, Mr. Barry Hines, Ms. Bridgett Brown, and Mr. Elton Pody.

Absent were: Mr. Hank Bruser, Mrs. Susan Jaques, and Mr. Elton Pody.

Also present were Mr. James Holderread, Executive Director, members of the England Authority staff, Mr. Albin Provosty, Attorney, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman of the Board of Commissioners, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

With a 2/3 vote of the Commissioners present, the agenda items were addressed.

#### **ELECTION OF OFFICERS**

Motion by Mr. John Brewer, seconded by Mr. Barry Hines to re-elect current officers. On vote the motion carried. #0162

#### **REAPPOINTMENT OF COMMITTEE MEMBERS**

Motion by Mr. George Thompson, seconded by Ms. Bridgett Brown, to separate the Legal and Personnel Committee into two committees, creating eight standing committees for the ensuing year. On vote the motion carried. #0163

#### **PAY ATTORNEY BILLS**

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to authorize payment of attorney billing for the month of July, 1993. On vote the motion carried. #0164

#### **AUTHORIZE EXECUTION OF OEA GRANT**

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to authorize Executive Director to execute the FY93/94 OEA Grant in the amount of \$525,000. On vote the motion carried. #0165



**ACCEPTANCE OF T. L. JAMES CONTRACT AS "SUBSTANTIALLY COMPLETE"**

Motion by Mr. Gene Cotton, seconded by Mr. George Thompson to accept the contract of T. L. James & Company for said work as "Substantially Complete" with the understanding that the final retainage payment will be made upon presentation of the Clear Lien Certificate as required by law, and the completion of any and all Punch List items, and authorize the signing and filing with the Clerk of Court the Substantial Completion Resolution, as recommended by the Engineer. On vote the motion carried. #0166

**AWARD CONTRACT FOR PAINTING OF 44 HOUSES**

Motion by Mr. Gene Cotton, seconded by Ms. Bridgett Brown to reject bid received from Economy Planned Services based on violation of Louisiana Statutes Title 37 chapter 24 Section 2160 A.(1) and Section 109 as amended by Act. No. 681 of the 1992 Legislative Session and to award contract for Painting of 44 Houses to Jerry Johnson, DBA Johnson Drywall and Painting in the amount of \$135,713.87, as recommended by staff, and to authorize Executive Director to execute contract. On vote the motion carried. #0167

**AWARD CONTRACTS FOR REFUSE COLLECTION AND DISPOSAL, CUSTODIAL SERVICES AND PEST CONTROL SERVICES**

Motion by Mr. Barry Hines, seconded by Ms. Bridgett Brown to award contract for Refuse Collection and Disposal to Waste Management of Central Louisiana in the amount of \$4,320.00, to award contract for Custodial Services to D & H Enterprises in the amount of \$19,944.00, and to award contract for Pest Control Services to Bolden Exterminators in the amount of \$49,700.00, as recommended by staff, and to authorize Executive Director to execute contract. On vote the motion carried. #0168

**ADOPTION OF LANDING FEE**

Motion by Mr. Jack DeWitt, seconded by Mr. Gene Cotton to withdraw motion to adopt a landing fee for commercial operations at Alexandria International Airport, as recommended by staff. On vote the motion carried. #0169

**AUTHORIZE NEGOTIATIONS BETWEEN EXECUTIVE DIRECTOR AND PROSPECTIVE FBO'S**

Motion by Ms. Bridgett Brown, seconded by Mr. Barry Hines to consider request of B & S Insurance to establish a Fixed Base Operator (FBO) facility at England Airpark.

Substitute Motion by Mr. Barry Hines, seconded by Ms. Bridgett Brown, to authorize the Executive Director to negotiate with all parties that have expressed interest in establishing an FBO at England Airpark within the conditions outlined in our existing lease with Crest Air, to determine during these negotiations whether or not the business plan provided by each interested party would be compatible with the proper development of England Economic and Industrial Development District and to make recommendations to the Authority upon conclusion of the negotiations. On vote the motion carried. #0170



**LEASE OF TWO MWR VEHICLES TO LANDCO, INC.**

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to authorize Executive Director to execute lease of two (2) MWR vehicles to LANDCO, Inc. as recommended. On vote the motion carried. #0171

**AUTHORIZE FEASIBILITY STUDY OF IN-HOUSE LEGAL COUNSEL AS OPPOSED TO CONTRACT LEGAL SERVICES**

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to authorize study to determine feasibility of in-house legal counsel as opposed to contract legal services, study to include analysis of estimated future legal cost. On vote the motion carried. #0172

**RECEIVED STATUS REPORT FROM EXECUTIVE DIRECTOR.**

*After a 2/3 vote the following items were added to the agenda:*

**AMEND CONTRACT WITH PACO**

Motion by Mr. John Brewer, seconded by Mr. Gene Cotton to authorize Executive Director to amend contract with Paco to extend grounds maintenance services through October 31, 1993, at an amount not to exceed \$24,500.00. On vote the motion carried. #0173

**WORK TASK II CHANGE ORDER NO. 3**

Motion by Mr. Gene Cotton, seconded by Mr. John Brewer to authorize Executive Director to execute Change Order No. 3 for construction contract with Westerchil Construction Company (Work Task II) in an amount not to exceed \$85,000.00, as recommended by Engineer. On vote the motion carried. #0174

**AUTHORIZE CHAIRMAN TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 TO ISB LEASE**

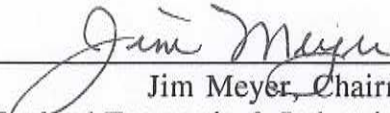
Motion by Mr. Jack DeWitt, seconded by Mr. John Brewer to authorize Chairman to execute Supplemental Agreement No. 1 to ISB Lease to increase additional rent in amount of \$81,315.00 for construction modification required by the Army. On vote the motion carried. #0175

**AUTHORIZE SECURITY FOR BACK GATE ON WEEKENDS**

Motion by Mr. Jack DeWitt, seconded by Mr. John Brewer to authorize staff to obtain security services to keep open the back gate during weekends and to authorize staff to continue to work with AFBDA to change the format of security services for the Caretaker. On vote the motion carried. #0176

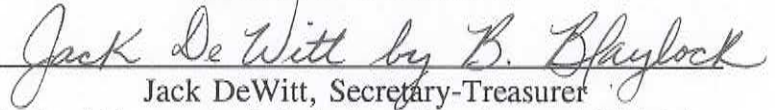
There being no further business, it was moved, duly seconded and carried that the meeting be adjourned at 5:45 p.m.

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Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners



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Jack DeWitt, Secretary-Treasurer  
England Economic & Industrial Development District  
Board of Commissioners