

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION MARCH 22, 2012**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, March 22, 2012 at 5:55 p.m.**

There were present: William Barron, Chairman; Brady Baudin, Vice-Chairman; Bart Jones, Secretary/Treasurer; Thomas Antoon, Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Nancy Stich and Charlie Weems.

Also present were: *Members of the England Authority staff and legal counsel.*

Absent:

Commissioner Bushnell gave the invocation and Commissioner Antoon led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Barron, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Barron asked for a motion to approve consent calendar for active items #1 through #11.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to approve consent calendar for active items #1 through #11. On vote, motion carried.

Consent Calendar

MOTION TO APPROVE MINUTES OF FEBRUARY 23, 2012, REGULAR BOARD MEETING.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to approve minutes of February 23, 2012, regular board meeting. On vote, motion carried. **023-2012**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF FEBRUARY, 2012.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to approve payment of Attorney's bill to Provosty, Sadler, DeLaunay, Fiorenza & Sobel for the month of February, 2012. On vote, motion carried. **024-2012**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO MUNSTERMAN LAW FIRM.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to approve payment of Attorney's bill to Munsterman Law Firm. On vote, motion carried. **025-2012**

MOTION TO DECLARE PROPERTY AS EXCESS, NOT NEEDED FOR PUBLIC PURPOSE AND AUTHORIZING THE SALE OF SAID SURPLUS.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, declaring property as excess, not needed for public purpose and authorizing the sale of said surplus. On vote, motion carried. **026-2012**

MOTION TO ADOPT PROTOCOL FOR DEBARMENT OF A BIDDER AS "NOT RESPONSIBLE".

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to adopt protocol for debarment of a bidder as "not responsible". On vote, motion carried. **027-2012**

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MOTION ADOPTING STATEMENT OF POLICY FOR LEASING OF PROPERTY AT ENGLAND AIRPARK.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, adopting statement of policy for leasing of property at England Airpark. On vote, motion carried. **028-2012**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH KAZETTE ENTERPRISES, INC., FOR ASSISTANCE WITH DBE PROGRAM FOR ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to authorize Executive Director to renew contract with Kazette Enterprises, Inc., for assistance with DBE Program for Alexandria International Airport. On vote, motion carried. **029-2012**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT BETWEEN EEIDD AND BOLLINGER BUILDERS, INC. FOR USE OF BUILDING #1719 SUITE A.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, authorizing Executive Director to execute lease agreement between EEIDD and Bollinger Builders, Inc., for use of Building #179 Suite A. On vote, motion carried. **030-2012**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT WITH LA COMMISSIONER OF INSURANCE FOR OFFICE SPACE AT 1611 ARNOLD DRIVE.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to authorize Executive Director to execute lease agreement with LA Commissioner of Insurance for office space at 1611 Arnold Drive. On vote, motion carried.

031-2012

MOTION TO ADOPT AMENDMENT TO SECTION 4.5 IV RECRUITMENT.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, to adopt amendment to Section 4.5 IV Recruitment. On vote, motion carried. **032-2012**

MOTION DECLARING RUNWAY 18/36 MILL & OVERLAY PROJECT SUBSTANTIALLY COMPLETE AND AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE PROJECT ACCEPTANCE.

Motion by **Ms. Stich**, second by **Mr. Bushnell**, declaring Runway 18/36 Mill & Overlay project substantially complete and authorizing Executive Director to execute project acceptance. On vote, motion carried. **033-2012**

ADDITIONS TO AGENDA

(By unanimous vote)

F. Comments by Legal counsel - None

G. Comments or Questions by Commissioners:

- Commissioner Frazier asked Mr. Grafton how the England Authority was going to handle the ethics training. Mr. Grafton stated that he was going to address the issue in the Executive Director's Report.

H. Executive Director Report –

- a. Comparative Air Traffic Report:** Commercial Air– up 14%.

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- b. Financial Report:** Collected 63.72% of budgeted revenue's and expended 60% of the budget.
- c.** Mr. Grafton briefed Commissioners and staff regarding retreat in Natchitoches on March 22/23.
- d.** Mr. Grafton addressed the Ethics Training procedure for the England Authority Board, Staff and employees.

Ronnie Hair, Director of Operations, introduced new Fire Chief, Mr. Barry Harper, to Commissioners.

There being no further business to come before the Board, meeting was adjourned at 6:10 p.m.

William Barron, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Bart Jones, Secretary/Treasurer

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