

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 26, 2008**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, June 26, 2008.**

There were present: Mr. Curman Gaines, Chairman; Mr. Richard Bushnell, Vice-Chairman, Mr. William Barron, Treasurer-Secretary, Mr. Mark Brown, Mr. Martin Johnson and Charles Waites.

Absent: Wayne Denley, Lance Harris, Willie Spears and Charles S. Weems, III.

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Bushnell gave the invocation and Commissioner Johnson led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Curman Gaines, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Gaines asked for a motion to add the following item to the consent agenda:

Motion to authorize the Executive Director to execute Act of Transfer of the UTLX Manufacturing Corporation elevated Water Storage Tank from Rapides Parish Police Jury to the EEIDD.

Motion by **Mr. Barron**, second by **Mr. Brown** to authorize the Executive Director to execute Act of Transfer of the UTLX Manufacturing Corporation elevated Water Storage Tank from Rapides Parish Police Jury to the EEIDD.

By unanimous vote, motion carried and added to the consent agenda.

Motion by **Mr. Waites**, second by **Mr. Bushnell** to approve agenda items #1 through Items #19 with exception of Item #5 for separate consideration. On vote, motion carried.

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2008/2009; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2008/2009; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2007/2008 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Bushnell**, second by **Mr. Johnson**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2008/2009; appropriating funds for Capital Budget for the Fiscal Year 2008/2009; carrying over Capital Funds from prior Fiscal Year 2007/2008 and other matters with respect thereto.

The Chair asked for any comments by the Public. There being none, a vote was called. By unanimous vote, motion carried. **046-2008**

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MOTION TO APPROVE MINUTES OF MAY 22, 2008, REGULAR BOARD MEETING.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to approve Minutes of May 22, 2008, regular Board Meeting. On vote, motion carried. **042-2008**

MOTION TO WRITE OFF AS UNCOLLECTIBLE RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to write off as uncollectible receivables that have been outstanding in excess of three years. On vote, motion carried. **043-2008**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO AWARD CONTRACT FOR ANNUAL INDEPENDENT AUDIT SERVICES TO PAYNE, MOORE & HERRINGTON, LLP FOR A PERIOD OF FIVE YEARS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, authorizing Executive Director to award contract for Annual Independent Audit Services to Payne, Moore & Herrington, LLP for a period of five years and authorizing the Executive Director to sign all documents related thereto. On vote, motion carried. **044-2008**

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2007/2008.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to adopt Year End Budget Amendment for fiscal year 2007/2008. On vote, motion carried. **045-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/SWEEPER, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY, AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2008/2009.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Sweeper, Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2008/2009. On vote, motion carried. **047-2008**

MOTION TO AMEND THE POLICY FOR RECORDING AND DEPRECIATING FIXED ASSETS.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to amend the policy for recording and depreciating fixed assets. On vote, motion carried. **048-2008**

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. **049-2008**

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF MAY, 2008.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to approve payment of Provosty bill for the month of May, 2008. On vote, motion carried. **050-2008**

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MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO JOHNSON & SIEBENEICHER FOR SERVICES RENDERED AND OFFICE COSTS INCURRED IN CONNECTION WITH GRAY-WALK HOLDINGS, LLC VS EEIDD.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to approve payment of attorney's bill to Johnson & Siebeneicher for services rendered and office costs incurred in connection with Gray-Walk Holdings, LLC vs EEIDD. On vote, motion carried. **051-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO AMEND THE CURRENT LEASE WITH CONTINENTAL EXPRESS AIRLINES.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to amend the current lease with Continental Express Airlines. On vote, motion carried. **052-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO AMEND THE CURRENT LEASE WITH ASA AIRLINES.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to amend the current lease with ASA Airlines. On vote, motion carried. **053-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO AMEND THE CURRENT LEASE WITH NORTHWEST AIRLINES.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to amend the current lease with Northwest Airlines. On vote, motion carried. **054-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT FOR GPS EQUIPMENT WITH PROLINK SOLUTIONS, LLC.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to execute lease agreement for GPS equipment with ProLink Solutions, LLC. On vote, motion carried. **055-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH W.D. SCHOCK FOR THE IMPLEMENTATION OF WORK AUTHORIZATION 11 FOR THE ACOUSTICAL TREATMENT PROGRAM FOR INSTITUTIONAL AND COMMUNITY FACILITIES AND THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to execute Contract with W. D. Schock for the implementation of Work Authorization II for the acoustical treatment program for institutional and community facilities and the neighborhood noise mitigation program. On vote, motion carried. **056-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW URS NOISE MITIGATION CONTRACT.

Motion by **Mr. Waites**, second by **Mr. Bushnell**, to authorize Executive Director to renew URS Noise Mitigation Contract. On vote, motion carried. **057-2008**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT GRANT IN THE AMOUNT OF \$4,866,026.00 FROM THE FEDERAL AVIATION ADMINISTRATION FOR RECONSTRUCT TAXIWAY E, PHASE III (1,500 L.F. X 75 L.F.) INCLUDING DRAINAGE, GRADING, LIGHTING, MARKING AND 35-FT WIDE SHOULDERS.

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Motion by Mr. Waites, second by Mr. Bushnell, to authorize Executive Director to accept grant in the amount of \$4,866,026 from the Federal Aviation Administration for Reconstruct Taxiway E, Phase III (1,500 l.f. x 75 l.f.) including drainage, grading, lighting, marking and 35-ft wide shoulders. On vote, motion carried. **058-2008**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ACT OF TRANSFER OF THE UTLX MANUFACTURING CORPORATION ELEVATED WATER STORAGE TANK FROM RAPIDES PARISH POLICE JURY TO THE EEIDD.

Motion by **Mr. Barron**, second by **Mr. Brown** to authorize the Executive Director to execute Act of Transfer of the UTLX Manufacturing Corporation elevated Water Storage Tank from Rapides Parish Police Jury to the EEIDD. On vote, motion carried. **059-2008**

Motion by **Mr. Bushnell**, second by **Mr. Johnson** to separately vote on item #5:

**ADDITIONS TO AGENDA
(2/3 VOTE REQUIRED)**

Comments by Legal Counsel – None

Comments or Questions by Commissioners – None

a. Economic Development – Cyber Command: On May 29th a Cyber Command briefing was held and well attended. It was very informative. Special Events next week with the decorating for 4th of July. Mr. Williams is also working on several special events for the fall.

b. Executive Director: Comparative Air Traffic Report – Continental and Northwest down slightly. ASA and American up. November 2nd, American Airlines will be changing from three turbo prop airplanes a day to two regional jets per day. *Load factors* - American - 69%, ASA – 79%, Northwest – 71%. August/September time frame for opening of new FBO.

On vote, motion carried. **045-2008**

Public Comments or Questions - None

There being no further business to come before the Board, meeting was adjourned.

Curman Gaines, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

William Barron, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*