

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION APRIL 26, 2018**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, APRIL 26, 2018 at 4:34 p.m.**

There were present, William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Mike Johnson and Joe McPherson.

Also present were members of the England Authority staff and legal counsel.

Absent: Charlie Weems

Commissioner Bushnell gave the invocation and a distinguished group of England Air Force Base retirees led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Linzay called for a motion to approve consent calendar for item #1 through #7.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to approve consent calendar for item #1 through #7. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO APPROVE MINUTES OF MARCH 22, 2018 REGULAR BOARD MEETING AND COMMITTEE MEETINGS AND SPECIAL CALLED MEETING OF MARCH 7, 2018.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to approve minutes of March 22, 2018 regular board meeting and committee meetings and special called meeting of March 7, 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **027-2018**

MOTION TO APPROVE PAYMENT OF ATTORNEY BILL TO PROVOSTY, SADLER, DELAUNAY, APC FOR THE MONTH OF MARCH 2018.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC for the month of March 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **028-2018**

MOTION TO ADOPT BUDGET AMENDMENT #3 TO THE 2017/2018 FISCAL YEAR BUDGET.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to adopt Budget Amendment #3 to the 2017/2018 Fiscal Year Budget. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **029-2018**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE FARM LEASE BETWEEN EEIDD AND FINKIE FARMS; ADDING ADDITIONAL ACREAGE; RESTRICTING CROP USE AND OTHER MATTERS RELATED THERETO.

Motion by **Mr. Barron**, second by **Mr. Gaines**, authorizing Executive Director to execute Amendment #1 to the farm lease between EEIDD and Finkie Farms; adding additional acreage; restricting crop use and other

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matters related thereto. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **030-2018**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #10 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE (ISB).

Motion by **Mr. Barron**, second by **Mr. Gaines**, to authorize Executive Director to execute Supplemental Agreement #10 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **031-2018**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AN AIRPORT USE PERMIT BETWEEN EEIDD AND CSI AVIATION SERVICES, INC. TO ACCOMMODATE DELAYS IN AWARD OF FEDERAL CONTRACT.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to authorize Executive Director to execute an Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of Federal contract. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **032-2018**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MR. MARK BYRD OF DALLAS, TEXAS FOR ROUNDABOUT SCULPTURE.

Motion by **Mr. Barron**, second by **Mr. Gaines**, authorizing Executive Director to execute contract with Mr. Mark Byrd of Dallas, Texas for Roundabout sculpture. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **033-2018**

ADDITIONS TO AGENDA

(By unanimous vote)

Chairman Linzay called for a motion to add the following item to agenda:

Motion to name Mr. Scott Gammel as interim Executive Director effective May 2, 2018.

Motion by **Mr. Johnson**, second by **Mr. Frazier**, to add item to the agenda.

Chairman Linzay then called for a roll call vote:

Mr. Barron – Yes
Mr. Beck – Yes
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Frazier – Yes
Mr. Gaines – Yes
Mr. Johnson – Yes
Mr. Linzay – Yes
Mr. McPherson – Yes
Mr. Weems – Absent

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By unanimous vote, motion was added to agenda.

MOTION TO APPOINT MR. SCOTT GAMMEL AS INTERIM EXECUTIVE DIRECTOR EFFECTIVE MAY 2, 2018.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to appoint Mr. Scott Gammel as interim Executive Director effective May 2, 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **034-2018**

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – N/A

H. Staff Report – Financial Report – 75% through fiscal year; collected 71.46% of revenue and expended **66.22%** of the budget.

- Comparative Air Traffic Report – N/A

- Economic Development – N/A

I. Public Comments or Questions – N/A

Mr. Kurt Ryder, Airfield Maintenance Superintendent, briefed board about the MD80 ICE airplane which lost its landing gear on Runway 14/32, April 20, 2018 at AEX.

J. Adjourn - Motion by Mr. Bushnell, second by **Mr. Barron**, to adjourn the meeting.

There being no further business to come before the Board, meeting was adjourned at **5:03 p.m.**

Scott Linzay, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Robbyn Cooper, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 26, 2018

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:00 P.M. on Thursday, APRIL 26, 2018**, in the England Authority Board Room.

Chairman Linzay called the committee meetings to order and requested Ms. Cooper to Chair Admin/Legal Committee in the absence of Charlie Weems. Ms. Cooper called for any comments from the public.

The following were present: Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines and Mr. Johnson.

Absent: Mr. Beck, Mr. McPherson, Mr. Weems

Motion by **Mr. Gaines**, second by **Mr. Barron**, to approve payment of attorney bill to Provosty, Sadler and deLaunay, APC for the month of March 2018. On vote, motion carried.

NOTE: Mr. Beck arrived to meeting in progress at approximately 4:02 p.m

There being no other items the Admin/Legal Committee was adjourned.

Mr. Charlie Weems, Committee Chairman
Ms. Robbyn Cooper, Committee Vice Chairman
England Economic and Industrial Development District
Board of Commissioners

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 26, 2018

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 26, 2018**, in the England Authority Board Room. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines and Mr. Johnson.

Absent: Mr. McPherson, Mr. Weems.

Chairman Frazier called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of March 2018.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to adopt Budget Amendment #3 to the 2017/2018 Fiscal Year Budget.

Mr. Frazier stated that he would like to suspend two projects, Community Center and Roundabout Sculpture, until fully staffed.

Discussion ensued.

Mr. Brown briefed board members and assured them that the Community Center was funded and that \$1.5 million in bond proceeds were put into the project.

On vote, motion carried.

There being no other items to discuss, the Finance Committee was adjourned.

Mr. Dennis Frazier, Committee Chairman
England Economic and Industrial Development District
Board of Commissioners

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
April 26, 2018

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held at **4:30 p.m.** on **Thursday, APRIL 26, 2018**, in the England Authority Board Room.

Ms. Cooper called for any comments from the public. There being none, Ms. Cooper proceeded with Economic Development Committee.

Ms. Cooper requested a roll call in the absence of Chairman McPherson. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines and Mr. Johnson.

Absent: Mr. McPherson, Mr. Weems.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, authorizing Executive Director to execute Amendment #1 to the farm lease between EEIDD and Finkie Farms; adding additional acreage; restricting crop use and other matters related thereto. On vote, motion carried.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to authorize Executive Director to execute Supplemental Agreement #10 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). On vote, motion carried.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Executive Director to execute an Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. On vote, motion carried.

To hear reports on status of Parc England /Bistro and hold appropriate discussion thereto.

Counsel Ryland stated there was another bid by Bank of Montgomery. D&J Investments were the successful bidder. BOM had submitted a request from England Authority to approve an assignment from D & J Investments. Mr. Ryland will have a packet for Commissioners to be distributed at May meeting for review and discussion and hopefully a decision could be made.

There being no further items to discuss, meeting was adjourned.

Mr. Joe McPherson, Committee Chairman
Ms. Robbyn Cooper, Committee Vice Chairman
England Economic and Industrial Development District
Board of Commissioners

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 26, 2018

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 26, 2018** in the England Authority Board Room. Mr. Bushnell called for a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines and Mr. Johnson.

Absent: Mr. McPherson, Mr. Weems.

Chairman Bushnell called for any public comments. There being none, Mr. Bushnell proceeded with agenda.

Motion by **Mr. Barron**, second by **Mr. Gaines**, authorizing Executive Director to execute contract with Mr. Mark Byrd of Dallas, Texas for Roundabout Sculpture.

Ms. Rachel Dazat, Executive Director of River Square Oaks Art Center, briefed board regarding the artist Mr. Byrd and how the project will be conducted and what to expect in the next four months.

Ms. Dazat introduced Mr. Audrey Bolen, the Artistic Director with River Square Oaks Art Center.

NOTE: Mr. McPherson arrived to meeting in progress at approximately 4:32 p.m.

Status Reports were postponed until May meetings.

There being no other items, the Capital Projects Committee was adjourned.

Committee meetings ended at 4:33 p.m.

Mr. Richard Bushnell, Committee Chairman
England Economic and Industrial Development District
Board of Commissioners