

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, September 22, 1994, at 4:00 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Mr. Jack DeWitt, Mr. George Thompson, Mr. Hank Bruser, Mr. R. Gene Cotton, Mr. Barry Hines, Mr. H. K. Stanley, Mr. John Brewer.

Absent: Ms. Bridgett Brown, Mr. Elton Pody.

Also present were Representative Israel Curtis, Mr. John C. McCarthy, DoD Base Transition Coordinator, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **ADDITIONS TO THE AGENDA**

Motion by Mr. DeWitt, seconded by Mr. Stanley to add the following item to the agenda: Motion to authorize Executive Director to execute interim use agreement with Delbert L. Smith, Incorporated for building #2543.

Motion by Mr. DeWitt, seconded by Mr. Thompson to add the following item to the agenda: Motion to request participation in the Louisiana Department of Transportation and Development, Aviation Division, "State Airport Rotating Beacon Upgrade Program".

There being no objections, the items were added to the agenda.

#### **ADOPT MINUTES**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to adopt the minutes of the England Economic and Industrial Development District Board Meeting, held on August 25, 1994. On vote, motion carried. 0108-1994

#### **ELECT CHAIRMAN**

Motion made by Mr. Bruser, seconded by Mr. Thompson to elect Mr. Jim Meyer as Chairman of the England Authority. On vote, motion carried. 0109-1994

#### **ELECT VICE-CHAIRMAN**

Motion made by Mr. Meyer, seconded by Mr. Stanley to elect Mr. George Thompson as Vice-Chairman of the England Authority. On vote, motion carried. 0110-1994



**ELECT SECRETARY/TREASURER**

Motion made by Mr. Bruser, seconded by Mr. Thompson to elect Mr. Jack DeWitt as Secretary/Treasurer of the England Authority. On vote, motion carried. 0111-1994

**RATIFY TRAVEL FORM/AUTHORIZE PAYMENT**

Motion made by Mr. Thompson, seconded by Mr. DeWitt to ratify travel form and authorize payment of travel for Chairman, Jim Meyer to attend Rose Garden Ceremony recognizing All American City winners in Washington, DC on September 8, 1994. On vote, motion carried. 0112-1994

**ADOPT POLICY**

Motion by Mr. Bruser, seconded by Mr. Thompson to adopt a policy regarding access to legal counsel and authorization for performance of legal work; related revision of the Authority's organization chart with amendment to Section II; paragraph (3) to exclude Economic Development and Personnel matters with regard to Executive Director. On vote, motion carried.

0113-1994

**AUTHORIZE TRAVEL**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize travel and pay expenses for Chairman, Jim Meyer to attend Military Base Closure; Cradle to Cradle Seminar, November 29-30, 1994. On vote, motion carried. 0114-1994

**AUTHORIZE TRAVEL**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to authorize travel and pay expenses for (1) Commissioner and Executive Director to attend the OEA/AFBCA Conference in Kansas City, October 25-26, 1994. On vote, motion carried. 0115-1994

**AUTHORIZE PAYMENT**

Motion made by Mr. DeWitt, seconded by Mr. Bruser to authorize payment of legal services to Provosty, Sadler & DeLaunay for the period August 1-31, 1994 in the amount of \$6,046.78. On vote, motion carried. 0116-1994

**AUTHORIZE LEASE AMENDMENTS**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize the Executive Director to execute all U.S. Army Corp of Engineer (ISB) lease amendments during the lease term August 1, 1994 - July 31, 1995 to provide for: (1) annual CPI adjustment, and (2) reimbursable amounts for damage and additional services; as authorized by contract lease terms. On vote, motion carried. 0117-1994

**AUTHORIZE LEASE WITH ENGLAND JET CENTER**

Motion made by Mr. Cotton, seconded by Mr. Stanley to authorize the Executive Director to execute lease with England Jet Center for Building #2504 (Middle Nose Dock). On vote, motion carried.

0118-1994

**AWARD GROUNDS MAINTENANCE CONTRACT**

Motion made by Mr. Brewer, seconded by Mr. Thompson to award Grounds Maintenance to American Native for period October 1, 1994 - September 30, 1997 at an annual upset limit of



\$232,200.00, as recommended by the Executive Director. On vote, motion carried.

0119-1994

**AWARD PEST CONTROL CONTRACT**

Motion made by Mr. Brewer, seconded by Mr. Thompson to award Pest Control Contract to Orkin Exterminators, Incorporated for period October 1, 1994 - September 30, 1995 at an annual upset limit of \$26,352.00, as recommended by the Executive Director. On vote, motion carried.

0120-1994

**AWARD CUSTODIAL CONTRACT**

Motion made by Mr. Brewer, seconded by Mr. Thompson to award Custodial Contract to D.H. Enterprises for period October 1, 1994 - September 30, 1995 at an annual upset limit of \$19,844.00, as recommended by the Executive Director. On vote, motion carried.

0121-1994

**AWARD REFUSE/COLLECTION CONTRACT**

Motion made by Mr. Brewer, seconded by Mr. DeWitt to award Refuse/Collection Contract to The Omega One Company for period October 1, 1994 - September 30, 1995 at an annual upset limit of \$4813.56, as recommend by the Executive Director. On vote, motion carried with Mr. Hank Bruser abstaining.

0122-1994

**RENEW INTER-GOVERNMENTAL AGREEMENT**

Motion made by Mr. Brewer, seconded by Mr. Thompson to renew IGA with Rapides Parish Sheriff Department for Security Services for period October 1, 1994 - September 30, 1995, as recommended by the Executive Director. On vote, motion carried.

0123-1994

**RENEW INTER-GOVERNMENTAL AGREEMENT**

Motion made by Mr. Brewer, seconded by Mr. Thompson to renew IGA with La. National Guard for Fire Protection Services for the period October 1, 1994 - September 30, 1995, as recommended by the Executive Director. On vote, motion carried.

0124-1994

**AUTHORIZE SUPPORT**

Mr. Grafton briefly discussed the issue concerning federal military fuel sales. A motion made by Mr. Brewer, seconded by Mr. Stanley to support changing the defense fuel supply center world-wide pricing structure to one that more accurately reflects the cost of providing fuel at U.S. civilian locations. On vote, motion carried.

0125-1994

**MONTHLY REPORT FROM EXECUTIVE DIRECTOR**

Mr. Grafton reported that in August the Alexandria Intl Airport had 3014 air operations. The fuel sales were reported at 358,821 gallons sold compared to a 135,000 in the month of August 1993. Mr. Grafton stated that the Authority had two good visits; Meridian, MS and Anniston, AL. He informed the Commissioners that the Authority have received letters from the delegations expressing their thanks. The Commissioners were reminded of the invitation to join the staff in hosting the German Delegation on September 26, 1994. Mr. Grafton informed the Commissioners that he attended a meeting in Baton Rouge at the Interim Emergency Board. The Board change the priority for our \$925,000 matching funds from 3 to 5. Mr. Grafton briefly discussed the Economic Impact - Tax Revenues handout given to the Commissioners to document Authority an impact on the local economy.

Mr. Grafton made a presentation to Mr. Gene Cotton to inaugurate the England Train.

**MONTHLY REPORT FROM DIRECTOR OF ADMINISTRATION**

Mrs. Chambers presented the Financial Report for the month of August.

**AUTHORIZE INTERIM USE AGREEMENT**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize the Executive Director to execute interim use agreement with Delbert L. Smith, Incorporated for building #2543. On vote, motion carried.

0126-1994

**REQUEST PARTICIPATION**

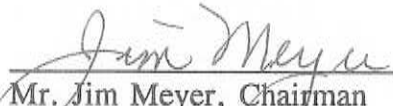
Motion by Mr. Brewer, seconded by Mr. Thompson to request participation in the Louisiana Department of Transportation and Development, Aviation Division, "State Airport Rotating Beacon Upgrade Program". On vote, motion carried.

0127-1994

**PUBLIC COMMENTS AND QUESTIONS**

Mr. Juan Bolden asked a question concerning contract awarding to minority businesses. The Executive Director responded.

There being no further business, meeting adjourned at 4:35 p.m.

  
\_\_\_\_\_  
Mr. Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners

  
\_\_\_\_\_  
Mr. Jack DeWitt, Secretary-Treasurer  
England Economic & Industrial Development District  
Board of Commissioners