



**ENGLAND**  
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &  
Industrial Development District  
1611 Arnold Drive, Alexandria, LA 71303  
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ENGLAND  
AUTHORITY

Jon W. Grafton  
Executive Director

**May 23, 2018**

**Commissioners:**

RAPIDES PARISH  
William Barron  
Dennis Frazier  
Scott Linzay

CITY OF  
ALEXANDRIA  
Curman Gaines  
Robert Beck, III  
Joe McPherson

CITY OF  
PINEVILLE  
Robbyn Cooper

TOWNS  
Richard Bushnell

CHAMBER OF  
COMMERCE  
Mike Johnson  
Charles S. Weems, III

**AWARDS:**

Wildlife Habitat Council  
Reuse Award OakWing Project

DOT  
F.A.A./DBE Award

E.P.A./DEQ  
Ready for Reuse Award

F.A.A.  
SWR Airport Safety Award

N.A.I.D.  
Facility of the Year

Office of Secretary  
of Defense Award for  
Base Redevelopment

F.A.A.  
LA Airport of the Year

N.A.I.D.  
Excellence Marketing Award

N.A.C.O.  
Achievement Award

**MEETING NOTICE**

**TO: Board of Commissioners, Public, Press and Media**

**FR: Scott Linzay, Chairman, England Authority**

**RE: COMMITTEE MEETINGS and BOARD MEETING**

The England Authority's Committee Meetings are scheduled to be held **Thursday, MAY 24, 2018, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - ECONOMIC DEVELOPMENT COMMITTEE
- 4) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

**\*\*The regular MAY monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

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THE ENGLAND AUTHORITY  
**ADMIN/LEGAL**  
MAY 24, 2018

**Members: CHARLIE WEEMS, CHAIRMAN; VICE-CHAIRMAN; ROBERT BECK**

William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
  - 1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of April 2018. (*Information Binder Index #2*)
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THE ENGLAND AUTHORITY  
**FINANCE COMMITTEE**  
MAY 24, 2018

**Members: DENNIS FRAZIER, CHAIRMAN; ROBERT BECK, VICE-CHAIRMAN;**

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
  - 1. To receive schedule of paid invoices for the month of April 2018. (*Information Binder Index #3*)
  - 2. Motion to authorize Interim Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2018/2019 as recommended by staff. (*Information Binder Index #4*)
  - 3. Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2018 to June 30, 2019. (*Information Binder Index #5*)
  - 4. Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2018 to June 30, 2019. (*Information Binder Index #6*)
  - 5. Motion to authorize Interim Executive Director to renew general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage-Fire Trucks/Equipment, Special Events, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability, and Boiler and Machinery for the year 2018-2019. (*Information Binder Index #7*)
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THE ENGLAND AUTHORITY  
**AUDIT COMMITTEE**  
MAY 24, 2018

**Members: MIKE JOHNSON, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;**

William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY  
**ECONOMIC DEVELOPMENT COMMITTEE**  
MAY 24, 2018

**Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;**

William Barron, Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. Motion to authorize Interim Executive Director to execute Amendment #2 between Pepsi Americas, Inc and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd. (*Information Binder Index #8*)
  2. To review and consider the Bank of Montgomery correspondence of March 13, 2018, requesting that EEIDD consent to the assignment of its rights and obligations under the Sublease of EEIDD Building 1150 (Bistro Lease), the Ground Sublease of EEIDD property (Parc England Lease), and the Hotel Development Agreement and any related documents to 'D&J Investments of Cenla, L.L.C. or its assignee'. (*Information Binder Index #9*)
  3. Motion to authorize Interim Executive Director to execute Amendment #2 to the lease between Meyer, Meyer, LaCroix and Hixson and EEIDD for buildings #610 and #1705. (*Information Binder Index #10*)
  4. Motion to authorize Interim Executive Director to execute Landlord's Release and Consent agreement as part of the lease agreement with Meyer, Meyer, LaCroix and Hixson. (*Information Binder Index #11*)
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THE ENGLAND AUTHORITY  
**OPERATIONS COMMITTEE**  
MAY 24, 2018

**Members: WILLIAM BARRON, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;**

Robert Beck, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

1. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement

between EEIDD and Avis Rent A Car System, LLC. (*Information Binder Index #12*)

2. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Budget Rent A Car System, Inc. (*Information Binder Index #13*)
3. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and The Hertz Corporation. (*Information Binder Index #14*)
4. Motion to authorize Interim Executive Director to execute contract with Infrastructure Consulting and Engineering, PLLC to provide airport development program assistance for the Alexandria International Airport. (*Information Binder Index #15*)
5. Motion to authorize Interim Executive Director to execute Amendment No. 1 to the Agreement to Harvest and Purchase Hay with Gregory Robinson in the amount of \$1.00 per acre for the harvest and purchase of hay. (*Information Binder Index #16*)
6. To hear reports on status of Parc England /Bistro and hold appropriate discussion thereto.

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THE ENGLAND AUTHORITY  
**HUMAN RESOURCES COMMITTEE**  
MAY 24, 2018

**Members: ROBERT BECK, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;**

William Barron, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items

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THE ENGLAND AUTHORITY  
**CAPITAL PROJECT COMMITTEE**  
MAY 24, 2018

**Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;**

William Barron, Robert Beck, Robbyn Cooper, Dennis Frazier, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items

1. Motion to authorize Interim Executive Director to execute Memorandum of Agreement No. 5 between the Federal Aviation Administration and the England Economic and Industrial Development District to provide a reconfiguration flight inspection of the PAPIs for Runway 32, a special flight inspection of the PAPIs on Runway 14 and a commissions flight inspection of the PAPIs on Runway 18/36 at Alexandria International Airport. (*Information Binder Index #17*)

2. Motion to authorize Interim Executive Director to advertise for bids for the England Airpark Community Center. *(Information Binder Index #18)*
  3. Motion to authorize Interim Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson, Inc. to provide professional engineering planning services for the Alexandria International Airport Runway Safety Area Rehabilitation. *(Information Binder Index #19)*
  4. Motion to authorize Interim Executive Director to adopt Contract No. 4A with Deborah Murphy Lagos & Associates for the closure of the Mossy Point Mobile Home Estates oxidation pond associated with the Neighborhood Noise Mitigation Program. *(Information Binder Index #20)*
  5. Motion to authorize Interim Executive Director to execute contract with T.L. Construction, L.L.C. for the Emergency Access Road Improvements – Phase 1 (Fencing) in the amount of \$1,248,745.00 subject to funding and subject to the receipt of all proper and necessary bid documents. *(Information Binder Index #21)*
  6. Motion to authorize Interim Executive Director to execute substantial completion for the AEX Consolidated Rental Car Facility, Phase II. *(Information Binder Index #22)*
  7. To hear status report on:
    - a. Part 150 Noise Program
    - b. Runway 18/36 Extension
    - c. Westside Development
    - d. Rental Car Project Phase II
    - e. Airfield Electrical Rehab
    - f. Emergency Access Road
    - g. North Emergency Access Road
    - h. Community Center Replacement Project
    - i. Roundabout Sculpture Project
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**THE ENGLAND AUTHORITY  
BOARD OF COMMISSIONERS**

*Scott Linzay, Chairman*  
*William Barron, Vice Chairman*  
*Robbyn Cooper, Secretary/Treasurer*  
*Robert Beck*  
*Richard Bushnell*

*Dennis Frazier*  
*Curman Gainess*  
*Mike Johnson*  
*Joe McPherson*  
*Charlie Weems*

*Jon Grafton, Executive Director*

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**REGULAR MEETING  
May 24, 2018  
England Authority Board Room  
AGENDA**

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- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**

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- E. Public Comments or Questions**
  - F. Active Items**

1. Motion to approve Minutes of April 26, 2018 Regular Board meeting and Committee meetings. (*Information Binder Index #1*)
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of April 2018. (*Information Binder Index #2*)
3. Motion to authorize Interim Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2018/2019 as recommended by staff. (*Information Binder Index #4*)
4. Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2018 to June 30, 2019. (*Information Binder Index #5*)
5. Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2018 to June 30, 2019. (*Information Binder Index #6*)

6. Motion to authorize Interim Executive Director to renew general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage-Fire Trucks/Equipment, Special Events, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability, and Boiler and Machinery for the year 2018/2019. *(Information Binder Index #7)*
7. Motion to authorize Interim Executive Director to execute Amendment #2 between Pepsi Americas and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd. *(Information Binder Index #8)*
8. Motion to authorize Interim Executive Director to execute Amendment #2 to the lease between Meyer, Meyer, LaCroix and Hixson and EEIDD for buildings #610 and #1705. *(Information Binder Index #10)*
9. Motion to authorize Interim Executive Director to execute Landlord's Release and Consent agreement as part of the lease agreement with Meyer, Meyer, LaCroix and Hixson. *(Information Binder Index #11)*
10. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Avis Rent A Car System, LLC. *(Information Binder Index #12)*
11. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Budget Rent A Car System, Inc. *(Information Binder Index #13)*
12. Motion to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and The Hertz Corporation. *(Information Binder Index #14)*
13. Motion to authorize Interim Executive Director to execute contract with Infrastructure Consulting and Engineering, PLLC to provide airport development program assistance for the Alexandria International Airport. *(Information Binder Index #15)*
14. Motion to authorize Interim Executive Director to execute Amendment No. 1 to the Agreement to Harvest and Purchase Hay with Gregory Robinson in the amount of \$1.00 per acre for the harvest and purchase of hay. *(Information Binder Index #16)*
14. Motion to authorize Interim Executive Director to execute Memorandum of Agreement No. 5 between the Federal Aviation Administration and the England Economic and Industrial Development District to provide a reconfiguration flight inspection of the PAPIs for Runway 32, a special flight inspection of the PAPIs on Runway 14 and a commissions flight inspection of the PAPIs on Runway 18/36 at Alexandria International Airport. *(Information Binder Index #17)*
15. Motion to authorize Interim Executive Director to advertise for bids for the England Airpark Community Center. *(Information Binder Index #18)*
16. Motion to authorize Interim Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Inc. to Provide professional engineering planning services for the Alexandria International Airport Runway Safety Area Rehabilitation. *(Information Binder Index #19)*
17. Motion to authorize Interim Executive Director to adopt Contract No. 4A with Deborah Murphy Lagos & Associates for the closure of the Mossy Point Mobile Home Estates oxidation pond associated with the Neighborhood Noise Mitigation Program. *(Information Binder Index #20)*

18. Motion to authorize Interim Executive Director to execute contract with T.L. Construction, L.L.C. for the Emergency Access Road Improvements – Phase 1 (Fencing) in the amount of \$1,248,745.00 subject to funding and subject to the receipt of all proper and necessary bid documents. (*Information Binder Index #21*)
19. Motion to authorize Interim Executive Director to execute substantial completion for the AEX Consolidated Rental Car Facility, Phase II. (*Information Binder Index #22*)

**ADDITIONS TO AGENDA**  
**(By unanimous vote)**

- F. Comments by Legal Counsel**
- G. Comments or Questions by Commissioners**
- H. Staff Report – a) Financial**  
**b) Air Traffic**  
**c) Economic Development**
- I. Public Comments or Questions**
- J. Adjourn**