



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
EMAIL: mail@englandairpark.org
INTERNET: http://www.englandairpark.org

ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

December 13, 2017

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck, III
Joe McPherson

FR: Charlie Weems, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

**CITY OF
PINEVILLE**
Brady Baudin

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

TOWNS
Richard Bushnell

DECEMBER 14, 2017, at 4:30 p.m. in the England Authority Board Room,

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems, III

1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular DECEMBER monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

THE ENGLAND AUTHORITY
ADMIN/LEGAL
DECEMBER 14, 2017

Members: Mike Johnson, Chairman; Vice-Chairman; Robert Beck

William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson

AGENDA*

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to approve payment of attorney bill to Provosty, Sadler and deLauriay for the month of November 2017. (*Information Binder Index #2*)
- 2. To receive a report regarding broadcasting of England public meetings.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
DECEMBER 14, 2017

Members: Dennis Frazier, Chairman; Curman Gaines, Vice-Chairman;

William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA*

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. To receive schedule of paid invoices for the month of November 2017. (*Information Binder Index #3*)
 - 2. Motion to adopt resolution authorizing Executive Director to execute amendment to Sponsor/State Agreement No. H.013161 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation-MALSR/RLIM Installation Design in the amount of \$468,402.00. (*Information Binder Index #4*)
 - 3. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Louisiana Workers' Compensation Corporation (LWCC) for the year 2018. (*Information Binder Index #5*)
-

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
DECEMBER 14, 2017

Members: Joe McPherson, Chairman, Dennis Frazier, Vice-Chairman;
William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Scott Linzay

AGENDA*

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. To receive annual independent audit report on Fiscal Year 2016/2017 from Kolder, Champagne, Slaven & Company.

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
DECEMBER 14, 2017

Members: William Barron, Chairman; Richard Bushnell, Vice-Chairman;
Robert Beck, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA*

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to authorize Executive Director to execute Amendment #3 between Integrated Packaging Corporation (IPC) and EEIDD for the lease of building #1316. (*Information Binder Index #6*)
 - 2. Motion to authorize Executive Director to execute Amendment #4 between Integrated Packaging Corporation (IPC) and EEIDD for the lease of a portion of building #1315. (*Information Binder Index #7*)
 - 3. To hear reports on status of Parc England /Bistro and hold appropriate discussion thereto.
 - 4. To hear from the Executive Director regarding Master Plan property acquisition, Westside Development and relationship to the Megasite.
-
-

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
DECEMBER 14, 2017

Members: Scott Linzay, Chairman; William Barron, Vice-Chairman;
Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson

AGENDA*

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items
1. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Engineers to provide Professional engineering services for the Rehabilitation of Runway 14/32 & 18/36 Safety Area & Taxiway A Safety Area for the Alexandria International Airport. (*Information Binder Index #8*)
 2. To hear status report on:
 - a. Part 150 Noise Program
 - b. Runway 18/36 Extension
 - c. Westside Development
 - d. Rental Car Project Phase II
 - e. Airfield Electrical Rehab
 - f. Emergency Access Road
 - g. North Emergency Access Road
 - h. Community Center Replacement Project
 - i. Roundabout Sculpture Project
-
-

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Charlie Weems, Chairman
Richard Bushnell, Vice Chairman
William Barron, Secretary/Treasurer
Robert Beck, III
Robbyn Cooper

Dennis Frazier
Curman Gaines
Mike Johnson
Scott Linzay
Joe McPherson

Jon Grafton, Executive Director

**REGULAR MEETING
DECEMBER 14, 2017
England Authority Board Room
AGENDA**

Public comment regarding an agenda item upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**

-
- E. Public Comments or Questions**
 - F. Active Items**

1. Motion to approve Minutes of November 16, 2017 Regular Board meeting and Committee meetings. *(Information Binder Index #1)*
2. To receive annual independent audit report on Fiscal Year 2015/2016 from Kolder, Champagne, Slaven & Company.
3. Motion to approve payment of attorney bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of November 2017. *(Information Binder Index #2)*
4. Motion to adopt resolution authorizing Executive Director to execute amendment to Sponsor/State Agreement No. H.013161 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation-MALSR/RLIM Installation Design in the amount of \$468,402.00. *(Information Binder Index #4)*
5. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Louisiana Workers' Compensation Corporation (LWCC) for the year 2018. *(Information Binder Index #5)*

6. Motion to authorize Executive Director to execute Amendment #3 between Integrated Packaging Corporation (IPC) and EEIDD for the lease of building #1316. (*Information Binder Index #6*)
7. Motion to authorize Executive Director to execute Amendment #4 between Integrated Packaging Corporation (IPC) and EEIDD for the lease of a portion of building #1315. (*Information Binder Index #7*)
8. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Engineers to provide Professional engineering services for the Rehabilitation of Runway 14/32 & 18/36 Safety Area & Taxiway A Safety Area for the Alexandria International Airport. (*Information Binder Index #8*)
9. Motion to elect Chairman of the England Economic and Industrial Development District.
10. Motion to elect Vice-Chairman of the England Economic and Industrial Development District.
11. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

ADDITIONS TO AGENDA
(By unanimous vote)

- A. Comments by Legal Counsel**
- B. Comments or Questions by Commissioners**
- C. Staff Report – a) Financial**
 - b) Air Traffic**
 - c) Economic Development**
- D. Adjourn**